

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Wednesday, February 12, 2014 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors in attendance: Annette Atkinson, Michael J. Dwyer and Mitchell K. Marcus. Also in attendance; Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell and members of the public.

**Approval of minutes** – Annette Atkinson made a motion to approve the January 23, 2014 minutes. Mitchell Marcus seconded the motion. Motion passed 3-0.

### **Report of Executive Session**

Attorney Gaul reported that an executive session was held at the end of the January 23, 2014 meeting and prior to this meeting to go over pending township legal matters with the solicitor.

### **Announcements**

Annette Atkinson announced that the 2014 schedule of events are available and will be posted on the township website.

### **Treasurer's Report**

Michel Dwyer reported that the budget is over on snow removal, the township remains in good financial health.

Mr. Dwyer reported that the composting consortium is ready to submit the lease application to PennDOT for the Oak Grove Property on February 14, 2014.

Payables –Mike Dwyer made a motion to approve the general fund payables in the amount of \$222,639.55. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the sewer fund payables in the amount of \$90,776.74. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the golf fund payables in the amount of \$6,981.03. Mitchell Marcus seconded the motion. Motion passed 3-0.

### **Solicitors Report**

None

## **Engineers Report**

None

## **New Business**

Middle Smithfield Township Group Health Plan Document – Attorney Gaul stated that the health plan document requires the chairman to sign. Mike Dwyer made a motion to approve the plan document as presented and authorize the chairman to execute. Mitchell Marcus seconded the motion. Motion passed 3-0.

Board of Supervisors meeting changes for the remainder of 2014 – Annette Atkinson made a motion to hold the regular meetings for the remainder of 2014 on the 2<sup>nd</sup> Tuesday and 4<sup>th</sup> Thursday of every month. Michael Dwyer seconded the motion. John Ferro questioned the reason for changing the meetings. Mr. Dwyer stated that after initially re-scheduling from the 2<sup>nd</sup> Thursday to the 2<sup>nd</sup> Wednesday to accommodate Supervisor Marcus' schedule, he is finding that trying to schedule his work schedule is extremely difficult for him by having a meeting in the middle of the week. Motion passed 3-0.

## **Public Comment**

Doug Hassert asked about the go-go bar that just opened up on Route 209. Attorney Gaul stated that anyone who has any information and or complaints to contact the township zoning officer, as the township is going to apply the same methods of enforcement as any other zoning violation.

Mike Dwyer read a letter received from Josephine Ferro complimenting the public works department on their snow plowing and the maintenance of the township roads.

John Ferro discussed the possibility of the township taking over Creek Road, a state road as this is a major road that township residents use. Mike Dwyer stated that an agreement between the state and the township would have to be executed first but it is a possibility.

Rich Kowski stated that his mailboxes are on a township road and he has not received his mail in 5 days due to the location the snow plows are plowing the snow. Mike Dwyer stated that the drivers cannot stop at every mail box and there is nothing that we can do.

## **Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 7:24 p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary

General Fund Payables

Name	Memo	Amount
Middle Smithfield Township	Payroll Funds Transfer	-55,332.62
H.G Smith	2002 Ford F-550	-500.00
AFLAC	inv 511010	-503.48
GreatAmerican Leasing Corp	inv copier lease	-304.50
Allstate Septic Systems, LLP	inv 234026 echo/ressica	-260.00
American Crane & Tractor Inc.	inv 1567739 caliper	-666.36
American Rock Salt Company LLC	inv 384911/390305/392778 Bulk ice control salt	-30,409.88
BIU of PA, Inc.	inv 0100-0120-030891 permits	-572.46
Bradco Supply Co	inv 106/280/813 parts	-627.90
C.H. Reed Inc	inv 5097817 parts	-21.65
Cargill, Inc	inv 2901524178/7048 salt	-6,984.67
Cleveland Brothers	inpp0461651/0463537 parts	-106.43
Collins Truck Parts	inv 01074912 u-drive	-175.00
Cramer's Powerhouse	inv 321029 supplies	-90.83
Debbi Manter	inv 1045 cleaning	-1,075.25
Donna G. Kenderdine, RPR	inv 11-14 Ordinance 199	-151.80
First Insurance Funding Corp	12101-0066-1674635	-9,730.24
Francis C. Disalvo	inv 161604 hex bit socket set	-148.50
Glenn Kreckman Co	inv 4713 base antenna for OEM office	-359.50
Greater Pocono Chamber of Commerce	Economic Outlook dinner	-70.00
H.A.R.I.E	policy 307441611-13 workers comp installment	-4,595.00
Hanson Aggregates	inv 2471071/1247/1844/2025 ice control	-7,971.67
Howell's Flowers & Green house	inv 12431 sympathy arrangement	-95.00
International League of Cities	ref # gov 32988 yr 2014 membership	-750.00
Keystone Municipal Services, Inc	inv 20652 zoning officer	-2,600.00
Matergia and Dunn	inv 74 zoning hearing board	-120.00
Miggys Five	a/c 15 kitchen supplies	-29.17
Monroe County Control Center	inv 5696 1st qtr Control center	-14,317.32
Northeast Energy, Inc	inv 16582/16587 heating repairs	-893.00
PA Association of Municipal Administrator	Member id 16093 PAMA Dues	-140.00
PA One Call System, Inc.	inv 578096 monthly activity fee	-35.10
PAPCO	inv 1437804/1441594/1441543/1441545 propane, gasoline, & heating oil	-13,831.93
Pennsylvania American Water	a/c 1024210033478776 hydrants	-135.41
Pocono Mts. C.O.G.	2014 Membership fee	-200.00
Pocono Record	inv 664270 public notices	-564.00
Praxair Dist Mid-Atlantic	inv 23956947 oxygen	-27.33

