

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Tuesday, October 14, 2014 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present: Annette Atkinson, Mike Dwyer and Mitchell K. Marcus. Also present; Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell and interested resident as well as a member of the press. (Township Engineer, Fred Courtright, P.E. was absent).

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the September 30, 2014 minutes. Mike Dwyer seconded the motion. Mitchell Marcus requested that New Business (a) of the minutes be revised to add: "Mitchell Marcus stated that he was in favor of placing the 2013 audit on the township website." Annette Atkinson and Mike Dwyer did not object to the revision. The motion to approve the minutes, with the revision requested carried 3-0.

Report of Executive Session

Attorney Gaul reported that an executive session was held prior to this meeting to go over pending legal matters with the solicitor.

Announcements

- Trunk or Treat car registration is taking place now.
- Deadline for nominations for Person of the Year is November 3, 2014
- Look in the mail for upcoming events/offers from the Economic Development Committee, such as a Loyalty Card in time for the Shop Local effort this holiday season
- The Middle Smithfield Community Map should hit the mailboxes around 10/20.

Treasurer's Report

Mike Dwyer reported that preparations on the 2015 budget continue. The 2013 audit is now on the township website as of yesterday. The township continues to be in good financial shape.

Payables

- Mike Dwyer made a motion to approve the general fund payables in the amount of \$262,221.14. Annette Atkinson seconded the motion. Motion passed 3-0.
- Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$137,509.28. Annette Atkinson seconded the motion. Motion passed 3-0.
- Mike Dwyer made a motion to approve the golf course payables in the amount of \$12,022.23. Annette Atkinson seconded the motion. Motion passed 3-0.
- Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$122,302.96. Mitchell Marcus seconded the motion. Motion passed 3-0.

Monroe County Assessment Office; Refunds Due

Mike Dwyer made a motion to approve a refund for the township portion, in the amount of \$41.90 to Edward & Carolyn Lawson due to an out of court settlement. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve a refund for the township portion, in the amount of \$295.95 to Tammy Ali/Paula Magarban due to incorrect building information. Mitchell Marcus seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Correspondences

A letter was received from the Brodhead Watershed Association thanking the supervisors for their continued support that allows them to maintain their Streamwatcher Program and educational activities.

Old Business

None

New Business

- a. **CCP Phase 3 Section 5 PRD Plan**; A letter was received from Charles Vogt, Esq. on behalf of Robert Brown, DanSam, LLC, whereby the applicant agrees to waive, for an additional period ending February 13, 2015 the requirement that the board of supervisors render a decision on said plan. Annette Atkinson made a motion to accept the applicant's letter for the extension. Mike Dwyer seconded the motion. Motion passed 3-0.
- b. **Appoint Parks and Recreation Board Members**; Mike Dwyer made a motion to appoint Jennifer Componovo to fill the remaining term of Patricia J. Griffin to December 31, 2016. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to appoint Raquel Barbera to fill the remaining term of Joyce Fenical to December 31, 2017. Annette Atkinson seconded the motion. Motion passed 3-0.

- c. **Waiving of fees for the rental of the Whispering Pines Banquet Hall for the East Stroudsburg North Little League annual banquet on 10/18**; Annette Atkinson made a motion to waive the rental fee. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

Rich Kawski asked if the township is bidding on fuel as the prices are at their lowest. Mike Dwyer stated that our fuel bids are through the Pocono Mountain Council of Governments and the prices are roughly at \$2.50 a gallon now (lower than the consumer price). Mr. Dwyer stated that he will speak to "PMCOG" about the possibility of rebidding or having a sliding scale.

Attorney Gaul stated that he received the township's community map as his firm was a paid advertiser and the map is a useful source of information. Ms. Atkinson stated that the E-911 maps will hit the residents' mailboxes near October 20, 2014.

Rich Kawski asked about the CCP maintenance building. Mike Dwyer stated that the contractor stated they will be on site by mid November 2014.

Bob Lewis thanked the township for a nice job done in paving and painting of the white lines on the shoulders.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:20 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
October 14, 2014

