RESOLUTION 09-2019-4

A RESOLUTION OF THE TOWNSHIP OF MIDDLESMITHFIELD DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008, AS AMENDED MARCH 28, 2019.

WHEREAS, a Local Government Records Committee was created by Act 428 of 1968 and empowered thereby to make rules and regulations for records disposition; and,

WHEREAS, the Municipal Records Manual was approved by said committee on December 16, 2008; and

WHEREAS, Middle Smithfield Township desires to dispose of records according to statutory requirements;

NOW, THEREFORE, BE IT RESOLVED, by Board of Supervisors of the Township of Middle Smithfield, Monroe County, Pennsylvania, as follows:

Section 1: Schedules and Procedures for Disposition of Records.

The Township of Middle Smithfield intends to follow the schedules and procedures for disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, as amended on March 28, 2019.

Section 2: Severability.

The provisions of this Resolution shall be severable, and if any of the provisions hereof shall be found to be invalid or unenforceable, the remaining provisions shall remain in effect.

Section 3: Construction.

Any Ordinance in conflict with this Resolution shall take precedence to this Resolution. Any resolution conflicting or inconsistent with any of the provisions in this Resolution are hereby repealed, but only insofar as they are inconsistent.

Section 4: Effective Date.

This Resolution shall be effective immediately and shall remain in effect until modified, revoked or repealed by further Resolution of the Board of Supervisors.

RESOLVED THIS 26th DAY OF SEPTEMBER, 2019, BY THE BOARD OF SUPERVISORS OF MIDDLE SMITHFIELD TOWNSHIP AT A LAWFUL SESSION DULY ASSEMBLED.

TOWNSHIP OF MIDDLE SMITHFIELD
BOARD OF SUPERVISORS

Chairperson

Vice Chairperson

Supervisor

Michele Clewell, Secretary

(Township Seal)