

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, June 25, 2015 at 7 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mitchell Marcus. Also in attendance: Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele Clewell and several residents and members of the press.

Call meeting to order and Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the June 11, 2015 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report on Executive Session

An executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Announcements

Presentation of Golf Cart to Resica Boy Scout Camp – Last year, the Supervisors were asked to loan one of the old golf carts to the Resica Boy Scout Camp because Nick Gorski, a thirteen-year-old Boy Scout, has a unique problem with energy. It has nothing to do with technology, and everything to do with the cells in his body.

Nick has mitochondrial disease, a progressive terminal disease that prevents his body from regaining energy from food at the molecular level. When that energy is gone, cells in the body die, leading to whole system failures as vital organs simply shut down.

For Nick, this means that every moment of activity must be carefully planned, and he can't risk using too much energy. After all, every action - walking, talking, and even breathing - requires energy. If the wrong system can't find the energy it needs to function, it dies, taking the body with it.

There is currently no cure for mitochondrial disease, and the only treatment is to help cope with symptoms as they arrive. Yet in the USA alone, every thirty minutes a child is born who will eventually be diagnosed with mitochondrial disease, according to the United Mitochondrial Disease Foundation (UNDF).

In the spirit of the Boy Scouts pledge that every citizen has responsibilities to understand, defend, and improve his community a refurbished golf cart was presented to the Boy Scout Camp at Resica Falls.

The 70th Anniversary Marshalls Creek Fire Company dedication will be held on June 27, 2015 from 1-4pm. The Coolbaugh Community Gardens Park is in full swing with over twenty-six raised beds dedicated so far. A Penn State Master Gardner will be in residence every other Saturday at the Gardens, from 8a-10a to answer questions and give demonstrations.

Correspondence

A letter was received from Vaughan Reigner, Monroe Lakes POA President thanking the township for the assistance in the removal of several dilapidated shacks with the private community.

A letter was received from Michael Straw thanking the township for all the projects and beautiful things being done within the township; projects taking place in gardens, bee hives, dog parks and the cleanup along the roads.

A letter was received from Stephanie Wise thanking the township for the wonderful new dog park that brings a sense of belonging to a wider community.

Status of Bid

Pump Station No. 6 (Sellersville/Route 209) Modification – Annette Atkinson made a motion to table action subject to the township engineers review. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to re-bid pump station No. 6 if necessary. Annette Atkinson seconded the motion. Motion passed 3-0.

Treasurer's Report

Mike Dwyer stated that the township remains in good financial health. No major expenses are on the horizon with the exception of the main sewage treatment plant SBR Control and pump station No. 6 modification.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$157,836.68. Annette Atkinson seconded the motion. Richard Kawski asked when would there be a township tax cut. He stated that he doesn't use the dog park, doesn't use the parks. Mr. Dwyer stated that public works makes up for at least 75% of the budget. Adding amenities and improving the roads builds a sense of community and attracts residents and businesses. Mr. Kawski asked for the expenses of the dog park, Frisbee golf and the community gardens. Mr. Dwyer stated that he does not have the information on hand but can get it. The Frisbee golf was roughly \$4,000. Annette Atkinson stated that the reason the township does events, such as Memory Makers, Tree Lighting, and Shop Local to name a few, is to better the community. Mike Dwyer stated that razing the dilapidated buildings helps the community too. Mitchell Marcus stated that the township also received grant monies. When Mr. Kawski stated that the school district can lower taxes, Ms. Atkinson stated that the East Stroudsburg Area School District decreased taxes by 2 cents for every \$3.00 paid – so if the average home pays \$4,500 a year in school taxes, their school tax bill would be reduced by \$30 a year, and even then, the ESASD tax rate is the fourth highest in the state. Mr. Dwyer stated that if the township were to offer the same tax cut, it would result in a savings of \$1.58 per property per year. Also, the ESASD's budget is not balanced, it is in a deficit—the ESASD budget is only balanced by contributing money out of the ESASD reserves to cover their shortfall