General Fund

Num	Name	Memo	Amount
12148	District Court 43-4-01	Petrizzo	-188.50
12149	Caterpillar Financial Services Corp	contract #001-0681419-000	176,420.06
12150	Sudden Comfort Heating & Air Conditioning	thermostat & boiler repairs downpayment & maint agreement	-4,259.74
12151	Spring Hill Laser Services Corp	inv 10072014stp Postage for Person of the year mailing	-1,385.49
12152	Oak Grove Multi-Municipal Compost	MST Share of 2014 operating costs	-10,075.00
12153	209 Enterprises	inv 101-05376 road materials	-706.50
12154	AArdvark Entertainment Inc	inv 198 trunk or treat entertainment	-1,250.00
12155	Abeloff Pontiac Inc	inv 3009156 additive/lubricant	-172.68
12156	Allstate Septic Systems, LLP	inv 244705	-95.00
12157	Amro Hamid & Noel Jordan	09/4d/2/3 tax assessment reduction	-20.70
12158	Amsterdam Printing	inv 4079309 attendance forms	-32.95
12159	Bergey's, Inc	ph4666733 / 449980 parts	-322.76
12160	Big A Grillehouse Catering	deposit for 12/20	-450.00

12161	Bill Bonser	purchase of fall flowers	-22.23
12162	Claude S. Cyphers, Inc	inv 626831 / 627082 parts	-485.84
12163	David Manter	inv 1021 / 1010 permits & inspections	-3,868.50
12164	Debbi Manter	inv 1053 cleaning	-816.50
12165	Gilmore & Associates, Inc.	Engineering fees invs 137159 / 160 / 161	-2,819.27
12166	Huffmans' Electric	inv's 7798/ 7799 / 7800 / 7801	-1,926.00
12167	Interstate Road Management Corp	inv 2016683 line painting	-1,917.13
12168	Jim Flynn's Truck Repair, Inc.	inv ps111021-015 gasket kit 2011	-176.65
12169	Ken's Service Center Parts & Accessories	inv 32171 cut 2 rotors	-80.00
12170	Keystone Municipal Services, Inc	inv 21675 zoning officer	-4,875.00
12171	Kimball Midwest	inv 3695738 parts	-76.97
12172	Lehigh Valley Petroleum	inv 908648 repaired elect reset assy	-386.08
12173	Lewis True Value	A402216 / 406242 / 406706 / B87658	-154.43
12174	Local Flair	inv 1285 social media services Oct / Nov	-1,000.00
12175	M.S.T.S.D.	MS-0032 sewer	-350.00
12176	Magic & More Entertainment	trunk or treat entertainment	-200.00
12177	Miggys Five	9/25 / 10/3 kitchen supplies	-52.59
12178	Monroe County Historical	annual contribution / membership dues	-250.00
12179	Myron & Lillie Douse	9/98316/ua veterans exemption	-407.32
12180	PA Municipal Health Insurance Cooperative	052801 health insurance	-29,870.26
12181	PA One Call System, Inc.	inv 606027 monthly charges	-33.60
12182	Pennsylvania American Water	1024210033478776 hydrants	-135.90
12183	PMRS	45-027-5N pension	-5,284.26
12184	Pocono Mts. C.O.G.	C.O.G dinner	-45.00
12185	Pocono Record	inv 29794 public notices	-1,025.34
12186	Praxair Dist Mid-Atlantic	inv 24404893 acetylene	-95.21
12187	Ray Price Stroud Ford	inv 303143 / 303290 / 303308 repairs	-1,062.92
12188	RICOH USA, Inc	inv 93362657 copier lease	-260.00
12189	School Outfitters	inv 11551558 outdoor message center	-784.00
12190	Service Tire Truck	inv N18118-26 flat repairs	-35.95
12191	Shawnee Inn & Golf Resort	Memory Makers	-3,226.90
12192	Smithfield Township	NAPA Auto parts inv 711558 Ford F350 gasket/harness	-124.78
12193	Staples Advantage	inv's 8031542050 / 8031634073 / 8031637416 office supplies	-221.39
12194	Sundance Networks Inc	inv 115799 monthly support	-522.50
12195	TransAxle	inv psinv301307 pump / gasket	-421.35
12196	Tulpehocken Spring Water	invs 1769393/1787306 water	-49.20
12197	US Postal Service	meter a/c 46025714 postage	-2,000.00
12198	USA Trophies & Awards	desk wedge name plate	-12.00
12199	Weitzmann & Weitzmann, LLC	inv 20830 Planning commission	-240.00
12200	Allstate Septic Systems, LLP	inv 244706 Puteck	-95.00
12201	Met Ed	a/c 100069220836 River Rd signal	-14.49
12202	Met Ed	a/c 100059550028 Municipal Signal	-23.02
12203	Met Ed	a/c 100073577916 Sellersville signal	-28.00
12204	Met Ed	a/c 100036091245 bldg B	-431.31
12205	Met Ed	a/c 100016951467 bldg A	-912.99

