

The regular meeting of the Middle Smithfield Township Board of Supervisors meeting was held on Wednesday, March 12, 2014 at 7:00 pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present: Annette Atkinson, Mike Dwyer and Mitchell Marcus. Also in attendance; Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell and numerous residents.

### **Approval of Minutes**

Annette Atkinson made a motion to approve the February 27, 2014 minutes. Mitchell Marcus seconded the motion. Motion passed 3-0.

### **Report of Executive Session**

Attorney Gaul reported that an executive session was held on Friday, March 7, 2014 to discuss with the board of supervisors regarding the Rohner civil action and the Go-Go Danny's civil action.

### **Announcements**

Annette Atkinson and Mike Dwyer attended the the Pocono Mountain Chamber of Commerce dinner to hear that Wells Fargo Securities global economist Jay Bryson say that for a business to expect to improve 4% to 5% would not be unreasonable, and the national economy is predicted to grow 2.5%.

Township staff and committee members will attend the upcoming grant writing seminar that will be given by Penn State Extension.

The golf course is delayed in opening until mid-April due to weather conditions.

The Boy Scout Troop 82 had their Blue and Gold dinner at the Whispering Pines Banquet Hall.

### **Treasure's Report**

Mike Dwyer reported that we remain within budget overall but are over budget on snow removal labor and materials. The state liquid fuels funding has been received and we will be reimbursing the general fund for labor and material as allowed by law. Currently we are working on reimbursements for recycling expenditures.

Payables – Mike Dwyer made a motion to pay the general fund payables in the amount of \$143,960.81. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the sewer fund payables in the amount of \$299,902.51. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the golf course payables in the amount of \$12,965.33. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the EMS providers from the cable franchise fund in the amount of \$45,587.16.

### **Solicitors Report**

**None**

Engineers Report

**None**

### **New Business**

Authorize advertising for a new storage maintenance building at CCP – Mike Dwyer made a motion to authorize advertising the public notice to accept bids in order to replace the building that was damaged due to the snow storm. Mitchell Marcus seconded the motion. Motion passed 3-0.

Authorize the Sale of the 1995 Ford L8000 – Mike Dwyer made a motion authorizing advertising the public notice to bid on the Municibid.com website. Mitchell Marcus seconded the motion. Motion passed 3-0.

Approval of the 2014 Emergency Operation Plan as Prepared – Mike Dwyer made a motion to approve the basic plan as prepared by the Emergency Management Coordinator. Attorney Gaul stated that the EOP plan requires a resolution and will provide the language to the secretary. Following discussion, Mike Dwyer made a motion to adopt Resolution 2014-03-1 approving the proposed EOP for the township dated February 2014 as presented to the supervisors. Mitchell Marcus seconded the motion. Motion passed 3-0.

Authorize Advertising for a LERTA Special Meeting – Mike Dwyer made a motion authorizing the advertising of a special meeting (date TBD) between the East Stroudsburg Area School District, the Monroe County Commissioners and the Board of Supervisors. Annette Atkinson seconded the motion. Motion passed 3-0.

### **Public Comment**

None

## Executive Session

Annette Atkinson made a motion to go into executive session to discuss litigation with the township solicitor at 7:21 p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Attorney Gaul stated that he has prepared Resolution 2014-03-1 in order for it to be attached to the EOP of 2014. Mike Dwyer made a motion to approve Resolution 2014-03-1 and adopt the EOP Plan of 2014 whereby this plan supersedes all previously approved plans. Annette Atkinson seconded the motion. Motion passed 3-0.

## Adjournment

Annette Atkinson made a motion to adjourn the meeting at 8:37 p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted

Michele L. Clewell  
Township Secretary  
March 12, 2014

## General Fund Payables

Num	Name	Memo	Credit
11535	Auto Wholesalers	2001 Sterling Dump truck	33,900.00
Trf	Middle Smithfield Township	Payroll Funds Transfer	47,270.15
11537	Annette Atkinson.	reimburse for 209 banner	460.04
11538	Avaya	inv 2732985346 phone system lease	117.60
11539	AWSOM	donation	500.00
11540	BIU of PA, Inc.	inv 0100-0120-031009 permits	2,018.39
11541	Bradco Supply Co	inv 108123/125/302/402 parts	1,728.48
11542	Cintas Corp	inv 101390086	74.00
11543	Cleveland Brothers	inv inpp0494800 parts	49.48
11544	Debbi Manter	inv 1046 cleaning	828.75
11545	DES	inv 51015 shredding	90.00
11546	DSSchlegel and Associates LLC	grant writing set-up fee	2,450.00
11547	E.M. Kutz	inv 3911/3912 parts	333.67
11548	F.N.B. Commercial Leasing	1810-ML1 Bandit	4,073.84
11549	First Insurance Funding Corp	12101-0066-1674635	9,730.24
11550	Gilmore & Associates, Inc.	engineering invs 131966/67	2,968.29
11551	Gold Star Wide Format	inv 53240 36 x 500 bond paper	55.01
11552	GreatAmerican Leasing Corp	inv copier lease	304.50

