

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Tuesday, September 9, 2014 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present: Annette Atkinson and Mike Dwyer. Also in attendance, Township Solicitor Michael Gaul, Esq via telephone, Township Secretary Michele L. Clewell and several members of the public. Mitchell Marcus was absent.

Approval of Minutes

Annette Atkinson made a motion to approve the August 28, 2014 minutes. Mike Dwyer seconded the motion. Motion passed 2-0.

Report of Executive Session

Attorney Gaul reported that an executive session was held on Friday to discuss personnel matters and on pending legal matters with the Township Solicitor.

Announcements

- The MST message boards currently being installed by the public works department at HOA cluster mail boxes are going over very well. The township will post township messages, news and information within the locked message boards.
- Parks & Recreation Board has scheduled a yard sale for Saturday, October 4, 2014 at the Echo Lake Park pavilion.
- The banners that are currently hanging on the back meeting room wall announce the website and mobile app for the MST Business Directory (www.FindItInMST.com)
- The Public Works Department has started work on the entrance to the community gardens and clearing of the property has begun. The website for the community gardens is www.mstcommunitygardenspark.com
- The MST Volunteer Luncheon invitations for October 11th will be mailed and emailed tomorrow. The luncheon is a way the Township can thank all of the volunteers for their hard work and donated time.

Treasurer's Report

Mike Dwyer reported that it was Northeast Contractor and not PennDOT, as reported at the last meeting, who painted the yellow lines on Oak Grove/Route 209.

Mike Dwyer stated that the Oak Grove Multi-Municipal Compost Processing Board met yesterday and the facility should be open by October 27, 2014.

McCole Road will be paved September 16, 2014 from Route 209 to Hidden Lake Road.

Payables

- Mike Dwyer made a motion to approve the general payables in the amount of \$50,649.61. Annette Atkinson seconded the motion. Motion passed 2-0.

- Mike Dwyer made a motion to approve the golf payables in the amount of \$6,278.27. Annette Atkinson seconded the motion. Motion passed 2-0.
- Mike Dwyer made a motion to approve the sewer payables in the amount of \$233,471.08. Annette Atkinson seconded the motion. Motion passed 2-0.
- Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$7,534.70. Annette Atkinson seconded the motion. Motion passed 2-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

None

Public Comment

Rich Kawski asked if any research had been done with regard to the township contracting garbage haulers. Mike Dwyer stated that research was conducted and the findings were those three boroughs; East Stroudsburg, Delaware Water Gap and Mt. Pocono have contracts with garbage haulers and each one varies on their pickup requirements. Costs vary from \$51.00 to \$95.00 per quarter. They do not pick up in private communities. Payments vary from the borough paying the hauler directly to the hauler billing the residents. Mr. Dwyer stated that Waste Management has been contacted in order to obtain an informal price to determine what the magnitude would be for this township to have contracted trash haulers.

Judy Summers asked how many properties within the township are on lot septic. Annette Atkinson said approximately 75%.

Larry Dymond stated that nothing has changed in all the years of his not coming to meetings and there is still an odor at the pump stations. Annette Atkinson stated that there has been a steady reduction in complaints and no one has contacted the township with regard to any odors at any of the pump stations for quite some time and if the next time he is out driving his school bus at 5:00 a.m., to call the township and leave a message and the plant operator will be notified as to the time and what pump station smells in order to isolate the smell. Mike Dwyer reviewed the size of the central sewer piping within the CCP development and due to not having a build out the flow does not travel at the speed that it should.

Larry Dymond asked about the calibration of the pumps. Mike Dwyer stated that the purpose of calibration is to determine flow into the treatment plant. He then asked why not put meters in for everyone. Annette Atkinson stated that the cost of metering everyone is higher than at just

the plant, and not everyone is on central sewer. Mr. Dymond asked if all the commercial businesses got a 30% increase also. Annette Atkinson stated that everyone got treated the same, everyone served by the Fernwood plant received a \$14 a month per edu increase after only a \$20 increase over 20 years, except the Winona Treatment plant users as they were already paying \$206.00 per quarter per EDU versus Fernwood, who is now paying \$175 per quarter per EDU..

