

Approved 12/30/10

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Middle Smithfield Township Budget by Account all funds

2011 BUDGET BY ACCOUNT	GENERAL FUND	STATE FUND	GOLF FUND	SEWER FUND	TOTAL ALL FUNDS
ASSETS - JANUARY 1, 2011	\$350,000.00	\$335,587.00	\$0.00	\$100,000.00	\$785,587.00
Revenues & other financing					
Taxes	\$2,162,000.00				\$2,162,000.00
Licenses-Permits-franchise fees	\$229,000.00				\$229,000.00
Fines & forfeits	\$14,000.00				\$14,000.00
Interest, Rents & Royalties	\$8,500.00	\$3,000.00		\$30,000.00	\$41,500.00
Intergovernmental revenues	\$196,783.00	\$301,816.00			\$498,599.00
Charges for services	\$230,647.00		\$557,000.00	\$1,431,301.00	\$2,218,948.00
Miscellaneous Revenues	\$10,000.00			\$15,000.00	\$25,000.00
Other financing sources	\$388,500.00				\$388,500.00
Total Revenues	\$3,239,430.00	\$304,816.00	\$557,000.00	\$1,476,301.00	\$5,577,547.00
TOTAL AVAILABLE	\$3,589,430.00	\$640,403.00	\$557,000.00	\$1,576,301.00	\$6,363,134.00
Expenditures and other uses					
General Government	\$503,149.00				\$503,149.00
Public Safety	\$299,916.00				\$299,916.00
Codes - Sewage-Zoning	\$169,084.00				\$169,084.00
Health & Welfare-cleanup	\$25,000.00			\$963,301.00	\$988,301.00
Highways, Roads & Streets	\$609,400.00	\$534,121.00			\$1,143,521.00
Cost of goods sold - golf			\$122,000.00		\$122,000.00
Other water testing/AWSOM	\$8,000.00				\$8,000.00
Culture & Recreation with golf labor	\$419,600.00		\$800,457.00		\$1,220,057.00
Conservation & Development					\$0.00
Land Service & Capital Exp	\$86,000.00			\$563,000.00	\$649,000.00
Misc.-Ins.and benefits etc	\$514,061.00				\$514,061.00
Other uses and improvements				\$50,000.00	\$50,000.00
TOTAL EXPENDITURE & USES	\$2,634,210.00	\$534,121.00	\$922,457.00	\$1,576,301.00	\$5,667,089.00
Total Assets - 12/31/11	\$955,220.00	\$106,282.00	-\$365,457.00		\$696,045.00
Reserved for future capital programs	\$500,000.00	\$0.00			\$500,000.00
Cash Balance less reserve	\$455,220.00	\$106,282.00			\$561,502.00

Middle Smithfield Township 2011 Budget

2011 Budget - General Funds

2011 budget

2011 totals

Cash balance January 1, 2011
 Capital Reserve balance 1/1

\$350,000.00

Total cash Assets 1/1

\$350,000.00

Revenues & other sources

TAXES

Real Estate (4.5 mils)	\$950,000.00	
Transfer taxes	\$200,000.00	
Earned Income taxes	\$1,000,000.00	
Municipal Services Tax	\$12,000.00	
	\$2,162,000.00	\$2,162,000.00

Cable Franchise Fees

\$229,000.00 \$229,000.00

FINES

\$14,000.00 \$14,000.00

INTEREST & RENTAL INCOME

Interest on investments	\$8,000.00	
Lease/rental income	\$500.00	
	\$8,500.00	\$8,500.00

INTERGOVERNMENTAL REV.

Recycling grant	\$0.00	
Public Utility Realty Tax	\$3,147.00	
Liquor licenses	\$5,000.00	
State aide pension	\$66,677.00	
Payment in lieu of taxes	\$1,959.00	
Open Space grants	\$0.00	
Grants -DCNR culture & recreation	\$0.00	
Fire relief revenue	\$120,000.00	
	\$196,783.00	\$196,783.00

CHARGES FOR SERVICES

Zoning Permits	\$60,000.00	
Bldg/Code enforcement	\$120,000.00	
Sewage permits	\$10,000.00	
Plan reviews and hearing fees	\$17,000.00	
Sale of books, copies etc.	\$1,500.00	
Penn Dot Snow contract	\$20,647.00	
Donations and special events	\$1,500.00	
Cleanup revenue	\$0.00	
Open Space/Parks - Ordinance 122	\$0.00	
	\$230,647.00	\$230,647.00

