



Minutes: Golf Course Advisory Committee

March 11, 2024

The regular meeting of the Middle Smithfield Township Golf Course Advisory Committee was held on March 11, 2024 at 8:30 AM with Craig Wetherbee presiding and with Chris Rain as recording secretary.

Committee Members: Craig Wetherbee, John Pinto, Mike McDermott, Paul Suhrie On Zoom: Annette Atkinson, Mark Oney Township Staff: Pro Shop Manager Todd Brown, Maintenance Superintendent Bill Parr, Committee Liaison Chris Rain.

Meeting called to order at 8:31 am by Craig Wetherbee.

Agenda

- A motion to accept the agenda for the meeting was made by John Pinto, seconded by Mike McDermott. Motion passed 4-0

Minutes

- A motion to accept the minutes from the February 2024 meeting was made by Paul Suhrie, seconded by Mike McDermott. Motion passed 4-0.

Whispering Pines—Holly Dennis

- Holly Dennis was not present. Chris Rain stated that Ms Dennis had reported that there were four events booked so far for 2024.
- Paul Suhrie asked whether the Township had considered a proposal from a cleaner he sent to Ms Dennis. Annette Atkinson stated that the proposal had been reviewed and the Township would call if his services were needed. Mike McDermott stated that the cleaner should be called to let him know that. Paul Suhrie offered to reach out to him.

Grounds—Bill Parr

- Bill Parr reported that they will begin aerating the course March 12. John Pinto asked whether there was much damage from the winter. Mr. Parr stated that there was not. The course is in good shape.

Pro Shop—Todd Brown

- Todd Brown stated that he was going to interview an applicant for a part time position and was looking at other applications received. He also reported that he is getting calls about booking tee times.

Financials—Bonnie Winters

- Bonnie Winters was not present. Chris Rain provided the committee with a report from Bonnie Winters regarding course financials.
- Mike McDermott pointed out that payroll for February 2024 was much higher than budgeted.

He suggested that the budget manager review the amount and adjust so that the budget is more in line with the payroll needs over the winter.

Marketing – Chris Rain

- Chris Rain stated that current season information is up on the golf course website and posts are scheduled daily for the month of March. He also stated that flyers went up on the township message boards. Google Ads and eblasts will come before opening day on 3/29.

Old Business:

- Annette Atkinson reported that the bids are due on March 13 and will be opened at the Board of Supervisors regular meeting on March 14 at 7pm. Ms Atkinson stated there were a lot of downloads from CBRE and there had been several tours.
- Opening day is scheduled for Friday March 29, depending on weather.

New business:

- John Pinto stated that Bill Parr had recommended reducing the garbage pick ups, especially in the off season, to save money. Chris Rain reported that he had recently reduced pickups from weekly to every other week. Mr. Parr will let Mr. Rain know if any further changes are needed to the schedule – either more or less frequently – once the season starts.

Public Comment:

- None

Meeting Adjourned

- Paul Suhrie made a motion to adjourn the meeting at 8:45am, seconded by Mike McDermott. Motion passed 4-0.

The next meeting will be held on April 8, 2024 at 8:30 am at the Whispering Pines Banquet Hall.

Respectfully Submitted,

Chris Rain
Recording Secretary