Rich Kowski asked if anyone spoke to Hamilton Township about their dog park. Mike Dwyer responded that he did.

Judy Summers asked if the supervisors were anticipating everyone tying into the central sewer. Annette Atkinson stated that this would be a goal, in phases as the township grows, but for now there would have to be a drastic assessment but there is no way everyone in the township would be able to do this, new main lines would have to be run and the expense would be too great to bear. Mike Dwyer stated that the treatment plant does not have the capacity to handle everyone, so that would require building a new plant. Annette Atkinson stated that they have asked Fred Courtright, P.E. Township Engineer, whether the Township can require current on-lot septic commercial users to connect to the sewer system, but according to him, the Township's Act 537 plan provides that the Township will not require connection unless there is inadequate area on the property for a septic system.

Larry Dymond stated that the uncollected debt is extreme. Annette Atkinson stated it is not extreme at all; in fact it is conservative. There is always uncollected debt, whether taxes, mortgages, etc, and the sewer collection rate as stated by the past Municipal Authority was at 64% and improved to 85%., In the last two and a half years, a debt collection policy has been put in place, liens are put on homes in a timely and inclusive fashion and we do have an agreement in place with PA American Water for water shut off for those few sewer users who have PA American Water, and we are currently looking at other avenues.

Larry Dymond asked how many employees are dedicated to the central sewer department. Annette Atkinson stated that 1 1/3 that being; Lisa Philips full time and Joan Hemm-Woisin a third of her time or less is devoted to central sewer. Mr. Dymond questioned if the treatment plant operator position has been bid out. Ms. Atkinson and Mr. Dwyer both said yes, it is systematically bid out.

Larry Dymond said he believes there are leaks in the central sewer lines. Mike Dwyer stated that there is not enough flow to push the effluent through.

Annette Atkinson handed Mr. Dymond the Sewer presentation he missed, and again invited Mr. Dymond and anyone else to the sewer meetings on the 4th Friday of every month at 9:00 a.m.

Mr. Dymond asked if anyone has tried to get the natural gas industry into the township. Mike Dwyer stated that Chuck Leonard of the Monroe County Economic Development Corporation is working on this as a county initiative.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:43 p.m. Mike Dwyer seconded the motion. Motion passed 2-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
September 9, 2014

General payables

Num	Name	Memo	Amount
12056	Pocono Mt COG	golf outing	-340.00
12057	A.J. Smith Electric Motor Service	inv 35311 bearings	-31.00
12058	Allstate Septic Systems, LLP	inv 243049 Echo / Ressica handicap units	-260.00
12059	Anthony Dibello.	tax assessment reduction 9/14D/8-3/35	-60.44
12060	Bergey's, Inc	ph464761r / 464773r	-538.98
12061	Canfields Pet & Farm	inv 124571 stakes for banners	-125.00
12062	Cintas Corp	inv 101469230 cleaning invs 624148a /	-76.44
12063	Claude S. Cyphers, Inc	6258448/625795/626110/626111	-484.20
12064	David Manter	inv 1014 / 1005 permits	-3,410.00
12065	Debbi Manter	inv 1052 cleaning	-1,027.00
12066	DES of Monroe County	inv 6399 shredding	-112.00
12067	FedEx	inv 276083876	-35.48
12068	Fry's Plastic	inv k128244 fabric / silt fence	-569.08
12069	Gilmore & Associates, Inc.	engineering inv 136139-a /136140	-6,205.68
12070	GreatAmerican Leasing Corp	inv copier lease	-304.50
12071	Howard Kindred Sr	6302-cv-14 Petrizzo	-225.00
12072	Lewis True Value	a/c 1120 Aug parts & supplies	-325.68
12073	Met Ed	a/c 100059550028 Echo lake	-22.69
12074	Middle Smithfield Township	permit 14-97 for dog park	-70.00
12075	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,491.67
12076	Miggys Five	kitchen supplies 8/18	-8.14
12077	Newman, Williams, Mishkin, Corveleyn	inv 92298 audit letter	-45.00
12078	PA One Call System, Inc.	inv 602526 MSF monthly activity fee	-14.12
12079	PAPCO	gas & deisel inv 1563024/ 1563025	-6,344.70
12080	Pennsylvania American Water	a/c 1024210033478776 hydrants	-135.90
12081	PMRS	45-027-5N pension	15,345.38
12082	Pocono Record	statement 27505 public notices, help wanted	-692.96