MISCELLANEOUS REVENUES

Sale of fixed assets	\$10,000.00	
Other financing sources:	\$10,000.00	\$10,000.00
Interfund operating transfer from Sewer Fund	\$375,000.00	
Reimb plan reviews;9-1-1, and prior yrs	\$13,500.00	
	\$388,500.00	\$388,500.00

TOTAL REVENUES

\$3,239,430.00

TOTAL AVAILABLE:

\$3,589,430.00

Middle Smithfield Township 2011 General Fund Budget

Expenditures and other uses - GENERAL FUND

2011 proposed 2011 totals

GENERAL GOVERNMENT(Administration)

Administrative salaries and wages		
meetings	\$3,000.00	
Secy	\$49,118.00	
HR Finance	\$52,866.00	
All Clerical	\$61,000.00	
Admin/Public Works	\$50,000.00	
Bldg/grounds	\$0.00	
Public Affairs	\$0.00	
	\$215,984.00	
Audit	\$5,200.00	
Bonds, consulting services etc.	\$7,000.00	
Tax collection-property and appointed	\$70,500.00	
Legal	\$80,000.00	
Office supplies, equipment advertising printing	\$39,500.00	
General engineering	\$33,000.00	
Bldg supplies, repair, maintenance, utilities etc.	\$51,965.00	
Contracted services - building and grounds	\$0.00	
	\$287,165.00	\$503,149.00

PUBLIC SAFETY

Fire relief distribution	\$120,000.00	
Contribution Fire & Ambulance	\$179,916.00	
training supplies tools etc	\$5,500.00	
Monroe County Control Center	\$49,084.00	
Zoning Sewage and Code enforcement	\$104,000.00	
Zoning/Sewage/Codes Legal services	\$10,000.00	
Zoning Engineering/Planning	\$0.00	
Clean up expenses including leaves	\$25,000.00	
Zoning Advertising	\$500.00	
	\$494,000.00	\$494,000.00

HEALTH & WELFARE-

Water quality testing	\$3,000.00	
<u>Awsom animal welfare</u>	\$5,000.00	
	\$8,000.00	\$8,000.00

Sewer expenses	\$0.00	\$0.00
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2011 proposed 2011 totals

PUBLIC WORKS DEPARTMENT

Salaries and wages		
bldg/grounds	\$13,000.00	
cleanup salaries	\$10,000.00	
Salary benefits - sick,vac,holiday etc.	\$45,000.00	
Snow/ice salaries	\$50,000.00	
Salaries - signs/markings	\$4,000.00	
Salaries Drains	\$5,000.00	
Salaries-equipment repairs	\$45,000.00	
Salaries - Sts & Rds maintenance including trash	\$153,000.00	
Parks - local and regional	\$14,500.00	
		\$339,500.00
Small tools and minor equipment Misc exp	\$10,800.00	

Middle Smithfield Township 2011 General Fund Budget

Engineering and consulting services	\$10,000.00	
Vehicles & equipment operating expense	\$95,000.00	
Snow & Ice removal materials and contracted services	\$15,000.00	
Highways - capital purchases and debt service	\$50,000.00	
Signs and road markings	\$23,500.00	
Hydrants/equip rental	\$5,600.00	
Road materials	\$60,000.00	
Contracted services -maintenance and projects	\$0.00	\$269,900.00
	\$609,400.00	
<u>Culture and recreation</u>		
Contributions		
Parks salaries		
Parks communications, special events and materials	\$5,600.00	
Parks contracted services/engineering /planning		
Parks - capital purchases	\$9,000.00	
Parks/Open Space - Ordinance 122		
Regional parks	\$5,000.00	
	\$19,600.00	\$19,600.00
<u>DEBT SERVICE -PROPERTIES</u>		
Property taxes -CCP		
Interest exp	\$86,000.00	\$86,000.00
	2011 proposed	2011 totals
<u>MISC. INSURANCES AND EMPLOYEE BENEFITS</u>		
Insurance packages, hospitalization, disability etc.	\$342,384.00	
Employers payroll taxes	\$105,000.00	
Pension expenses	\$66,677.00	
	\$514,061.00	\$514,061.00
Golf Course Labor	\$400,000.00	\$400,000.00
	<u>TOTAL EXPENDITURES</u>	<u>\$2,634,210.00</u>
Cash balance unreserved 12/31/11		\$455,220.00
Reserved for capital purposes		\$500,000.00
Total assets 12/31/11		\$955,220.00

