

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, August 8, 2013 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present: Annette Atkinson, Michael J. Dwyer and Mitchell K. Marcus. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell and several members of the public.

Annette Atkinson stated that the American Flag was lowered to half-staff and asked everyone for a moment of silence out of respect for the victims of the tragedy that occurred at the Ross Township Municipal building on Monday night.

Approval of Minutes

Annette Atkinson made a motion to correct the minutes of the July 25, 2013 as follows:

- a. Under "Executive Session" it should read, "Michael Gaul reported that legal matters and HOTT PA zoning appeal were discussed" ...
- b. Page 2, paragraph seven; "Richard Kawski asked why the residents don't get a copy of the Supervisors packet before the meeting. Attorney Gaul explained to Mr. Kawski that the township is not required to consider releasing Board packet documents until a Right-to Know request is submitted"...

Michael Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session

Attorney Gaul reported that an executive session was held prior to this evenings meeting to discuss the HOTT PA zoning appeal.

Committee Reports

Golf Advisory Board – Ray White provided the monthly report.

Economic Development Committee – Annette Atkinson reported that the chairperson for the EDC is unable to attend the meeting; however, she summarized the monthly report.

Historical Commission – Ms. Atkinson reported that no one was present, but would like to announce that the presentation on The Flood of 1955 was well attended by 30 interested persons as well as the supervisors.

Litter & Beautification – Annette Atkinson reported that the committee plans to introduce a new volunteer program, Community Gardens, whereby volunteers will create gardens on township owned property.

(Editor's Note: Committee reports can be viewed in their entirety on the township website)

Richard Kowski asked if it was a township vehicle cleaning state roads. Michael Dwyer stated that the township does have an Agility Agreement with PennDOT as we all help each other.

Awarding of Bid

F.O.B. (Freight on Board) – Michael Dwyer reported that the bids were received and read aloud at the June 25, 2013 supervisors meeting and after further review Hanson Aggregates was awarded the bid. Mr. Dwyer stated that Hanson is only 16 miles away where Locust Ridge is 35 miles away.

Michael Dwyer made a motion to award the F.O.B. bid to Hanson Aggregates as stated in the contract. Annette Atkinson seconded the motion. Motion passed 3-0.

Treasurer's Report

Michael Dwyer reported that through the month of July the township remains in good financial health and is on target.

Mr. Dwyer reported that the township did purchase the leaf vacuum that was discussed previously and that we do have a pre-lease agreement from PennDOT for the Oak Grove site and is currently being reviewed.

Payables – Michael Dwyer made a motion to pay the General Fund payables in the amount of \$133,630.86. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the Sewer Fund payables in the amount of \$78,173.05. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the Golf Course Fund payables in the amount of \$11,548.46. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the Liquid Fuels Fund payables in the amount of \$129,824.33. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

New Business

Approve the Purchase of the 2013 Cat Wheel Loader for Leaf Collection – Michael Dwyer made a motion to approve the purchase in accordance with the grant for recycling from Cleveland Brothers in the amount of \$161,506.97.

Albert Decker questioned what would it be used for. Mr. Dwyer stated that it is for the recycling facility.

Annette Atkinson seconded the motion. Motion passed 3-0.

Revoke Land Development Plan for Proposed Lease Parcel on a Portion of Lands of Middle Smithfield Township – Attorney Gaul stated that he would prefer that a resolution be created for the revocation of the land development plan

Authorize Advertisement of the Firearms Discharge Ordinance – Annette Atkinson made a motion to authorize the Solicitor to advertise the Firearms Discharge Ordinance.

Mitchell Marcus stated that the draft copy before the supervisors do not reflect the changes. Annette Atkinson stated that Mitchell Marcus and Attorney Gaul have the redlines version in their emails, and that Mitchell was to work with Attorney Gaul and the motion was only to authorize the advertising, nothing more. Attorney Gaul asked Ms. Atkinson and Mr. Dwyer if they were satisfied with the revised document in the email, they both answered yes.