12083	Pods Enterprises, Inc	inv 135-028643 pod rental	-143.00
12084	Ray Price Stroud Ford	inv 303011 parts	-961.88
12085	Staples Advantage	inv 8031098475 / 8031210418	-356.19
12086	Stauffer Concrete Products	inv 28867 lid for evergreen drainage	-35.00
12087	Sundance Networks Inc	inv 115672 website maintenance	-662.50
12088	Allstate Septic Systems, LLP	inv 243275 Ressica / Puteck	-190.00
			<u>-</u>
			50,649.61

Golf payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
wt	JDC Golf and Turf	mower lease	(812.49)
wt	USB Equipment Finance	Toro Lease	(1,325.16)
3020	Allstate Septic Systems, LLP	inv 242893	(285.00)
3021	Blue Ridge Communications	a/c 0109950-03	(49.95)
3022	Bridgestone Golf Inc	inv 1002262568 balls	(391.50)
3023	E.M. Kutz, Inc	inv 5604 tank with straps	(485.25)
3024	Finch Services, Inc	inv b18147 / 18446	(225.84)
3025	Hellers Gas, Inc.	inv 35893 maint bldg	(784.70)
3026	Jeffrey White.	return of security deposit	(250.00)
3027	Jim O'brien	refund of security deposit	(100.00)
3028	Katrina Meyers.	return of security deposit	(250.00)
3029	Leon Clapper Plumbing.	inv 19338 required backflow tests	(350.00)
3030	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
3031	The Antigua Group, Inc.	inv 004010167 hats	(318.69)
3032	anko Beverage	beer for pro shop	<u>213.33</u>
			(6,278.27)

Sewer payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10619	AT&T	019 533 3847 001	-44.75
10620	B. Newhart & Sons, Inc.	09-13-14	-285.00
10621	K. Connelly	47327	-2,562.00
10622	MET-ED	100 044 863 148	-19.88
10623	MST2012GOB	MST GOB 2012	-38,594.79
10624	NEUTRON INDUSTRIES PROSSER LABORATORIES,	96936244	-3,979.53
10625	INC.	262818	-812.80

10626	PROTHONOTARY	August Sat	-7.00
10627	STRAND		-1,976.35
10628	TOPS SOFTWARE	WD357	-109.95
10629	W.G. MALDEN	8260	-775.00
10630	WASTE MANAGEMENT	2899214-0821-6	-5,484.04
10631	PROTHONOTARY	August Sat	-7.00
10632	Wilmington Trust Company	91VP	146,470.00
10633	MET-ED	100 076 523 768	-727.32
10634	PROTHONOTARY	August Liens add'l	-60.00
10635	Wilmington Trust Company	90 VP	-30,065.63
10636	MET-ED	100 018 440 378	-310.30
10637	PROTHONOTARY	Sept. Liens	-352.50
10638	MET-ED	100 018 442 556	-85.42
10639	PROTHONOTARY	Sept Liens	-352.50
10640	MET-ED	100 018 446 334	-36.82
10641	PROTHONOTARY	Sept Liens	-352.50
			<u>-</u>
			233,471.08

Liquid Fuels payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
2025	Hanson Aggregates Inc	invs 2584577 / 2585661 road materials	-
			<u>7,534.70</u>
			-
			7,534.70