Motion to pay the general fund payables passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$13,319.83. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$21,665.48. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the quarterly cable franchise payables to the township's emergency responders (fire and ambulance). Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

Toll Brothers Phase 2 Section 6 - Mr. Courtright explained that earlier in the year an escrow request was received from Toll Brothers. Core borings were performed and a number were identified that were not adequate. At a supervisors meeting, a corrective action plan was given by Toll Brothers and two were accepted. Based on Mr. Courtright's letter dated June 2, 2015 and in response, Toll Brothers letter dated June 22, 2015, Toll Brothers has agreed to do what the township has requested with regard to the milling and paving within CCP Phase 2 Section 6. Mike Dwyer made a motion to accept the proposed remediation that Toll Brothers has presented. Mitchell Marcus seconded the motion. Motion passed 3-0.

Old Business

Echo Lake Landing Plan Conditional Approval – Annette Atkinson made a motion to table action regarding the intent to revoke conditional plan approval. Annette Atkinson made a motion to rescind her motion to table action. Mike Dwyer seconded the motion. Motion passed 3-0.

Annette Atkinson made a new motion to extend the approvals for the Echo Lake Landing Plan conditional approval for (1) year, expiring on June 25, 2016 based on the Supervisors' meeting with the developer and engineer. Mike Dwyer seconded the motion. Motion passed 3-0.

Barbara Kulick Conditional Approval – Mr. Charles Winkler contacted the township and stated that due to a death in his family he would be unable to attend the work session and regular meeting to discuss why the plan approval should not be revoked. Annette Atkinson made a motion to table action until the July 9, 2015 meeting in order for Mr. Winkler to present his information to the Board. Mike Dwyer seconded the motion. Motion passed 3-0.

New Business

Authorize the Purchase of 2016 Peter Bilt Truck with Plow and Spreader through Co-Stars – Mike Dwyer made a motion to purchase the 2016 Peter Bilt truck with plow and spreader for \$146,000 through Co-Stars. Mitchell Marcus seconded the motion. Motion passed 3-0.

Authorize the Purchase of 2016 Peter Bilt Hook Lift with Leaf Vack Truck using the 2013 PA DEP Grant through Co-Stars – Mike Dwyer made a motion authorizing the purchase of the 2016 Peter Bilt hook lift with leaf vack truck using the 2013 PA DEP grant through Co-Stars. Mitchell Marcus seconded the motion. Motion passed 3-0.

Resica Community Playground Committee; Request to Waive the Echo Lake Message Board Fee – Annette Atkinson made a motion waiving the message board fee for the Resica Community Playground Committee. Mitchell Marcus seconded the motion. Motion passed 3-0.

Resica Community Playground Committee; Request to Waive Banner Fees – Annette Atkinson made a motion waving the banner fees for the Resica Community Playground Committee. Mike Dwyer seconded the motion. Motion passed 3-0.

Resica Community Playground Committee; Request to Waive Zoning Permit Fee – Annette Atkinson made a motion waving the zoning permit fee for the Resica Community Playground Committee. Mike Dwyer seconded the motion. Motion passed 3-0.

Employee Handbook Revisions – Annette Atkinson made a motion to accept the employee handbook revisions. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

Bob Ciabatta stated that he pays school taxes and has no children in the school. He did it because of wanting to belong to a community; he has never regretted being a homeowner. He doesn't garden nor does he have any dogs but the amenities the township has provided has helped the community, maybe it will help with the property rates along with the LERTA that the supervisors previously passed. He stated that this board has done a lot more since the last administration, and more than compared with other areas in which he has lived..

Annette Atkinson stated that over half the township taxpayers pays less than \$200 a year in township taxes.

Richard Kawski stated that he asked previously about charging non-residents to use the facilities. Annette Atkinson stated that there is a fee for using the pavilions at Echo Lake and Resica Parks.

Richard Kawski asked about the road signs along Coolbaugh Road and Route 402 that are covered in a black cloth. Mike Dwyer stated that maybe the state is preparing to work on the state roads.

