

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Tuesday, May 13, 2014 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present; Annette Atkinson, Michael Dwyer and Mitchell K. Marcus. Also in attendance; Township Solicitor Michael Gaul, Esq, Joan Hemm-Woisin, and numerous residents and interested parties.

Michele Clewell, the Township Secretary, was absent. The Supervisors agreed that Joan Hemm-Woisin, Township Administrative & Sewer Assistant, would act as recording secretary in the absence of Ms. Clewell.

Approval of Minutes

Annette Atkinson made a motion to approve the April 24, 2014 minutes. Michael Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session

Attorney Michael Gaul reported that an executive session was held prior to this meeting in order for the Board of Supervisors to go over pending legal matters with the township solicitor.

Announcements

- Michael Dwyer reports that on May 2nd Monroe County Waste Authority caught the person throwing trash along Upper Lakeview Drive and fined them.
- Senator Baker has a field representative at the Township building on the first Thursday of every month.

Award Bid

CCP Maintenance Storage Building – Michael Dwyer made a motion to reject all current bids in the best interest of the Township. The reason for the rejection is that the Township believes that it will receive more uniform bid responses if the bid specifications are revised. Mitchell Marcus seconded the motion. Rich Kawski asked what was wrong with the bids. Michael Dwyer answered that they didn't all have the same specifications. Rich Kawski asked how much is the insurance company covering? Michael Dwyer answered the insurance company is covering the entire cost of the building. They have already covered the labor and what we paid for demolition, covered approximately \$2,200 worth of equipment damaged in the shed. Motion passed 3-0.

Michael Dwyer made a motion to authorize to re-advertise the invitation for bids for the CCP Maintenance Storage Building under revised bid specifications prepared by the Township Engineer. Mitchell Marcus seconded the motion. Motion passed 3-0.

2014 Seal Coat – Two bidders for the Seal Coat project:

Dosch King – Wooddale: \$87,152.90; Upper Lakeview: \$37,862.88; Coolbaugh: \$48,506.16
Double yellow line: \$5,303.40 Single white: \$5,656.90

AMS – Wooddale: \$94,487.55; Upper Lakeview: \$41,049.35; Coolbaugh: \$53,672.52; Double yellow line: \$5,303.40; Single white: \$5,656.90

Michael Dwyer made a motion to receive the bids for review; Annette Atkinson seconded. Motion passed 3-0.

Treasurer's Report

Updates: Leaf Collection on Wooddale right now. We have received from PennDot the lease on Oak Grove property for leaf recycling; will be developing website soon. Also received our 2013 Recycling grant for \$127,045 that will pay for the improvements for the Oak Grove leaf collection site.

Michael Dwyer makes motion to authorize payment for Middle Smithfield Township's portion of 2014 operating costs for Oak Grove Multi-municipal Compost Facility; 50% payment of \$10,075, seconded by Annette Atkinson. Rich Kawski asked how long before this is running? Michael Dwyer have to send out for bids for fencing which will be authorized at the next meeting, bids received by end of June and put up fences up by end of July. Rich Kawski asked when the signs will go up not to park there. Michael Dwyer answers it was done today. The trailers were marked and barriers moved. All the trailers were from same company - DNS Trucking. Motioned passed 3-0.

Lehman Township has agreed to deposit their portion of 50% of operating costs in the amount of \$6,975 and Smithfield agreed to the same for \$4,950 in the Oak Grove bank account at ESSA Bank.

Recap of Cleanup and Freecycle:

Recycled: 178 Car Tires, 9 big Truck tires, 26 pallets of electronics, 440 lbs. of batteries. The amount of Freecycled items donated to other residents kept Approximately one -30 yard

dumpster of household goods going to a landfill, saving the township money. 22 tons of Scrap metal that brought in \$4,200 to reduce the cost of the township cleanup to the taxpayer, 20 compacted 30 yard containers went to land fill and recycled.

Mike Dwyer reported that the township is in good financial shape.

Payables – Mike Dwyer made a motion to pay the general fund payables in the amount of \$202,306.60. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$95,227.30. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf fund payables in the amount of \$14,226.02. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

Annette Atkinson acknowledges the receipt of the developer's request for the return of the Letter of Credit. The Township Engineer has been instructed to inspect the property. Rich Kawski asked was this for the old Friendly's or the new business. Annette Atkinson answers that it was for the old business; that there were improvements that they were asked to make and the Engineer will inspect to ensure that they have made them to receive the return of their Letter of Credit.