Sewer Fund

Date	Num	Name	Memo	Amount
10/13/2014	10674	AT&T	019 533 3847 001	-41.59
10/13/2014	10675	Carbitrol Corporation	75047	-5,878.91
10/13/2014	10676	COYNE CHEMICAL	201422	-2,115.00
10/13/2014	10677	GILMORE & ASSOCIATES, INC.		-3,328.75
10/13/2014	10678	MET-ED	100 080 916 826	-24.34
10/13/2014	10679	MST2012GOB	October 2014	-38,594.79
10/13/2014	10680	NEUTRON INDUSTRIES	96974532	-3,979.53
10/13/2014	10681	PA ONE CALL SYSTEM, INC.	606029	-28.72
10/13/2014	10682	PENNSYLVANIA AMERICAN WATER		-98.20
10/13/2014	10683	PROSSER LABORATORIES, INC.		-21,107.84
10/13/2014	10684	SIANA BELLWOAR & MCANDREW LLP	60546	-562.31
10/13/2014	10685	STRAND		-2,429.90
10/13/2014	10686	WASTE MANAGEMENT	2910258-0821-5	-5,280.04
10/13/2014	10687	Wilmington Trust Company	1036096	-780.00
10/13/2014	10688	MET-ED	100 080 920 901	-23.82
10/13/2014	10689	PROSSER LABORATORIES, INC.	VOID:	0.00
10/13/2014	10690	MET-ED	100 081 035 618	-13.42
10/13/2014	10691	PROSSER LABORATORIES, INC.		-24,572.30
10/13/2014	10692	MET-ED	100 016 629 691	-117.58
10/13/2014	10693	MET-ED	100 016 867 432	-133.34
10/13/2014	10694	MET-ED	100 044 863 148	-17.74
10/13/2014	10695	MET-ED	100 076 523 768	-746.58
10/13/2014	10696	MET-ED	100 089 058 661	-13.80
10/13/2014	10697	PROSSER LABORATORIES, INC.	10022014.62	-4,364.00
10/13/2014	10698	PROSSER LABORATORIES, INC.	10022014.61	-5,881.39
10/13/2014	10699	MET-ED	100 018 440 378	-318.34
10/13/2014	10700	MET-ED	100 018 446 334	-43.89
10/13/2014	10701	MET-ED	100 018 442 556	-84.90
10/13/2014	10702	MET-ED	100 018 448 652	-3,353.64
10/13/2014	10703	MET-ED	100 080 913 799	-91.03
10/13/2014	10704	PROSSER LABORATORIES, INC.		-11,721.09
10/13/2014	10705	PROTHONOTARY	October Liens	-352.50
10/13/2014	10706	PROTHONOTARY	October Liens	-352.50
10/13/2014	10707	PROTHONOTARY	October Liens	-352.50
10/13/2014	10708	PROTHONOTARY	October Liens	-352.50
10/13/2014	10709	PROTHONOTARY	October Liens	-352.50
				<u>-</u>
				137,509.28

Golf Course

Num	Name	Memo	Amount
3064	Sudden Comfort Heating & Air Conditioning	down payment for water heater	(1,307.95)
wt	USB Equipment Finance	Toro Lease	(1,325.16)
3065	Allan Rotto Consultants, Inc	inv 22 vz tax	(42.00)
3066	Allstate Septic Systems, LLP	inv 244806 pumping	(171.00)
3067	Ecolab	inv 6303736 replace cartridge	(109.44)
3068	Jerry Walborn	return of security deposit	(250.00)
3069	M.S.T.S.D.	BR-Amenity3	(525.00)
3070	Miggy's Corp 5	food supplies 8/17-9/28	(352.64)
3071	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
3072	Ray White.	reimburse for velcro for tee signs	(42.39)
3073	Renee Devino.	return of security deposit	(250.00)
3074	Superior Plus Energy Services	685507/508/509/ 785031/032/033 gas & diesel	(4,682.19)
3075	Met-Ed	100081783498 Tomx Rd	(13.42)
3076	Met-Ed	100081748848 clubhouse	(1,414.20)
3077	Met-Ed	100085171773 guard shack	(72.98)
3078	Met-Ed	10008174231 big ridge dr	(83.23)
3079	Met-Ed	100081748855 pump house Tomx	(172.36)
3080	Met-Ed	100081748863 maint bldg	(150.48)
3081	PA American Water	a/c 1024210033261244	(164.77)
3082	PA American Water	a/c 1024210032658777	(15.00)
3083	PA American Water	1024210033261169 big ridge dr	(15.00)
			<u>(12,022.23)</u>

Liquid Fuels

Date	Num	Name	Memo	Amount
09/30/2014	2026	Hanson Aggregates Inc	invs 2597848/8952/2600082/3387/4565/10175/74/11294/2395/3504	-
				<u>122,302.96</u>
				-
				122,302.96