Attorney Gaul stated that there is a motion to approve the advertising with the document that was emailed. Ms. Atkinson stated that within the next two weeks Mr. Marcus should have enough time to revise the document while working with Attorney Gaul.

Annette Atkinson made a motion to authorize the advertising of the proposed revised ordinance that is in the email upon completion of further revisions done by Mr. Marcus and reviewed by Attorney Gaul. Mitchell Marcus seconded the motion. Motion passed 3-0.

Authorize Advertisement of the Pawn Shop Ordinance – Attorney Gaul stated that the Monroe County District Attorney's office has drafted a model ordinance and is requesting that all county municipalities and boroughs adopt an ordinance. The model ordinance still needs to be reviewed and tweaked so that it is in the Township's format, but that he expects that there will not be substantial changes to the DA's model.

Richard Kawski asked if the state regulates pawn shops. Attorney Gaul stated that the DA's office wants pawn shops to keep better records. Michael Dwyer stated that the PA State Police will enforce this ordinance. Michael Dwyer seconded the motion. Motion passed 3-0.

Public Comment

Richard Kawski asked if the compliant he filed regarding the unoccupied house is in circulation. Ms. Atkinson stated that it is, and the person Mr. Kawski should check with is the Zoning Officer.

Albert Decker questioned the office hours for the zoning officer. Annette Atkinson stated that the zoning officer is in the office Monday through Friday from 8am-12 noon unless he is out doing inspections.

Richard Kawski questioned the changes to the minutes with regard to the board packets. Attorney Gaul stated that he did not mean that board packets do not become public record after the meeting. If an individual would like to review a particular Board packet documents the individual should submit a Right-to-Know request and then the Township will make a legal determination as to whether the particular document constitutes a public record.

Richard Kawski questioned if the Economic Development Health Seminar is open to the public. Annette Atkinson stated that it is and will be held on September 18, 2013. Insurance companies will be present and will present how the new health care laws will affect everyone. Informational flyers will be provided at the next meeting.

Annette Atkinson made a motion to adjourn the meeting at 7:43 p.m. Michael Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary

General Fund Payables

Num	Name	Memo	Amount
	Middle Smithfield Township	Payroll Funds Transfer	-46,087.42
10878	Newtown Township	John Deere Diesel	-5,000.00
10879	Pine Hill Trailers	aluminum flat bed for truck #102	-2,192.26
10880	Dunkelbergers Sports Outfitter	inv 12597-12716 uniforms	-2,129.13
10881	Allstate Septic Systems, LLP	iv 227425 / 227431	-190.00
10882	BIU of PA, Inc.	inv 01000120029820 permits	-4,105.29

