

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, January 23, 2014 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present: Annette Atkinson, Michael J. Dwyer and Mitchell Marcus. Also in attendance; Township Solicitor Michael Gaul, Esq., Stenographer Donna Kenderdine, Township Secretary Michele Clewell and numerous interested parties.

Approval of Minutes

Annette Atkinson made a motion to approve the January 6, 2014 minutes. Mitchell Marcus seconded the motion. Motion passed 3-0.

Report of Executive Sessions

Attorney Gaul reported that prior to this meeting and on January 13, 2014 an executive session was held to discuss the Rohner litigation and pending legal matters with the Board of Supervisors.

Announcements

None

Public Hearing

Proposed Ordinance Setting Forth an Addition to the Code of the Township Of Middle Smithfield by Adding an Article VI, Oak Grove-Multi-Municipal Compost Processing Program, to Chapter 30, Intermunicipal Agreements, of Part I, Administrative Legislation

Donna Kenderdine took a stenographic record of the hearing.

Annette Atkinson made a motion to open the public hearing at 7:13 p.m. Michael Dwyer seconded the motion. Motion passed 3-0.

Attorney Gaul stated that the purpose of the public hearing is for the approval of the Intermunicipal Agreement that was approved previously by the supervisors but requires an ordinance as the ordinance will approve the prior agreement.

No one from the public signed up to speak.

Attorney Gaul introduced the township exhibits.

Mike Dwyer stated that the ordinance is the final step in solidifying a years' worth of work between Smithfield and Lehman Township.

Mike Dwyer made a motion to adopt Ordinance 199 as stated. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to close the public hearing at 7:16 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Treasurer's Report

Mike Dwyer stated that the township remains in good financial health.

Mike Dwyer made a motion to pay the general fund payables in the amount of \$170,761.64. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the sewer fund payables in the amount of \$56,391.39. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the golf fund payables in the amount of \$17,870.83. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the liquid fuels payables in the amount of \$12,006.74. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to refund Roseanne Bottone \$61.75 due to an appeal received from the Monroe County Board of Assessment. Mitchell Marcus seconded the motion. Motion passed 3-0.

Solicitors Report

CCP Phase 3 Section 5 PRD Plan Extension of time to render a Decision Request – Attorney Gaul stated that there is a PRD plan for section 5 that has gone through the Planning Commission review and they have recommended conditional approval. He has been in discussion with the developer to hold a public hearing and as requested by the township, the developer has provided a time extension until May 23, 2014. Attorney Gaul recommends the supervisors accept the letter. Mike Dwyer made a motion to accept the letter for a time extension. Annette Atkinson seconded the motion.

Gary Summers asked what the estimation date of the public hearing is. Attorney Gaul stated early March 2014. Although the intent was to schedule the date tonight, there seemed to be some confusion between the developer and his attorney as to what the process was going to be at this point.

Mr. Summers asked if the township will insure the association to review whatever the developer submits to the township. Attorney Gaul stated that he did not believe anything new

would be submitted but if the developer submits anything new for review, he is ok with the association being granted permission to review it also.

Mr. Summers asked if the board would consider holding the public hearing after March 10, 2014 as there are persons of interest that will want to attend but are not available prior to the date given. Attorney Gaul stated that we will know more the first meeting in February as to when the public hearing will be scheduled.

Motion passed 3-0. to accept the letter for a time extension to render a decision by May 23, 2014.

Engineers Report

None

New Business

Remove BIU of Pennsylvania, Inc. as the MST Zoning Officer – Annette Atkinson made the motion to remove BIU of Pennsylvania, Inc. and its Representative as the MST Zoning Officer. Mike Dwyer seconded the motion. Motion passed 3-0.

Appoint Shawn McGlynn of Keystone Municipal Services, Inc. as the MST Zoning Officer at a rate of \$65.00 per hour – Annette Atkinson made the motion to appoint Keystone Municipal Services, Inc. with Shawn McGlynn as the Representative as the MST Zoning Officer. Mike Dwyer seconded the motion. Bob Pohlman asked if the fee is appropriate and if the township looked at other companies. Annette Atkinson said yes to both questions. Motion passed 3-0.

Resolution 01-2014-5; Authorizing Disposition of Certain Records – Annette Atkinson made a motion to approve Resolution 01-2014-5. Mitchell Marcus seconded the motion. Motion passed 3-0.

Eastern Monroe Public Library Board of Directors Nominee; James “Seamus” McGraw - Annette Atkinson made a motion to nominate James “Seamus” McGraw to the EMPLB. Mitchell Marcus seconded the motion. Motion passed 3-0.

Outlook for 2014 –A PowerPoint presentation looking ahead at township and committee projects for 2014 was given by Supervisors Atkinson and Dwyer. (A full copy of the presentation will be made available on the website.)