New Business

New Business

Waiver of Park Use Deposit for First Baptist Church – Annette Atkinson made a motion to waive the \$50 deposit fee for Echo Lake Park Pavilion for the First Baptist Church. Mitchell Marcus seconded the motion. Motion passed 3-0.

Waiver of Banner Fee for Bushkill Outreach – Annette Atkinson made a motion to waive the application, set up and removal fee of \$750 for the Bushkill Outreach Flea Market Event as per Banner Ordinance. Mitchell Marcus seconded the motion. Motion passed 3-0.

Firework Ordinance – Annette Atkinson made a motion to authorize the advertisement of the Fireworks Ordinance and schedule the Public Hearing date. Public Hearing scheduled for June 10, 2014. Mitchell Marcus seconded the motion. Motioned passed 3-0.

Public Comment

Rich Kowski asked who is taking Michele's place. Annette Atkinson introduced Joan Woisin, who is the township Administrative & Sewer Assistant. Annette also congratulated Joan on her recent graduation from ESU.

Jon Davis asks about LERTA. Annette Atkinson answered that it is tax abatement for businesses when they make improvements to their properties. Jon Davis asked how do you decide what is an improvement that qualifies for the abatement? Annette Atkinson answered that there will be an application process. It is for three specific areas - Commercial District, Industrial District and Commercial 2 District. The intent is to not punish business owners for improving their property, but encourage it. Jon Davis commented that this was not to try and get owners of blighted properties to fix them up then. Annette Atkinson answered yes that this would also be an incentive to the owners of blighted properties to make improvements. Michael Dwyer mentions that if a business makes improvements they will hire new workers which would be a bonus for the township, as well as buy materials, etc.. Jon Davis asked can you control the school tax. Annette Atkinson answered no, municipalities can only have input on municipal taxes; all of the taxing bodies, county, school and municipal, have to agree to the abatement and there needs to be a Public Hearing.

Rich Kowski asked if board had any idea who is going into the Friendly's property. Annette Atkinson answered that there were three interested parties in the property but we cannot predict who it will be. The Planning Commission did accept a land development plan for review but she did not have the name of the realty company on hand.

Michael Gaul comments that he has emails for Mr. Cozzi based on his comments from last meeting.

Adjournment

There being no further business, Annette Atkinson made a motion to adjourn the meeting at 7:30 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Respectfully submitted,

Joan Hemm-Woisin
Township Administrative & Sewer Assistant
Recording Secretary for meeting

104-000 - General Fund - Wayne Bank

Date	Num	Name	Memo	Amount
04/29/2014	11710	H.G Smith	2001 Ford F-550	-9,000.00
05/02/2014	11711	District Court 43-4-01	CV-127-2014 service by Constable	-55.00
05/05/2014	11712	447 Cornerstone Products, Inc	inv 703 road materials	-2,021.30
05/07/2014	Trf	Middle Smithfield Township	Payroll Funds Transfer	-54,143.27
05/13/2014	11713	447 Cornerstone Products, Inc	inv 703 Echo lake materials	-2,021.30
05/13/2014	11714	ABC Trophies, Inc	inv 15038 flag for resica	-114.00
05/13/2014	11715	Advance Auto Parts	1872124821	-134.96
05/13/2014	11716	Allstate Septic Systems, LLP	inv 236883 Ressica reimburse for opening Oak Grove bank account	-95.00
05/13/2014	11717	Annette Atkinson.		-100.00
05/13/2014	11718	Bergey's, Inc	ph451271r / 451724	-182.26
05/13/2014	11719	BIU of PA, Inc.	inv 01000120031256 SEO salary	-2,205.00
05/13/2014	11720	Bradco Supply Co	110603/110607/103954/110891	-790.28
05/13/2014	11721	Canfields Pet & Farm	inv 124162 grass seed	-220.00
05/13/2014	11722	Cintas Corp	inv 101421673 cleaning	-77.70
05/13/2014	11723	Claude S. Cyphers, Inc	621492/316/955/604 parts	-527.39
05/13/2014	11724	Cleveland Brothers	parts	-179.40
05/13/2014	11725	Cramer's Home Center	inv 1049572 parts	-289.14
05/13/2014	11726	Debbi Manter	inv 1048 cleaning	-834.50
05/13/2014	11727	Finch Services, Inc	inv Z19076 gc ins claim repairs	-738.50
05/13/2014	11728	First Insurance Funding Corp	12101-0066-1674635	-9,730.24
05/13/2014	11729	Francis C. Disalvo	inv 0417142248 / 0424142443	-348.50
05/13/2014	11730	Gilmore & Associates, Inc.	engineering inv 133233 / 234	-2,684.23
05/13/2014	11731	Glenn Kreckman Co	inv 4664 batteries	-260.00
05/13/2014	11732	Grainger, Inc.	inv 9431905232 adopt a road supplies	-417.84