10883	General Code, LLC	c0012107 Laserfiche assurance plan	-961.00
10884	AFLAC	insurance	-503.48
10885	Alan Berliere	gate houe painting & repairs	-182.60
10886	Allstate Septic Systems, LLP	inv 227102 Echo Lake / ressicca handicap units	-260.00
10887	Bergey's, Inc	inv ph427799r auto parts	-230.66
10888	BIU of PA, Inc.	inv 01000120029779 zoning officer	-2,535.00
10889	Cintas Corp	inv 101263881 cleaning	-74.00
10890	Claude S. Cyphers, Inc	invs 613231 / 613331 auto parts	-146.96
10891	Debbi Manter	inv 1038 cleaning	-813.00
10892	FedEx	inv 235214195	-32.02
10893	Fry's Plastic	inv k121388 Mt Nebo rd project	-999.36
10894	General Code, LLC	inv bill011632 supplement #38 inv 9203855722 squeegee & pole for window cleaning	-533.67
10895	Grainger, Inc.	cleaning	-82.40
10896	GreatAmerican Leasing Corp	inv copier lease	-304.50
10897	Hale Trailer Brake	inv 935224 tarp system	-1,292.75
10898	Highway Equipment & Supply Co.	inv 1917/3342 cover & oil sensor	-208.14
10899	Jamar Technologies, Inc	inv 16184 Rac system	-2,344.00
10900	Kimball Midwest	invs 3016814/3016457/3070705 parts invs 9301799563 / 9301808650 cleaner & misc parts	-154.91
10901	Lawson Products, Inc.	parts	-110.64
10902	Lewis True Value	a369020 / a368949 / a368927 miscsupplies	-1,628.93
10903	Middle Smithfield Materials	inv 22280 picked up load of sandyloom	-60.00
10904	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	-11,491.67
10905	Miggys Five	a/c15 8/7 kitchen supplies	-16.85
10906	Newman, Williams, Mishkin, Corveleyn	inv 87280 Hott Pa audit response letter	-45.00
10907	Old Dominion Brush Company	inv 0045083-in Vac truck	-46,165.50
10908	Orkin Pest Control	inv 282351 general pest control service	-160.00
10909	Pocono Profoods	inv 502644 centerpull towel	-99.60
10910	Pocono Record	inv 657560 public notices	-419.36
10911	Postage Pros Plus Inc	inv 07166a ink cartridge for postage machine	-260.91
10912	Powells Sales	inv 15249 tarp motor & switch	-266.02
10913	R & S Auto & Truck	invs 7921/7923/7924 inspections	-101.97
10914	Staples Contract and Commercial	invs 7000745525/26/750436	-353.14
10915	Sun Litho Print	inv 34367 letterhead & window envelopes	-351.00
10916	USA Trophies & Awards	desk wedge plate	-12.00
10917	Varkados Telecom, Inc.	inv 4640 phone system repairs	-60.00
10918	Verizon Wireless	inv 9708415230 cell phones	-224.14
10919	Waste Management	inv 27791370821-4 container	-441.58
			-
			133,630.86

Golf Course Payables

Num	Name	Memo	Amount
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wt	JDC Golf and Turf	mower	-812.49
wt	USB Equipment Finance	Toro Lease	-1,325.16
2493	Admira A Marah	partial return of clubhouse rental deposit	-175.00
2494	Scott Cambell	return of clubhouse rental deposit	-250.00
2495	Allstate Septic Systems, LLP	inv 227427 course porta potties	-285.00
2496	Blue Ridge Communications	a/c 0109950-03 cable & internet	-49.95
2497	BWP-Carquest Auto Parts	inv 8348-43203 auto parts	-120.13
2498	Eastern Alarm Systems, Inc.	inv 05905 fire alarm maintenance	-45.00
2499	Ecolab	inv 2417997 digiclean foam	-166.66
2500	Genesis Turfgrass Inc.	inv 29419/29420 greens maint supplies	-2,209.96
2501	Golf Car Specialties, LLC	inv si050634 damage repairs	-1,955.02
2502	Keystone's Premier Golf Association	club 26-0076-01-03-05 {51 members@15}	-765.00
2503	Lewis True Value	a364323/a366015/a370885 misc parts	-109.65
2504	Marshalls Creek Plumbing	inv 7545 misc hardware	-158.38
2505	Miggy's Corp 5	pro shop food 7/20	-86.98
2506	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	-863.02
2507	Neversink Media Group LLC	contract # 169194 Gary in the Morning Ad	-395.00
2508	Prime 570 Catering	Devivo golf outing food	-672.85
2509	R&R Products	inv cd1706441 parts	-544.80
2510	Waste Management	inv 2779139-0821-0 golf maint bldg	-110.81
2511	Waste Management	inv 2779138-0821-2 clubhouse	-283.80
2512	LT Verrastro Beverage	inv 1794081 Gatorade	-163.80
			-
			11,548.46

Liquid Fuels Payable

Num	Name	Memo	Amount
		inv 1760 Hidden Lake Drive seal coat & line striping	-
2003	Asphalt Maintenance Solutions, LLC		103,079.28
2004	Midlantic Marking, Inc.	inv 9618 Line striping double yellow, single white	-26,745.05
			-
			129,824.33