

Reorganization - Board of Supervisors    JANUARY 5, 2009

**Pledge of Allegiance**

*In accordance with Act 98, 1998,*

*Prior to the Board of Supervisors vote on any matter, the chairperson will allow for public comment on that particular item. **Individuals wishing to be heard at that time please indicate so by raising your hand, and the chairperson will recognize you. Those members of the audience that wish to address the Supervisors must advance to the lectern give their name, address and the agenda item that they wish to discuss.***

*Cell Phones should be turned off when entering the meeting room*

**Organization -**

1. Chairman
2. Vice Chairman
3. Public Works Superintendent/Parks & Maintenance
4. Operations Director
5. Administrative Director
6. Township Secretary and Administrative Coordinator
7. Human Resources Coordinator & Finance and Budget Secretary
8. Treasurer
9. Assistant treasurer
10. Secretary to Municipal Authority
11. Open Records Officer and Archives & History Coordinator
  
12. Township Solicitor
13. Alternate Township Solicitor
14. Planning Commission Solicitor
15. Alternate Planning Commission Solicitor
16. Zoning Hearing Board Solicitor
17. Alternate Zoning Hearing Board Solicitor
18. Township Engineer and Director of Technical Services
19. Alternate Township Engineer
20. Sewage Enforcement Officer
21. Alternate & 2<sup>nd</sup> Alternate Sewage Enforcement Officer
22. Zoning & Code Enforcement Officer - West
23. Zoning & Code Enforcement Officer – East
24. Building Code Officials
25. Board of Appeals for Building Codes -
26. Chairman of Vacancy Board –
27. Planning Commission (Bob Early and Bob Vandercar terms expires) - 4 yr. term.
28. Zoning Hearing Board – (Art Jenkins term expires) - 5 yr. term
29. Emergency Management Director
30. Park Commission – Vacancy – 5 year term
31. Appoint representatives to Regional Park Commission- Vacancy – 1 year term
32. Representative to COG -
33. Delegates to PSATS Annual Convention -
34. Voting Delegate at PSATS Convention -

35. Regular meetings
36. Scheduled work sessions
37. Set Treasurer's Bond
38. Assistant Treasurer's Bond
39. Depository of the General Fund
40. Depository for the State Fund
41. Salary, Benefits and Personnel package – EMPLOYEE HANDBOOK
42. Bills that impact normal operation, are subject to discounts or penalties are payable when due with approval confirmation at the following meeting.  
(examples, Payroll, taxes, electric, telephone, postage).
43. Set mileage rate at IRS guideline for use of personal vehicle on township business

**Other Business**

1. Approval of previous minutes - December 29, 2008
2. Approval of payables
3. Correspondence and Bids:
4. Unfinished Business
  - a. Solicitors Report
  - b. Engineers Report
    - b-1 Echo Lake Landing Update
    - b-2 Resolutions to Amend Fee Schedule
5. New Business
6. Public Comment
7. Executive Session (if necessary)
8. Adjournment