05/13/2014	11733	Highway Equipment & Supply Co.	inv w66961 bobcat repairs	-1,200.83
05/13/2014	11734	John Davis Ferro	milage reimbursements	-225.68
05/13/2014	11735	Keystone Municipal Services, Inc	inv 20998 4/14-25 zoning	-2,990.00
05/13/2014	11736	Kimball Midwest	inv 3438902 coupl assy, paint	-326.84
05/13/2014	11737	King, Spry, Herman, Freund & Paul LLC	legal fees 90991 / 90992	-16,147.24
05/13/2014	11738	Lawson Products, Inc.	inv 9302420562 misc supplies	-124.90
05/13/2014	11739	Lewis True Value	misc parts & supplies	-248.06
05/13/2014	11740	Matergia and Dunn	20001100-00/75 Zoning Hearing board	-750.00
05/13/2014	11741	Mercedes-Benz Fin Serv USA LLC	a/c 100-0199093-000 inv 8200063	-18,297.81
05/13/2014	11742	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	-11,491.67
05/13/2014	11743	Miggys Five	kitchen supplies	-188.97
05/13/2014	11744	PA Municipal Health Insurance Cooperative	052801 health insurance	-31,522.00
05/13/2014	11745	Penn Commercial Vehicle Solutions	inv 3305490 sump / pails	-452.10
05/13/2014	11746	Pennsylvania American Water	a/c 1024210033478776 hydrants	-135.90
05/13/2014	11747	PMRS	45-025-5n	-7,811.15
05/13/2014	11748	Pocono Record	inv 667437 public notices	-524.85
05/13/2014	11749	Pods Enterprises, Inc	inv 135-026881 rental for golf maint bldg pod	-143.00
05/13/2014	11750	PSATS	sunshine & Right to know laws	-15.00
05/13/2014	11751	Tractor Supply Credit Plan	ticket 271313 paint	-74.97
05/13/2014	11752	US Postal Service	meter a/c 46025714 postage	-2,000.00
05/13/2014	11753	Verizon Wireless	inv 9723715502 cell phones	-224.77
05/13/2014	11754	Warren County Service Center, Inc.	a/c 2238920 golf course maint bldg repairs	-4,291.09
05/13/2014	11755	Waste Management	inv 286850708210 containers	-443.61
05/13/2014	11756	Allstate Septic Systems, LLP	inv 236884	-95.00
05/13/2014	11757	BIU of PA, Inc.	inv 01000120031406 permits	-3,727.50
05/13/2014	11758	PMRS	45-027-5N	-9,535.45
05/13/2014	11759	Met Ed	100059550028 Echo lake	-24.20
05/13/2014	11760	Met Ed	100073577916 Sellersville	-27.81
05/13/2014	11761	Met Ed	a/c 100016951467 bldg A	-916.30
05/13/2014	11762	Met Ed	a/c 100036091245 bldg b	-566.00
05/13/2014	11763	Met Ed	100069220836 river rd	-14.09
05/13/2014	11764	PSATS	12 @ 50 training	-600.00
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				-202,306.60

Date	Num	Name	Memo	Amount
05/12/2014	10380	ALLSTATE SEPTIC SYSTEMS, LLP		-1,612.50
05/12/2014	10381	AT&T	019 533 3847 001	-42.38
05/12/2014	10382	Cityside Management Corp.	Refund A/R overpayment 04-0015 Sunnybrook Ct.	-195.15
05/12/2014	10383	COYNE CHEMICAL	928882	-2,820.00
05/12/2014	10384	Eastern Alarm Systems, Inc.	06967 #112	-141.00
05/12/2014	10385	GILMORE & ASSOCIATES, INC.		-4,050.97
05/12/2014	10386	MET-ED	100 081 035 618 Lift station	-17.06