Numerous township sponsored community events along with the Public Works Department road repair/maintenance work schedule is planned for the coming year as well as moving forward with the Composting program. The township is looking to expand the uses of the Whispering Pines Clubhouse by partnering with ESU and to provide an emergency shelter, as

well as a review and revision to the MST Zoning Ordinance and Subdivision and Land Development Ordinance is underway for 2014.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 8:30 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
 Township Secretary
 January 23, 2014

General Fund

Num	Name	Memo	Amount
Trf	Middle Smithfield Township	Payroll Funds Transfer	-53,265.56
	Bergey's, Inc	credits applied to open invoices	0.00
11363	BIU of PA, Inc.	inv 01000120030722 permits	-2,388.45
11364	CDW Government	inv hz71688 notebook	-200.00
11365	Cintas Corp	inv 101358566 cleaning	-74.00
11366	Claude S. Cyphers, Inc	parts invs 618049/50/155/218/292/336/528	-359.60
11367	Cleveland Brothers	invs INPP0440760/0435031 parts	-252.34
11368	CNH Capital	5043935501409770	-249.42
11369	Cramer's Home Center	inv 1017112 sacrete	-71.94
11370	CS-Graphx	inv 2574 annual support & maintenance agreement	-1,850.00
11371	DCED	BCO 3580 UCC permit fee	-116.00
11372	Donna G. Kenderdine, RPR	inv 1-14 Ordinance # 198	-224.80
11373	E.M. Kutz	inv 1942/2138	-162.22
11374	Eastern Alarm Systems	inv 6576 installed new DVR at garage	-530.00
11375	FedEx	inv 252633718	-18.53
11376	First Insurance Funding Corp	12101-0066-1674635	-9,730.24
11377	Francis C. Disalvo	inv 162636 wire stripper	-36.25
11378	George A. Koteen Associates	inv's 19210-19220 1/2 savings on electric	-965.74
11379	Gilmore & Associates, Inc.	engineering invs 130653/54/55/56	-3,243.64
11380	H.A.R.I.E	policy 307441611-13 workers comp	-4,594.00
11381	Huffmans' Electric	exterior garage lights	-2,853.00
11382	King, Spry, Herman, Freund & Paul LLC	legal invoices 88199-214; 88227	-17,407.50
11383	Lawson Products, Inc.	inv 9302153720/9302165135 parts & supplies	-400.79
11384	Lewis True Value	invs B36313/B37420/B38824/B38826/B40060	-275.51

11385	Met Ed	a/c 100073577916 Sellersville Light	-26.35
11386	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	-11,491.67
11387	Miggys Five	kitchen supplies 1/10; 1/15	-25.89
11388	Newman, Williams, Mishkin, Corveleyn	inv 89483 GJG Hott PA	-75.00
11389	Nivert Metal	inv 279298 steel for shop	-245.51
11390	Northeast Energy, Inc	invs 16453/426/427 heating repairs	-704.00
11391	Northern Safety Co. Inc	inv 900728827 eyewash station & supplies	-260.06
11392	Orkin Pest Control	312813 pest control	-160.00
11393	PA Chapter of APA	inv 2014-067 annual renewal for planning assoc	
11394	PA Municipal Health Insurance Cooperative	membership	-102.00
11395	PA One Call System, Inc.	052801 health insurance	-30,756.32
11396	PAPCO	inv 574752 monthly activity fee	-38.80
11397	PAPCO	inv 1428941/46322383/1430658	-7,696.74
11397	Pennsylvania American Water	inv 1024210033478776 hydrants	-149.90
11398	Penteledata	a/c 1024210033478776 hydrants	-152.37
11399	Pocono Record	inv b2122255 email boxes	-546.60
11400	PSATS	inv 663227 public notices	-190.00
11401	PSATS CDL Program	PSATS 4/13	-120.00
11402	Ray Price Stroud Ford	inv 14-C2021 random testing	-60.57
11403	Reilly Associates.	inv 301214 transmission lever	-218.58
11404	RICOH USA, Inc	inv 21 CCP Phase III	-260.00
11405	Service Tire Truck	91563211 copier lease	-460.47
11406	Staples Contract and Commercial	inv k71122-26 tires	-20.58
11407	Sun Litho Print	inv 7000990386 office supplies	-714.00
11408	Telco	inv 34989/35046 office supplies	-8,358.00
11409	Trophy Tire	inv 23454 Annual Traffic Signal Maintenance agreement	-75.00
11410	Tulpehocken Spring Water	inv 54043 wheel alignment	-104.55
11411	Uline	inv 1381711/1381993/139126 water	-76.18
11412	USA Trophies & Awards	inv 56126067 plastic bags for dog park	-36.00
11413	Verizon	names plates	-580.56
11414	Waste Management	570223050340643y	-591.15
11415	BIU of PA, Inc.	inv 282450908219 dumpsters	-2,700.00
11416	Met Ed	inv 01000120030696 zoning officer 12/2-27	-13.28
11417	Verizon	a/c 100069220836 River Rd	-29.52
11418	Met Ed	570223892064559y	-34.24
11419	Met Ed	a/c 100059550028 Echo Lake	-717.96
11420	Met Ed	a/c 100036091245 bldg B	-994.89
11421	Met Ed	a/c 100016951467 bldg A	-18.00
11422	Safety-Kleen Systems, Inc	a/c 100016915751 Municipal signal	-811.37
11423	Gilmore & Associates, Inc.	MI33927 inv 62650618 vac out seperator tank	-450.00
11424	H.A. Thomson	inv 128744 Gozzi Minor subdivision	-1,426.00
		inv 310635 Public Officials Bond	-
			170,761.64