11553	H.A.R.I.E	policy 307441611-13 workers comp	4,594.00
11554	Howard Kindred Sr	serving legal notices to Hott PA	475.00
11555	Keystone Municipal Services, Inc	inv 3900 zoning officer 2/17-27	3,900.00
11556	Legal Briefings for Building Inspectors	15417129 subscription	98.78
11557	Mercedes-Benz Fin Serv USA LLC	a/c 100-0199093-000 inv 8200063	18,297.81
11558	Met Ed	a/ 100059550028 Echo Lake invs 16844,16845,16889,16892,16890	28.09
11559	Northeast Energy, Inc	repairs	1,198.00
11560	PA Dept of Labor & Industry - E	inv 274366 file 41212 boiler inspections	66.00
11561	PA One Call System, Inc.	inv 581377 MSF monthly activity fee	7.80
11562	PAPCO	invs 1459060 / 1462290 propane and deisel	3,740.93
11563	Pennsylvania American Water	1024210033478776 hydrants	135.90
11564	PMRS	45-027-5N admin fee	20.00
11565	Pocono Mts. C.O.G.	COG Dinner	75.00
11566	Pocono Record	inv 665316 public notices	318.80
11567	Smithfield Township	MST portion of tax on Rutman property	1,386.00
11568	Spring Hill Laser Services Corp	inv 0214-126 business list	135.00
11569	Staples Contract and Commercial	inv 8028675849 office supplies	87.99
11570	Telco	inv 23557 RTE 209 & Fernwood repairs	733.62
11571	Verizon Wireless	inv 9720285538 cell phones	224.65
11572	Weitzmann & Weitzmann, LLC		1,485.00
			<hr/>
			143,960.81

### Golf Course Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
wt	JDC Golf and Turf	mower lease	-812.49
Trf	Global Pay	feb credit card fees	-42.62
Trf	American Express Collection	statement fee	-7.95
2754	Pods	a/c 53853871 pod for maintence bldg	-232.25
2755	Blue Ridge Communications	0109550-03 internet	-42.95
2756	Claude S. Cyphers, Inc.	inv 619451 snow plow oil	-29.70
2757	Eastern Alarm Systems, Inc.	inv 6708 alarm repairs	-90.00
2758	Hellers Gas, Inc.	inv 20867 propane clubhouse	-2,054.34
2759	Lawn & Golf Supply Co.	inv 133328 parts	-487.84
2760	MST 2012 G.O.B.	monthly installment for 2012 GOB	-863.02
2761	Northeast Energy	inv 16825 storage tank replacement	-6,456.00
2762	R&R Products	inv cd1762882 parts	-293.16
2763	Sibum's Auto Parts	inv 91494 pogc14005	-35.00
2764	Theresa Thomas.	refund for new yrs eve cancellation	-150.00
2765	Turf Equipment & Supply Co.	inv 859884-00 / -01 parts	-1,368.01
			<hr/>
			12,965.33

## Sewer Fund Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10256	AT&T	019 533 3847 0001 STP	-42.29
10257	B. Newhart & Sons, Inc.	PS Turkey Hill 2/28	-760.00
10258	GILMORE & ASSOCIATES, INC.		-6,610.49
10259	M & T BANK	Build America Bonds 2009AA 91 VP	146,470.00
10260	MET-ED	100 076 523 768 WL Mtn Pass	-1,192.32
10261	NEUTRON INDUSTRIES	96674628	-3,979.53
10262	PA DEPT OF ENVIRONMENTAL PROTECTION	44038, PA 0060089	-1,250.00
10263	PA ONE CALL SYSTEM, INC.	0000581379	-7.80
10264	PROSSER LABORATORIES, INC.		-32,295.36
10265	STRAND	7066 Hypochlorite	-1,160.90
10266	TOPS SOFTWARE	March 2014 Support WD357	-109.95
10267	WASTE MANAGEMENT	2347502-0821-2 Feb Sludge removal	-4,260.65
10268	M & T BANK	90 VP Gen Oblig Bonds Series 2009A	-25,065.63
10269	MET-ED	100 018 448 652 Main STP	-5,328.82
10270	MST2012GOB	March 2014 2012 GOB	-38,594.79
10271	PROSSER LABORATORIES, INC.		-20,440.80
10272	MET-ED	100 089 058 661 Rt 209	-16.19
10273	PROSSER LABORATORIES, INC.		-9,795.66
10274	MET-ED	100 044 863 148 WL PS Island View	-18.51
10275	PROTHONOTARY	March Liens	-292.50
10276	MET-ED	100 018 440 378	-471.67
10277	PROTHONOTARY	March Liens	-292.50
10278	MET-ED	100 018 442 556 PS #7 McCole Rd & NP	-156.06
10279	PROTHONOTARY	March liens	-292.50
10280	MET-ED	100 018 446 334 PS #3 McCole Rd & 209	-61.59
10281	PROTHONOTARY	March Liens	-292.50
10282	MET-ED	VOID: 100 089 058 661 Rt 209	0.00
10283	PROTHONOTARY	March Liens	-292.50
10284	PROTHONOTARY	March Liens	-292.50
10285	PROTHONOTARY	March Liens	-58.50
			<u>-</u>
			299,902.51

## Cable Franchise Fee Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1057	VOID CHECK	VOID: void ck 1057	0.00
			-
1058	Marshalls Creek Fire Co	4th qtr 2013 Fire & EMS distribution	28,127.36
1059	Bushkill Fire Co.	4th qtr 2013	-6,729.90
1060	Shawnee Fire Co	4th qtr 2013	-6,729.90
	Bushkill Emergency		
1061	Corps	4th qtr 2013	-2,000.00
1062	Suburban E.M.S.	4th qtr 2013	<u>-2,000.00</u>
			-
			45,587.16