RICOH USA, Inc	inv 91756301 copier lease	-1,114.36
Roseanne Bottone	9/96807/59e tax assessment reduction	-61.75
School Outfitters	inv 11362043 HOA Kisok corkboard	-470.99
SHRM	id 01475487 membership dues	-185.00
Staples Contract and Commercial	invs 7000934530/8028489054 office supplies	-546.77
Telco	inv 23488 fernwood light repairs	-309.38
Verizon	570223892064559y	-37.87
Verizon Wireless	inv 9718575124 Lyon, Parr, Henry cellphones	-224.65
Waste Management	inv 2828059-0821-1	-442.10
Weitzmann & Weitzmann, LLC	inv 20332/20333 legal	-345.00
BIU of PA, Inc.	inv 0100-0120-030944 zoning officer	-1,800.00
Middle Smithfield Township	Payroll Funds Transfer	-51,214.01
Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	-11,491.67
		-
		222,639.55

#### Sewer Fund Payables

Num	Name	Memo	Amount
10191	ALLSTATE SEPTIC SYSTEMS, LLP		-2,518.75
10192	AT&T	019 533 3847 001	-42.29
10193	COYNE CHEMICAL EMERGENCY SYSTEMS SERVICE COMPANY	923490	-2,820.00
10194		0181666-IN	-1,761.54
10195	GILMORE & ASSOCIATES, INC.		-4,337.99
10196	MST2012GOB	Feb 2014	-38,594.79
10197	PA ONE CALL SYSTEM, INC.	578098	-35.10
10198	PROSSER LABORATORIES, INC.		-21,032.07
10199	PROTHONOTARY	Feb Liens	-292.50
10200	Stotz & Fatzinger Office Supply	104941	-1,172.36
10201	STRAND		-3,665.85
10202	TOPS SOFTWARE	WD357 2332711-0821-	-109.95
10203	WASTE MANAGEMENT	6	-4,030.17
10204	GILMORE & ASSOCIATES, INC.	131331	-4,369.11
10205	PROTHONOTARY	Feb Liens	-292.50
10206	VERIZON	570 588 0289 2338244-0821-	-37.98
10207	WASTE MANAGEMENT	2	-4,275.42
10208	GILMORE & ASSOCIATES, INC.	131332	-1,019.03
10209	PROTHONOTARY	Feb Lien	-58.50
10210	VERIZON	570 588 0742	-33.02
10211	PROTHONOTARY	Feb Lien	-58.50
10212	VERIZON	570 588 0752	-33.02
10213	PROTHONOTARY		-7.00
10214	VERIZON	570 588 1134	-33.02
10215	PROTHONOTARY		-7.00

10216	VERIZON	570 588 1135	-33.02
10217	VERIZON	WL STP	-31.56
10218	VERIZON	570 588 7646	<u>-74.70</u>
			-90,776.74

Golf Course Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
wt	Global Pay	Jan credit card fees	(35.76)
wt	JDC Golf and Turf	mower lease	(812.49)
wt	American Express Collection	Jan credit card fees	(23.34)
wt	American Express Collection	monthly fee	(7.95)
2714	Allan Rotto Consultants, Inc	#13 verizon tax savings	(42.00)
2715	Allstate Septic Systems, LLP	inv p152118 pump septic tank	(142.50)
2716	Blue Ridge Communications	a/c 0109950-03	(49.95)
2717	Comenity - AdWords Business Credit	5304-8900-0033-6616	(5.11)
2718	Commonwealth of PA	facility ID 62699 food license	(82.00)
2719	Eastern Irrigation & Pump Co	inv 6299 service diver	(510.00)
2720	Miggy's Corp 5	supplies 12/7	(28.56)
2721	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
2722	Northeast Energy	heating repairs invs 16581/82/83	(800.00)
2723	R&R Products	inv cd1753450 parts	(347.75)
2724	Superior Plus Energy Services	gas invs 590919/918/844/45/46	(3,031.81)
2725	Waste Management	inv 2828058-0821-3 golf maint bldg	(110.93)
2726	Waste Management	inv 2828057-0821-5 clubhouse	<u>(87.86)</u>
			(6,981.03)