

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, October 24, 2013 at 7:00 pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Members present, Annette Atkinson, Michael Dwyer and Mitchell K. Marcus. Also in attendance, Township Solicitor Michael Gaul, Township Secretary Michele Clewell and numerous interested members of the public.

Approval of Minutes

Annette Atkinson made a motion to approve the October 10, 2013 minutes. Michael Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session

Attorney Gaul reported that that an executive session was held prior to this meeting to discuss pending legal matters

Announcements

Michael Dwyer announced that CB Structures has completed the 20'x60' foot pavilion and the township public works department will be installing pavers and stone. A copy of the press release was made available.

John Ferro asked if any guiderails would be placed along Route 209. Mr. Dwyer stated that we are phasing the Echo Lake Master Park Plan and post and rail fence will be installed next year.

Annette Atkinson stated that over the last couple of weeks the township is working toward making the Route 209 corridor better. Over 31 letters have been mailed out to business owners for a beautification effort and if anyone is interested in helping beautify the area, we are getting small teams together to help with cleaning up illegal dump sites. Although the public works department has done an outstanding job, the supervisors are hoping to get everyone involved.

Michael Dwyer stated that a leaf composting meeting was held on October 21, 2013 with township supervisors from Middle Smithfield, Smithfield, and Lehman Township as well as consultant, Pat Calpin. Issues with the Intermunicipal Agreement were discussed and all parties have come to an agreement. A formal meeting will be held on Saturday, November 23, 2013 at the Whispering Pines Clubhouse where the public from all three townships are invited.

Mr. Dwyer stated that everyone has to understand that this is not a recycling facility, it is a leaf and brush collection and composting facility. This will not have the impact that recycling has for cans, bottles, newspapers, etc.

Michael Dwyer announced the fall leaf collection that is scheduled for Monday, October 28, 2013. This will be a three week process, weather permitting. A leaf vacuum was purchased through PA DEP grants.

Annette Atkinson announced that the Lehman/ Middle Smithfield Township Halloween Trail will be held this Saturday at the Lehman Township Park.

Treasurers Report

Michael Dwyer reported that the township remains in good financial health. Income is coming in as projected and expenses are on target.

The public works department has just completed the Freeman Tract Road work and we expect to receive a check for \$17,900.00 due to grants obtained from the Monroe County Conservation District. The Keystone Road work was completed within budget.

The township sold, through muni-bids, on line auction the following items: 1995 Ford Ranger, 2001 Ford Ranger and a Taylor Dunn Cart. A Mack truck that is listed has met the minimum bid requirement and we are just waiting for the final bid.

Michael Dwyer made a motion to pay the general fund payables in the amount of \$30,151.44. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the golf fund payables in the amount of \$7,660.94. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the liquid fuels payables in the amount of \$74,299.38. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the sewer fund payables in the amount of \$69,701.72. Annette Atkinson seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion to pay the sewer 2013 installment bond in the amount of \$550,696.88. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

New Business

Resolution 10-2013-3; Monroe County Municipal Waste Management Plan – Annette Atkinson made a motion to approve Resolution 10-2013-3. Michael Dwyer seconded the motion. Jim Lambert of the Monroe County Municipal Waste Authority thanked the supervisors for getting up to speed with being in compliance with Act 101 and for the continued work they are doing on the composting facility. Mr. Lambert stated that he will make sure MST has some volunteers to help with cleaning up the illegal dump sites scheduled for November 16, 2013. Motion passed 3-0.

Resolution 10-2013-4; Appointing Certified Public Accountants to Replace Elected Township Auditors – Michael Dwyer made a motion to approve Resolution 10-2013-4. Annette Atkinson seconded the motion. Oscar Woerlein asked why this resolution is necessary. Annette Atkinson stated that the elected auditors do not have the experience to conduct an audit. Motion passed 3-0.

Resolution 10-2013-5; MST Procedures for Compliance with the Professional Services Contract Provisions of Act 44 of 2009 – Annette Atkinson made a motion to approve Resolution 10-2013-5. Mitchell Marcus seconded the motion. Oscar Woerlein asked if this recommendation is from a state agency. Attorney Gaul explained that by passing this resolution the township is complying with the state auditor's recommendations. Motion passed 3-0.

Riley and Company, Inc. Proposed Contract – Michael Dwyer made a motion to accept the October 11, 2013 contract to conduct the 2013 audit for \$9,500.00. Annette Atkinson seconded the motion. Motion passed 3-0.

Extension of Time to Render a Decision for CCP Phase 3 Section 5 – Annette Atkinson made a motion to accept the extension of time to render a decision from Attorney Vogt dated October 15, 2013 until February 14, 2014. Michael Dwyer seconded the motion. Motion passed 3-0.

Advertising of the Ordinance Approving the Amendment of the Township's Pension Plan - Annette Atkinson made a motion directing the Township Solicitor to prepare and advertise for an ordinance amending the township's pension plan. Mitchell Marcus seconded the motion. Motion passed 3-0.

