

# Middle Smithfield Township Municipal Authority Meeting Agenda

**September 3, 2009 - 6:00 P. M.**

In accordance with Act 98 – 1998, prior to the Municipal Authority’s vote on any matter, the Chairperson will allow for public comment on that particular item. Individuals wishing to be heard, please indicate so by raising your hand, and the Chairperson will recognize you. Those members of the audience who wish to address the Authority must advance to the lectern; give their name, address and the Agenda item they wish to discuss. All invoices must be submitted by the Friday before the actual Municipal Authority meeting for prior review by the Board Members. Please be aware public meetings are being recorded for clerical and secretarial purposes only. Tapes are not maintained for public record.

## Call meeting to order:

1. Pledge of Allegiance
2. Approval of Previous Minutes: Wednesday, August 19, 2009
3. Approval of Payables – Thursday, September 3, 2009
4. Correspondence:
5.
  - a. Wayne Bank – “Sweep Arrangement”
  - b. Standard & Poor’s – Township Rating
  - c. DMI Manufacturing – Energy Usage at Sewage Plant
  - d. Gorman-Rupp Trailer Mounted Pump System Demonstration
6. Reports:
  - Solicitor:
    - Monthly Report: Open Records – Delinquent Sewer Bills
    - Request for Refund of Connection Fees
    - Termination of Letter of Credit of Miggy Brothers
  - Engineer:
    - Monthly Report :
      - a. Winona Plant Update
      - b. Budget – Main Plant
      - c. 209 Sewer Line Extension
      - d. Pump Stations Rehab
      - d. Grease Trap Update
  - Sub-Contractor’s Report – Achterman Associates:
    - Monthly Report
  - Accountant:
    - Monthly Report: Keystone Hollow’s Letter of Credit No. 612
  - Sewage Plant Operator:
    - Monthly Report:
7. Old Business:
  - a. Revisions to Letter of Engagement of Serendipity Accounting
  - b. Delinquent Accounts Update
8. New Business:
  - a. Winona Lakes Customer – Possible Redirecting Account to Standby Fees
9. Citizen’s Comments:
10. Executive Session: Scott Schaller – Township Supervisor
11. Adjournment