

A special meeting of the Board of Supervisors was held on Thursday, November 17, 2011 at 7:00 P.M. at the Schoonover Municipal Building.

Members in attendance: Mitchell K. Marcus, Annette Atkinson and Michael J. Dwyer. Also in attendance were Township Engineer Fred Courtright, Township Secretary Michele Clewell and numerous interested parties.

Mitchell K. Marcus stated that all the Supervisors are dedicating the picture hanging in the meeting room titled "Dedication to Freedom of Speech" a Norman Rockwell print. He introduced the new Township Supervisors Annette Atkinson and Michael Dwyer to the audience.

Organization

Chairman – Mitchell Marcus upon a motion of Annette Atkinson, seconded by Mike Dwyer. Motion carried 3-0.

Vice-Chairman – Annette Atkinson upon a motion of Mike Dwyer, seconded by Mitchell Marcus. Motion carried 3-0.

Treasurer – Mike Dwyer upon a motion of Annette Atkinson, seconded by Mitchell Marcus. Motion carried 3-0.

Assistant Treasurer – Annette Atkinson upon a motion of Mike Dwyer, seconded by Mitchell Marcus. Motion carried 3-0.

Treasurers Bond – One-million dollars upon a motion of Mitchell Marcus, seconded by Annette Atkinson. Motion carried 3-0.

Assistant Treasurer's Bond – One-million dollars upon a motion of Mitchell Marcus, seconded by Mike Dwyer. Motion carried 3-0.

Employee Bond – One-million dollars upon a motion of Mitchell Marcus, seconded by Annette Atkinson. Motion carried 3-0.

Approval of Minutes

Mitchell Marcus made a motion to approve the October 12, 2011 minutes. Mike Dwyer seconded the motion. Mitchell Marcus rescinded the motion. Mitchell Marcus made a motion and Annette Atkinson seconded the motion. Annette Atkinson abstained.

Mitchell Marcus wanted to clarify a statement on page (3) of the October 12, 2011 minutes. Mr. Marcus was notified by Wayne Bank that the \$35.00 bank fee charged for lost checks was waived.

Mr. Marcus announced that he and Mr. Dwyer attended Ryan Senholzi's Eagle Scout ceremony and presented a letter of commendation recognizing Mr. Senholzi's accomplishments.

Mitchell Marcus made a motion to approve the October 17, 2011 minutes. Annette Atkinson seconded the motion. Annette Atkinson and Mike Dwyer abstained.

Public Participation (non-agenda items)

Working with the new Board of Supervisors there is hope that we can move forward and not backwards, marshalus shale problem in Pennsylvania, parliamentary procedures, Country Club of the Poconos and the proposed authorities were discussed.

Approval of Payables

General Fund – Mike Dwyer made a motion to approve the General Fund payables. Annette Atkinson seconded the motion. Motion carried 3-0.

Sewer Fund – Mitchell Marcus made a motion to approve the Sewer Fund payables. Annette Atkinson seconded the motion. Motion carried.

Engineers Report

Alternate Township Engineer for CCP Phase 3 Section 5 Plan Review – Fred Courtright stated that the CCP Phase 3 Section 5 plan will be submitted to the Planning Commission tonight and Gilmore & Associates and Achterman and Associates have done a lot of work for RGB Builders, thereby creating a possible conflict.

Mr. Courtright stated that he spoke to Mr. Marcus and the conflict of reviewing the plan and agreed that it be discussed and recommended an alternate engineer be appointed to review the CCP Phase 3 Section 5 plan.

Alternate Township Engineer letters were received from Christopher McDermott of Reilly Associates Engineering and Borton Lawson Engineering. Fred Courtright stated that he would recommend Reilly Associates with Christopher McDermott being the representative. Fred Courtright stated that he would also like to discuss appointing an Alternate Engineer with the Supervisors.

Mitchell Marcus asked if this appointment needs to be done tonight. Mr. Courtright stated that it can wait but no later than the Monday night scheduled meeting.

Engineering rates were discussed.

Mr. Courtright stated that this is the section that Toll Bros. Submitted and the Township bought and then subsequently sold to Bob Brown of RGB Builders.

There was discussion to table and add to the November 21, 2011 agenda.

Mitchell Marcus made a motion to hire Reilly Associates with Christopher McDermott being the representative to review the CCP Phase 3 Section 5 plan for the Township. Annette Atkinson seconded the motion. Motion carried 3-0.

There was a question as to how many hours Dennis Huber, Pennsylvania State Constable was paid for as shown on the October 12, 2011 bill list. Mitchell Marcus stated that Michele Clewell will look into it and provide an answer at the next meeting.

Economic Development Committee

Resignation of Michael J. Dwyer – Mr. Dwyer stated that he submitted his letter of resignation from the Economic Development Committee as he is now a Township Supervisor and believes that volunteers should fill those vacancies and not be filled by Supervisors, with the exception of the Regional Park as there are other Supervisors on that board.

Mitchell Marcus made a motion to accept Mr. Dwyer's letter of resignation from the EDC. Annette Atkinson seconded the motion. Motion carried 3-0.

Mitchell Marcus thanked Michele Clewell, Maria Oliveras, Erin Groome and the Public Works Department for helping the Township during the past few weeks. Some employees have given up their own time by coming in on Saturdays and Sunday's to get the work done.

New Business

Re-Schedule Supervisors Meetings for the Remainder of 2011 – Mitchell Marcus made a motion to re-schedule the November 18, 2011 work session, December 8, 2011 regular meeting and December 29, 2011 special meeting to 7:00 P.M. Annette Atkinson seconded the motion. Motion carried 3-0.

AARP Request the use the Municipal Building for Tax Purposes – A letter was received from AARP to use the municipal building to prepare tax returns on Tuesdays from 9:00 A.M. until 12:00 P.M. Beginning February 7, 2011 through April 10, 2011. Mike Dwyer made a motion approving AARP use of the building as stated. Annette Atkinson seconded the motion. Motion carried 3-0.

Monroe County Assessment Office Refunds Due – Mitchell Marcus made a motion to refund Richard Henley/Susan Davis \$109.89 pursuant to the notice received from the Monroe County Assessment Office. Annette Atkinson seconded the motion. Motion carried 3-0.

Mitchell Marcus made a motion to refund David L. Williams \$50.22 pursuant to the notice received from the Monroe County Assessment Office. Annette Atkinson seconded the motion. Motion carried 3-0.

Annette Atkinson made a motion to refund Debra Saniford-Smith \$10.86 pursuant to the notice received from the Monroe County Assessment Office. Mike Dwyer seconded the motion. Motion carried 3-0.

Repeal Resolution 05-2011-01 Public Comment Policy – Mike Dwyer made a motion to repeal Resolution 05-2011 01. Annette Atkinson seconded the motion. Motion carried 3-0.

Direct Township Solicitor to Prepare a Summary of Outstanding Township Legal Issues – Mitchell

Marcus made a motion directing the Township Solicitor, Jennifer Ann Wise to prepare a summary of outstanding Township legal issues, provide a written summary of facts, issue of the case, deadlines, current stats and any other significant piece of Township business. Annette Atkinson seconded the motion. Motion carried 3-0.

Mitchell Marcus sated that the Supervisors are currently looking for many Solicitors and an interim Solicitor will get us through the transition.

Executive Session

Personnel will be discussed at the November 21, 2011 meeting.

Members of the audience thanked the Board of Supervisors for making them feel welcome at a meeting.

Mike Dwyer made a motion to adjourn the meeting at 6:50 P.M. Annette Atkinson seconded the motion. Motion carried 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
November 17, 2011