Mark Oney stated that at the last planning commission meeting there was discussion regarding lot width requirements on cul-de-sacs and whether the requirements belong in the SALDO or Zoning Ordinance. Mr. Oney asked whether the supervisors, if the commission does their own research, would be willing to listen to and entertain a change to the zoning ordinance. All three supervisors said yes.

Richard Kawski asked where Memory Makers would be held this year. Annette Atkinson stated at Shawnee Inn, as the CCP Banquet Hall will not be able to accommodate the number of people that are expected to attend.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:50 p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
 Township Secretary
 June 25, 2015

General Fund

Num	Name	Memo	Credit
12971	MNA Stroud Realty, LLC	return of Improvements escrow deposit	38,450.00
12972	United States Treasury	VOID: form 720 24-6001492	0.00
Trf	Middle Smithfield Township	Payroll Funds Transfer	49,041.22
12973	United States Treasury	form 720 24-6001492	85.28
12974	AWSOM	donation for Wellness Center	1,000.00
12975	Abeloff Pontiac Inc	inv 3013172 sensors, brackets	156.36
12976	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	24.77
12977	Bobby Jo Fritz	150129 refund of permit fee	140.00
12978	Bradco Supply Co	inv 127909 sign for dog park	52.65
12979	Cramer's Home Center	inv 1223519 lumber for garden	244.04
12980	DES of Monroe County	inv 533933 on-site shredding for clean-up	800.00
12981	Double M Productions	inv 24461 safety green shirts/hoodies	1,148.06
12982	East Stroudsburg Area School District	Ressica lease agreement	3,000.00
12983	FedEx	inv 505828592	54.68
12984	Five Star Equipment	inv p08783 fuel pump	125.28
12985	King, Spry, Herman, Freund & Paul LLC	Legal fees inv's 101136-101151	7,905.00
12986	Lawson Products, Inc.	invs 930339235 / 9234 / 42615 parts	425.98
12987	PA Municipal Health Insurance Cooperative	052801	34,887.92
12988	Panko Reporting	inv 31632 jh / 31633 cr transcripts	488.15

12989	PAPCO	inv 1734758 / 1734767 gas	6,025.80
12990	Pennsylvania American Water	1024220008909318 bark park	47.08
12991	Penteledata	inv b2477450 emails	171.77
12992	Pocono Arts Council	FY2015 contribution	400.00
12993	Reliable Sign	inv 2656 / 2679 signs	164.50
12994	RICOH USA, Inc	inv 94865374 copier lease	260.00
12995	SFM Consulting LLC	inv 28 zoning officer 6/1-6/12	2,892.50
12996	Sibum's Auto	inv 97408 parts	55.00
12997	Staples Advantage	inv 8034661407/8034754948/8034787717 office supplies	521.99
12998	Telco	inv 24756 repairs Business Dr/Rte 209	1,856.85
12999	Tulpehocken Spring Water	13876 water	61.50
13000	Verizon	570223050340643y	288.59
13001	Waste Management	inv 29793650230	485.98
13002	Met Ed	100069220836 River rd light	16.61
13003	Met Ed	100036091245 bldg B	616.79
13004	Met Ed	100016951467 bldg A	1,248.70
13005	Met Ed	100016915751 Municipal light	23.12
13006	Met Ed	100073577916 Sellersville light	35.38
13007	Met Ed	100059550028 Echo lake	27.67
13008	Advance Auto Parts	1872124821 inv 6952516708919	113.55
13009	Bergey's, Inc	inv ph497099r brake parts	88.50
13010	Bradco Supply Co	inv 128063 parts	510.89
13011	Cintas Corp	inv 101652623 cleaning	53.31
13012	Keystone Fence Northeast, Inc	inv 3302 gates for dog park	3,750.00
13013	Marshalls Creek Plumbing	inv 9575 parts for water tank @garden	91.21
			<u>157,836.68</u>