05/12/2014	10387	MST2012GOB	MST GOB 2012	-38,594.79
05/12/2014	10388	NCSPPlus Incorporated	976 MID88201	-192.23
05/12/2014	10389	NEUTRON INDUSTRIES	96767518	-3,979.53
05/12/2014	10390	PA ONE CALL SYSTEM, INC.	588394	-36.40
05/12/2014	10391	PROSSER LABORATORIES, INC.		-20,603.95
05/12/2014	10392	PROTHONOTARY	May liens	-292.50
05/12/2014	10393	STRAND	7292	-1,353.60
05/12/2014	10394	TOPS SOFTWARE	WD357	-109.95
05/12/2014	10395	WASTE MANAGEMENT	821-0022251-0821-2 / 2365798-0821-3	-3,980.28
05/12/2014	10396	MET-ED	100 018 446 334 PS #3	-66.83
05/12/2014	10397	PROSSER LABORATORIES, INC.	VOID:	0.00
05/12/2014	10398	PROTHONOTARY	May liens	-292.50
05/12/2014	10399	MET-ED	100 080 916 826 Fairway Villa	-28.93
05/12/2014	10400	PROTHONOTARY	May Liens	-292.50
05/12/2014	10401	MET-ED	100 080 920 901 Tree Top	-28.93
05/12/2014	10402	PROTHONOTARY	May Liens	-292.50
05/12/2014	10403	MET-ED	100 018 442 556 PS #7	-133.45
05/12/2014	10404	MET-ED	100 018 440 378 PS #4	-300.77
05/12/2014	10405	MET-ED	100 016 629 691 PS #2	-258.64
05/12/2014	10406	MET-ED	100 016 867 432 PS #1	-153.81
05/12/2014	10407	MET-ED	100 018 353 951 PS #6	-275.85
05/12/2014	10408	MET-ED	100 080 913 799 Off Sleepy Hollow	-141.83
05/12/2014	10409	MET-ED	100 016 914 275 PS #5	-269.35
05/13/2014	10412	PROSSER LABORATORIES, INC.		<u>-14,669.12</u>
				-95,227.30

100.000 - Wayne Bank - Golf Course

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/01/2014	wt	JDC Golf and Turf	mower lease	(812.49)
05/01/2014	2835	Resort Beverage	beer for pro shop	(227.79)
05/07/2014	wt	USB Equipment Finance	Toro Lease	(1,325.16)
05/13/2014	2836	Advance Auto Parts	inv 6952410112681 spark plugs, gaskets	(15.53)
05/13/2014	2837	Blue Ridge Communications	a/c 0109950-03 internet	(49.95)
05/13/2014	2838	Bridgestone Golf Inc	inv 1002225326 (less 6% discount) gloves	(77.60)
05/13/2014	2839	Claude S. Cyphers, Inc.	inv 621843 parts	(103.65)
05/13/2014	2840	Comenity - AdWords Business Credit	5304-8900-0033-6616	(511.54)
05/13/2014	2841	Genesis Turfgrass Inc.	inv 33879 greens maintenance supplies	(4,562.10)
05/13/2014	2842	Grass Roots Turf Products	inv 69562 grass seed	(460.00)
05/13/2014	2843	Hellers Gas, Inc.	inv 30172 propane - clubhouse 800.1 gals	(1,368.67)

05/13/2014	2844	Lewis True Value	INV B60077/60068/60275/61008	(253.88)
05/13/2014	2845	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
05/13/2014	2846	Robin Wolfe	reimburse for RAMP Certification	(25.00)
05/13/2014	2847	RT. 209 Enterprises	inv 10104577 materials	(159.44)
05/13/2014	2848	The Antigua Group, Inc.	inv 3967281 clothing	(329.03)
05/13/2014	2849	Turf Equipment & Supply Co.	inv 863644-02 / 864553-00 parts	(406.50)
05/13/2014	2850	Verizon	570223809936550y	(1,101.95)
05/13/2014	2851	Waste Management	inv 2836850908216 maint bldg	(125.82)
05/13/2014	2852	West End Equipment Rentals	balance of inv 98960 devlivery charge for lift	(50.00)
05/13/2014	2853	Wilson Sporting Goods	inv 4515688642 balls	(69.60)
05/13/2014	2854	Waste Management	inv 226850808218 clubhouse	(99.21)
05/13/2014	2855	Met-Ed	a/c 100081783498 tomx rd	(12.86)
05/13/2014	2856	Met-Ed	inv 100085171773 guard shack	(61.82)
05/13/2014	2857	Met-Ed	a/c 100081784231 big ridge dr	(127.61)
05/13/2014	2858	Met-Ed	a/c 100081748863 golf maint bldg	(266.01)
05/13/2014	2859	Met-Ed	a/c 100081748848 clubhouse	(759.79)
				<u>(14,226.02)</u>