

**Middle Smithfield Township Sewer Department Quarterly News Letter: 2015**

Have a **sewer emergency**? During the hours of 8am-4pm, Monday- Friday: please call 570-223-8920, x 115 for Joan Woisin, the Sewer Coordinator.

After hours, weekends and holidays: Please call 570-629-0292

**Note:** The township is only responsible for the township sewer lines. The sewer customer's grinder pump, grease trap, internal plumbing, and lateral lines are the responsibility of the homeowner. IF the wastewater treatment plant operator inspects your issue and determines **the issue is with the customer's equipment, the sewer customer will be billed for the service call.** (If the issue is with the township's equipment, the township will fix the problem at no charge to the sewer customer.)

**Sewer payments are net 30 days; the Billing Cycle is quarterly:**

Quarter	Billing Date	Deadline to pay	\$25.00 Late Charge Applied
First Q 2015	Jan 5 <sup>th</sup>	Feb 5 <sup>th</sup>	March 5 <sup>th</sup>
Second Q 2015	April 1 <sup>st</sup>	May 2 <sup>nd</sup>	June 3 <sup>rd</sup>
Third Q 2015	July 1	Aug 2 <sup>nd</sup>	Sep 3 <sup>rd</sup>
Fourth Q 2015	Oct 1 <sup>st</sup>	Nov 2 <sup>nd</sup>	Dec 3 <sup>rd</sup>

**Interest and Late Charges:** As per the chart above, please take special note of the deadline for us to receive your payments in order to avoid the interest and a \$25 late charge.

**PAY YOUR SEWER BILL ONLINE!**

Go to [www.MiddleSmithfieldTownship.com](http://www.MiddleSmithfieldTownship.com)  
Then click on "Resident Services", then "Sewer"



We accept American Express, VISA, MasterCard, Discover, and Diners Club. Now you can earn credit card rewards points, air miles, etc. just by paying your sewer bill!

**Automatic Monthly Credit Card Billing Available!** Please contact our office for the "Automatic Credit Card Billing Authorization Form", to automatically pay your sewer bill every month **OR** fill in the information below and return for a one-time payment.

**We accept American Express and other major credit cards at no additional fee!**  
Please fill in the information below & return to us for a on-time payment.

Cardholder's name (as shown on credit card): \_\_\_\_\_

Billing Address: (associated with the card): \_\_\_\_\_

Credit/Debit Card Acct #: \_\_\_\_\_ Exp: \_\_\_\_\_

Sewer Acct#: \_\_\_\_\_ Amount to be charged: \_\_\_\_\_

X \_\_\_\_\_ Date: \_\_\_\_\_