2011 STATE LIQUID FUELS BUDGET

Cash balance January 1, 2011 \$335,587.00

Revenues

Interest from investments \$3,000.00
Liquid fuels allocation \$301,815.74

Total revenues \$304,815.74

TOTAL AVAILABLE **\$640,402.74**

Expenditures

Roads - maintenance \$65,330.00
Equipment purchase \$30,000.00
contracted service projects \$438,791.00

Total expenditures \$534,121.00

Balance 12/31/11 **\$106,281.74**

Middle Smithfield Golf Course and Club House
Profit & Loss

2011 Budget

Ordinary Income/Expense

Income

Cart Fees	
Guest Cart Fees	
Member Cart Fees	
Cart Fees - Other	
Total Cart Fees	75,000.00
Greens Fees	
Guest Fees	264,000.00
Total Greens Fees	
Club House Sales	
Beverage Sales	45,000.00
Food Sales	100,000.00
Total Club House Sales	
Membership Income	
Memb Income - Husband & Wife	
Memb Income - Premier - Single	
Membership - Family	
Membership Income - Single	
Premier-Single	
Premier - Family	
Premier - Husband & Wife	
Membership Income - Other	
Total Membership Income	65,000.00
Misc Golf Fees	1,000.00
Pro shop sales	7,000.00
Social Membership	-
Total Income	<u>557,000.00</u>

Cost of Goods Sold

Club House Purchases	
Alcohol Purchase	20,000.00
Food Purchases	80,000.00
Restaurant Supplies	7,000.00
Total Club House Purchases	
Pro Shop Merchandise	15,000.00
Total COGS	<u>122,000.00</u>

Gross Profit 435,000.00

Expense

Accounting	3,000.00
Advertising and Promotion	70,000.00
Association Memberships	250.00
Business Licenses and Permits	100.00
Cleaning Supplies	5,000.00
Clubhouse decorations	1,500.00
Communications	
Contract Maintenance	9,000.00
Employee Benefits	37,000.00
First Aid and Safety Equipment	2,000.00
Food Discounts	7,000.00
Fuel	
Diesel & Gasoline	25,000.00
Motor Oil	1,500.00
Propane	7,500.00
Total Fuel	

Middle Smithfield Golf Course and Club House
Profit & Loss

January 1 through October 21, 2010

2011 Budget

Garbage	7,000.00
Golf Discounts	1,000.00
Greens-Maintenance Supplies	45,000.00
Insurance Expense	12,500.00
Internet	-
Licences & Permits	125.00
Linens	5,000.00
Management	30,000.00
Marketing	-
Mileage	-
Municipal Liquor Licence	100.00
Office Supplies	4,000.00
Operating Lease - Golf Cart	44,381.79
Parts	10,000.00
Payroll Expenses	
Golf Course Labor	200,000.00
Legal	7,500.00
Payroll Taxes	35,000.00
Proshop Labor	65,000.00
Public relations Director	-
Restaurant Labor	70,000.00
Total Payroll Expenses	
Pest Control	1,500.00
Postage	4,000.00
Professional Fees	2,000.00
Rent Expense	1,000.00
Repairs and Maintenance	10,000.00
Road	-
Security Maintenance	2,000.00
Small Equipment Purchases	1,000.00
Sponsorship	1,500.00
Supplies	
ClubhouseSupplies	5,000.00
Supplies - Other	25,000.00
Total Supplies	
Telephone Expense	7,000.00
Utilities	35,000.00
Total Expense	<u>800,456.79</u>
Net Ordinary Income	(365,456.79)

MIDDLE SMITHFIELD TOWNSHIP SEWER FUND
 Operating Budget
 For the Year Ended December 31, 2011

2011 Budget

Revenues:

Sewer Fee Income - BR	610 @ 550		335,500.00
Sewer Fee Income - LP	424 @ 550		233,200.00
Sewer Fee Income - NP	95 @ 550		52,250.00
Sewer Fee Income - MS Gen	<u>480@550</u>		264,000.00
Sewer Fee Income - FW	estimated		113,181.40
Sewer Fee Income - GB	136 @ 550		74,800.00
Sewer Fee Income - WL	<u>174@825</u>		143,550.00
Sewer Fee Income - Pond Creek	22 @ 550		12,100.00
Sewer Fee Income - Summer Glen	21 @ 550		12,100.00
			1,240,681.40

Reservation Fee Income			23,100.00
Reservation Fee Income - LP			1,540.00
Reservation Fee Income - NP			220.00
Reservation Fee Income - GB			1,760.00
Stand By Fees			29,100.00
Reservation Fee Income - Pond Creek			-
Reservation Fee Income - Summer Glen			21,200.00
			76,920.00

Interest Income			13,000.00
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NSF/ Lien Fees			10,200.00
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Sewer Hookup - BR	<u>4@6500</u>		26,000.00
Sewer Hookup - LP	<u>0@7,500</u>		-
Sewer Hookup - NP	<u>0@7,500</u>		-
Sewer Hookup -MS Gen	<u>9@6500</u>		58,500.00
Sewer Hookup - GB	<u>1@6500</u>		6,500.00
Sewer Hookup - WL	<u>1@12,500</u>		12,500.00
Sewer Hookup - Summer Glen	<u>0@6500</u>		-
Sewer Hookup - Pond Creek	<u>0@7,500</u>		-
			103,500.00

Investment Earnings			17,000.00
Sludge Income			15,000.00
Miscellaneous Income			-
Grant Income			-
Available from fund balance			100,000.00

Total Revenue			1,576,301.40
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MIDDLE SMITHFIELD TOWNSHIP SEWER FUND
 Operating Budget
 For the Year Ended December 31, 2011

Expenditures:

Operating and Maintenance

2010 Budget

Accounting Fees	4,000.00
Legal Fees	70,000.00
Administrative Fees	19,704.00
Director Salary	60,000.00
SEO - salary share	-
Building Inspector - salary share	3,000.00
General Communications	3,000.00
Secretary - Supplies	5,500.00
Computer Support	2,400.00
Engineering tools and supplies	1,000.00
Engineering	40,000.00
Engineering - 537 Update	-
Bldg/grounds salaries	28,000.00
Supplies bldg/grounds	1,750.00
Bldg grounds maint parts	2,100.00
Bldg/grounds sm tools/min	175.00
Bldg water	420.00
Electricity	18,130.00
bldg/grounds trash	1,050.00
bldg/grounds contracted	5,250.00
Public works - vaccines	-
vehicle operating expense	3,000.00
public works communication	150.00
snow ice salaries	2,000.00
snow removal materials	1,000.00
equip/machinery salaries	5,000.00
parts equip/machinery	4,500.00
equipment contracted	2,500.00
Note & Interest expense	49,000.00
Employer SS	10,287.47
Medicare	2,405.94
Other employment related expenses	2,000.00
Pension exp	9,955.62
Hospitalization medical ins	21,782.02
S/W - Communications - STP	2,000.00
S/W - Electric - STP	105,000.00
S/W - Maint. Repair - STP	7,000.00
S/W - Capital Purchase Minor STP	5,000.00
S/W - Operations - Contract STP	150,000.00
Equipment Rental	2,000.00
Water Testing	2,500.00
Parts Supplies STP	32,000.00
Parts /Supplies - Pump Stations	35,000.00
S/W - Communications - Pump	10,000.00
S/W - Electric - Pumps	10,000.00
S/W - Maint. Repair - Contracted	-
S/W - Operations - Contracted PS	50,000.00
Sludge Pressing	35,000.00
Contracted Sludge Hauling	40,000.00
Insurance	10,000.00
Contingency	59,241.35
Capital Purchase Minor Equipment	29,500.00
Interest Expense	263,000.00

Total Operating and Maintenance Expenditures

1,226,301.40

MIDDLE SMITHFIELD TOWNSHIP SEWER FUND
Operating Budget
For the Year Ended December 31, 2011

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Capital Additions:

Debt service - Principal	300,000.00	
Improvements - Other	<u>50,000.00</u>	<u>350,000.00</u>
Total Capital Addition Expenditures		<u>350,000.00</u>
Total Expenditures		<u>1,576,301.40</u>