Golf Course

Date	Num	Name	Memo	Amount
06/25/2015	3375	Allan Rotto Consultants, Inc	inv 30 vz tax	(42.00)
06/25/2015	3376	Berkley Mid-Atlantic	a/c 10043096 insurance installment	(7,470.00)
06/25/2015	3377	Don Henry	reimburse for Liquor	(669.83)
06/25/2015	3378	Five Star Equipment, Inc.	inv p08783 fuel pump	(125.28)
06/25/2015	3379	Keystone's Premier Golf Association	inv 01-0024 / 25 / 26 handicaps	(857.50)
06/25/2015	3380	Macmillan Oil Co. Allentown, Inc.	inv 9125 motor oil	(462.00)
06/25/2015	3381	Met-Ed	a/c 100081748848 clubhouse	(1,262.84)
06/25/2015	3382	Miggy's Corp 5	food 6/4, 6/6, 6/11 a/c 15	(113.42)
06/25/2015	3383	PA American Water	1024210033261244 big ridge dr	(256.53)
06/25/2015	3384	Sun Litho-Print, Inc.	inv 37171 score cards	(2,400.00)
06/25/2015	3385	Superior Plus Energy Services	inv 585941 / 42 / 43 gasoline	(1,590.13)
06/25/2015	3386	Turf Equipment & Supply Co.	inv 906285-00 / 906291-00	(4,606.85)
06/25/2015	3387	Verizon	5702238140	(50.25)
06/25/2015	3388	Waste Management	inv 297936602038 clubhouse	(314.96)

06/25/2015	3389	Met-Ed	a/c 100081783498 tomx rd	(15.61)
06/25/2015	3390	Met-Ed	100081748863 maint bldg	(134.02)
06/25/2015	3391	Met-Ed	100104048101 pump house Doral crt	(15.89)
06/25/2015	3392	Met-Ed	100081748855 pump house Tomx rd	(895.96)
06/25/2015	3393	Met-Ed	100081784231 big ridge dr	(97.49)
06/25/2015	3394	Met-Ed	100085171773 guard shack	(116.56)
06/25/2015	3395	PA American Water	1024210032658777 big ridge	(15.26)
06/25/2015	3396	PA American Water	1024210033261169 big ridge	(15.03)
06/25/2015	3397	Waste Management	inv 297936702036 maint bldg	<u>(138.07)</u>
				(21,665.48)

Cable Franchise

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
06/17/2015	1086	Monroe County Control Center	inv 5893 public safety	14,317.32
06/17/2015	1087	VOID CHECK	VOID:	0.00
06/17/2015	1088	Marshalls Creek Fire Co	1st qtr 2015 fire / ems	31,961.10
06/17/2015	1089	Bushkill Emergency Corps	1st qtr 2015 ems	2,000.00
06/17/2015	1090	Suburban E.M.S.	1st qtr 2015 ems	2,000.00
06/17/2015	1091	Bushkill Fire Co.	1st qtr 2015 fire	7,717.25
06/17/2015	1092	Shawnee Fire Co	1st qtr 2015 fire	<u>7,717.25</u>
				65,712.92

Sewer Fund

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/25/2015	11087	COYNE CHEMICAL	217652	-2,820.00
06/25/2015	11088	MET-ED	100044863148 - WL PS/Island View	-21.77
06/25/2015	11089	PA DEPT OF ENVIRONMENTAL PROTECTION	944109 - Operator Certification Annual Service Fee	-100.00
06/25/2015	11090	PENNSYLVANIA AMERICAN WATER	1024-210033589546	-55.59
06/25/2015	11091	STRAND		-3,648.90
06/25/2015	11092	VERIZON	570223818989863Y - Oak Grove	-36.94
06/25/2015	11093	MET-ED	100018448652 - Main STP	-5,694.79
06/25/2015	11094	PA DEPT OF ENVIRONMENTAL PROTECTION	942397 - Operator Certification - WL	-65.00
06/25/2015	11095	MET-ED	100089058661 Rt 209	-15.32
06/25/2015	11096	MET-ED	100076523768 - WL Mtn Pass	-838.32
06/25/2015	11097	MET-ED	100044877809 WL Clubhouse Dr	<u>-23.20</u>
				-
				13,319.83