

MIDDLE SMITHFIELD TOWNSHIP
FEE SCHEDULE

RESOLUTION No. 01-2025-4

ESTABLISHING A FEE SCHEDULE FOR CALENDAR YEAR 2025

WHEREAS, the Board of Supervisors of Middle Smithfield Township, Monroe County, has determined it necessary to collect certain fees for rendered services and does hereby amend the established Middle Smithfield Township Fee Schedule ("Fee Schedule") as attached hereto; and

WHEREAS, it is necessary that an appropriate Fee Schedule be established sufficient to defray all expenses that may be incurred by the Township in connection with consideration of various applications, permits, hearings, and/or other general requests; and

WHEREAS, the Township of Middle Smithfield Board of Supervisors annually reviews and amends the Fee Schedule, as necessary. This resolution does hereby repeal and supersede prior resolutions which are inconsistent with the provisions of this resolution; and

NOW THEREFORE, be it resolved, by the Board of Supervisors of Middle Smithfield Township, that the attached Fee Schedule be established and implemented **for calendar year 2025**.

RESOLVED AND ENACTED by the Board of Supervisors of the Township of Middle Smithfield this 6th day of Jan, 2025.

**TOWNSHIP OF MIDDLE SMITHFIELD
BOARD OF SUPERVISORS**



Chairman



Vice-Chairman



Supervisor

Attest: 
Secretary, Middle Smithfield Township

**MIDDLE SMITHFIELD TOWNSHIP
FEE SCHEDULE**

ADMINISTRATIVE FEES

1. Service fee on all returned payments	\$ 25.00
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CENTRAL SEWER FEES

1. Route 209 Treatment Plant Tapping fee per Equivalent Dwelling Unit (EDU)	\$ 3,500.00
2. Route 209 Quarterly Sewer User Fee	\$ 175.00
3. Route 209 Yearly Reservation Fee	\$ 220.00
4. Winona Lakes Treatment Plant Tapping fee per Equivalent Dwelling Unit (EDU)	\$ 3,500.00
5. Winona Lakes Quarterly Sewer User Fee	\$ 206.25
6. Winona Lakes Yearly Standby Fee	\$ 300.00

PUBLIC PARKS

1. Echo Lake Park User Fee (per day)	\$ 100.00*
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*Includes \$50.00 deposit

- Upon inspection of the facility, \$50.00 deposit will be returned to responsible party

2. Echo Lake Park Message Board	\$ 50.00
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- See the Echo Lake Sign Policy for requirements

3. Resica Park User Fee (per day)	\$ 100.00*
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*Includes \$50.00 deposit

- Upon inspection of the facility, \$50.00 deposit will be returned to responsible party

PUBLIC HEARINGS

1. Any application or request requiring a Public Hearing, and not otherwise specified herein or contained in another Township Fee Schedule, shall require a fee of	\$ 1,000.00
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The applicant further agrees to reimburse Middle Smithfield Township for all costs, incurred by the Township in the processing of the Public Hearing application (includes, but is not limited to, filing fees and hearing costs) to the extent that the costs exceed the filing fee submitted with the application.

WASTEWATER FEES

SEE ATTACHED SEWERAGE FEE SCHEDULE FOR SEWAGE ENFORCEMENT SERVICES

ZONING FEES

1.	The minimum permit application fee for any use requiring a permit is	\$ 75.00
2.	Single/Multi Family Dwelling-includes living space, garage, basements, decks and covered porches	\$ 0.15/sf plus \$55.00
3.	Other than residential Buildings	\$ 0.40/sf plus \$55.00
4.	Residential Accessory Structures (Garage, sheds over 200 sf)	\$ 0.15/sf plus \$55.00
5.	Other than residential Accessory Structures (over 175 sf)	\$ 0.40/sf plus \$55.00
6.	Resale Use & Occupancy, Residential	\$ 150.00
7.	Resale Use & Occupancy, Commercial	\$ 250.00
8.	Short Term Rental	\$ 300.00
9.	Inspection fee	\$ 50.00
10.	Certificate of Compliance	\$ 50.00
11.	Demolition	\$ 75.00
12.	Fences	\$ 75.00
13.	Non-Conforming Use	\$ 125.00
14.	Pools	\$ 100.00
15.	Special Event	\$ 200.00
16.	Signs ¹ :	
	• On-Premise Signs	\$ 200.00
	• Off-Premise Signs	\$ 500.00
	• Sign Plaza (more than one business advertised)	\$ 500.00

¹ Political signs are exempt from all fees and deposits

• Residential Development/Complex Entry Signs	\$ 200.00
• Identification Signs	\$ 100.00
• Informational and Home Occupation Signs	\$ 75.00
• Special Event Sign Permit	\$ 75.00
17. Zoning Determination Letter from the Zoning Office	\$ 125.00

PUBLIC HEARINGS

Zoning Hearing Board Applications

Any application to the Zoning Hearing Board (for example, Variance, Special Exception, Validity Challenge, appeal of Zoning Officer enforcement notice, or other Zoning Officer determination)

\$ 1,000.00*

Zoning Applications before the Board of Supervisors

Conditional Uses and Curative Amendments \$ 1,000.00*

MISCELLANEOUS FEES

1. Fire Works Display	\$ 200.00
2. Residential Driveway	\$ 50.00
3. Road Occupancy Permit	\$ 50.00
• Road Occupancy Permit Refundable Deposit for Road Work Repair Less site inspections and/or plan reviews	\$ 500.00
4. Non-Residential Driveway or Road Occupancy Permit	\$ 200.00
• Plan Review Required (Resolution 01-2011-01, "Item No. 7 – other")	
• Road Occupancy Permit Refundable Deposit for Road Work Repair less costs for site inspections	\$1,000.00
5. Yard Sale / Garage Sale	\$ 15.00
• Refundable deposit for the removal of all signs	\$ 10.00
• Extra stickers after 10 (each)	\$ 1.00
6. Soliciting/Peddling	\$ 200.00
7. State Route 209 Street Banner Sign	\$ 125.00
8. Solicitor/Attorney's Fee	\$ 185.00/hour

Exemptions

Volunteer Fire Companies Non-Profit EMS Providers and 501(c)(3) companies may request a waiver of sign and yard sale fees as set forth above within this resolution. All other fees, as stated above within this resolution shall be paid by said organization in accordance with the provisions herein.

Continuation of Other Existing Fees

All existing Township fees, not otherwise set forth in this schedule, remain in place and continue in effect until otherwise modified by the Board of Supervisors.