Sewer Fund

Num	Name	Memo	Amount
10152	ALLSTATE SEPTIC SYSTEMS, LLP	various invoices	-2,955.00
10153	AT&T	019 533 3847 001	-42.83
10154	Diversified Technology Corp.	12641	-115.02
10155	Eastern Alarm Systems, Inc.	06505	-490.00
10156	Eric Bell	09-13-13 Winona to plant	-427.50
10157	GILMORE & ASSOCIATES, INC.	inv 130658/657 engineering	-4,337.99
10158	KING SPRY HERMAN FREUND & FAUL	88205	-686.00
10159	MET-ED	100 089 058 661	-13.50
10160	Middle Smithfield Township General Fund	Invoice #110	21,819.50
10161	NEUTRON INDUSTRIES	96606002	-3,979.53
10162	PA ONE CALL SYSTEM, INC.	0000574754	-31.20
10163	PENNSYLVANIA AMERICAN WATER	milford rd / sellersville hydrant	-74.98
10164	PROSSER LABORATORIES, INC.	1232013.54	-5,298.97
10165	PROTHONOTARY	Lien Sats	-35.00
10166	STRAND	hypochlorite / aluminium sulphate	-2,447.15
10167	W.G. MALDEN	inv 7454	-703.80
10168	WASTE MANAGEMENT	2331638-0821-2	-2,169.99
10169	MET-ED	100 044 863 148	-55.94
10170	MET-ED	100 076 523 768	-1,253.50
10171	MET-ED	Fairway Villa	-33.99
10172	MET-ED	100 080 920 901	-29.81
10173	MET-ED	100 081 035 618	-17.28
10174	MET-ED	100 044 0877 809	-18.38
10175	MET-ED	100 083 606 630	-119.34
10176	MET-ED	100 018 440 378	-298.07
10177	PROTHONOTARY	Lien Sat (1)	-7.00
10178	PROTHONOTARY	Liens (5)	-292.50
10179	PROTHONOTARY	Liens (1)	-58.50
10180	VERIZON	570 223 1024	-35.82
10181	VERIZON	570 223 1025	-35.63
10182	VERIZON	570 223 8189	-35.91
10183	MET-ED	100 016 629 691	-204.44
10184	MET-ED	100 016 867 432	-187.74
10185	MET-ED	100 018 353 951	-334.11
10186	MET-ED	100 018 442 556	-158.45
10187	MET-ED	100 018 446 334	-102.90
10188	MET-ED	100 018 448 652	-7,037.86
10189	MET-ED	100 080 913 799	-157.40

10190	MET-ED	100 016 914 275	-288.86
			-
			<u>56,391.39</u>
	Golf Course Fund		
Num	Name	Memo	Amount
wt	USB Equipment Finance	Toro Lease	-1,325.16
wt	Verizon	570-223-8099 clubhouse	-1,102.04
2694	Blue Ridge Communications	a/c 0109950-03 internet	-49.95
2695	Don Henry	reimburse for liquor purchase for new years	-583.18
2696	DRBC	annual surface water use for golf course irrigation	-317.15
2697	George A. Koteen Associates, Inc	inv 19206-209 1/2 savings on electric	-344.58
2698	Hellers Gas, Inc.	inv 12860/12861/14552 propane	-3,923.16
2699	M.S.T.S.D.	br-amenity3 1st qtr sewer	-2,385.00
2700	Met-Ed	100081784231 big ridge dr monthly installment for 2012	-325.85
2701	MST 2012 G.O.B.	GOB 2013 payments	-863.02
2702	PA American Water	1024210033261244 big ridge dr 2014 : "Golf the Pocono Mountains" brochure	-82.45
2703	Pocono Mountains Vacation Bureau	Food for New Yrs Eve @ Whispering Pines	-700.00
2704	Prime 570 Catering		-3,817.50
2705	Shoemaker Mechanical, Inc.	inv 668/669 boiler repairs	-275.00
2706	Verizon	570223814063192y	-49.48
2707	Met-Ed	a/c 100081748863 golf maintenance bldg	-320.62
2708	PA American Water	a/c 1024210033261169 Big Ridge Drive	-14.10
2709	Verizon	570223737828754y	-128.90
2710	Met-Ed	100081748855 pump house tomx rd	-281.10
2711	PA American Water	102410032658777 big ridge dr	-13.80
2712	Met-Ed	100085171773 guard shack	-267.84
2713	Met-Ed	100081748848 clubhouse	-700.95
			-
			<u>17,870.83</u>

Liquid Fuels

Num	Name	Memo	Amount
2016	American Rock Salt Co, LLC	Bulk ice control salt inv 377859/382204	-4,191.55
2017	Hanson Aggregates Inc	anti-skid inv 2467137/352/597	-7,815.19
			-
			<u>12,006.74</u>