Request to Release Escrow Fund for Fire Damaged Home – Annette Atkinson stated that a letter was received from Dave Manter, Building Code Official stating that the property is in compliance with the ordinance and requested that the funds be released. Ms. Atkinson made a motion to table the request due to the amount of the release was not listed in the letter. Michael Dwyer seconded the motion. Motion passed 3-0.

Authorization for Monroe County to Solicit Proposals for Tax Collector Bond – Annette Atkinson made a motion to accept the proposal. Michael Dwyer seconded the motion. Motion passed 3-0.

Michael Dwyer made a motion authorizing the chairperson to sign the Monroe County to Solicitor Proposals for Tax Collector Bond. Annette Atkinson seconded the motion. Motion passed 3-0.

Public Comment

Mr. Miller stated that he received a letter from Supervisor Annette Atkinson and he is truly disappointed in the township as the township is not doing anything about his complaint. Ms. Atkinson thanked Mr. Miller for his comments. Richard Kowski asked what a drop house is. Mr. Miller provided his definition of a drop house. Attorney Gaul stated that if they would like to discuss this further they can step outside as this is a business meeting.

John Ferro asked Attorney Gaul if there is an ordinance that prohibits non family members of five or more people from living together in a single dwelling. Annette Atkinson stated that it is four people per single family house. Ms. Atkinson also stated that State Representative Rosemary Brown's office has investigated, and the zoning officer, state police, Municipal Waste Authority, and the township officials have all been to the property that Mr. Miller is speaking of and there is nothing to prove that there are fifty people living there, or to verify any of the Millers' complaints whatsoever.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:38 pm. Michael Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary

General Fund Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
11098	A.J. Smith Electric Motor Service	inv 34849 repairs	-30.00
11099	AFLAC	insurance	-503.48
11100	Allstate Septic Systems, LLP	inv 231131 Echo/Ressica handicap units	-260.00
11101	Bergey's, Inc	inv ph434366r safety belt	-131.20
11102	CNH Capital	5043935501409770 Medico	-82.41
11103	General Code, LLC	inv bill012373 supplement #40	-597.29
11104	Gilmore & Associates, Inc.	inv 128749 General Services	void
11105	Home Depot Credit	6035322502349651 shovels & rakes	-76.74

11106	ISOBunkers, LLC	ainv0061429 propane	-726.96
11107	King, Spry, Herman, Freund & Paul LLC	86125/86126 legal	-5,448.23
11108	Matergia and Dunn	inv 2000110-00 zoning hearing board	-150.00
11109	Met Ed	a/c 100069220836 River Rd light	-13.23
11110	Miggys Five	kitchen supplies 10/11	-21.76
11111	Monroe County Historical	membership dues	-250.00
11112	Northeast Energy, Inc	inv 15929/30 final payment for repairs	-3,116.50
11113	Orkin Pest Control	inv 298496 pest control	-160.00
11114	Pennsylvania American Water	a/c 2419890492 hydrants	-120.51
11115	Penteledata	inv B2070571 E-mailboxes	-152.37
11116	PMRS	450275n state aid	13,959.40
11117	Praxair Dist Mid-Atlantic	inv 23744667 wire hyperglide	-123.52
11118	RICOH USA, Inc	inv 90954031 copier lease	-260.00
11119	The Hartford -Priority Accounts	inv 6512937-1 insurance	-1,161.38
11120	Verizon	570223892064559y	-690.92
11121	Met Ed	a/c 100059550028 Echo Lake	-24.09
11122	Met Ed	a/c 100036091245 bldg "B"	-683.18
11123	Met Ed	a/c 100016951467 bldg "A"	-1,427.57
11124	Met Ed	a/c 100016915751 Municipal light	-17.74
11125	Met Ed	100073577916 Sellersville light	-24.96
11126	Pocono Mountain COG	COG dinner	62.00
			-
			30,151.44

Golf Course Payables

Num	Name	Memo	Amount
2590	Allan Rotto Consultants, Inc	Oct payment re: Verizon tax refund	-42.00
2591	Dave Muller Equipment	inv 23490 service ovens	-323.00
2592	Dave"The Wiz" Muller Equipment	inv 22260 ice machine repairs	-95.00
2593	Hellers Gas, Inc.	inv 02748 304.7 gal propane	-537.68
2594	Kistler Printing Company, Inc.	inv 77520 Whispering Pines Rack Cards	-95.00
2595	Lang's Cleaning Service LLC	inv 10867 Cleaning windows, carpets, floors,	1,950.00
2596	Met-Ed	a/c 100081748863 golf maint. bldg.	-154.69
2597	Nagle Elevator Inspection & Testing	inv 7724 elevator inspection	-245.00
2598	PA American Water	a/c 2420157667 Big Ridge Drive	-217.28
2599	Superior Plus Energy Services	inv 690059/60/61 gas & desiel	1,877.78
2600	Verizon	a/c 570223737828754y fire	-126.65
2601	Met-Ed	100081748848 clubhouse	-917.73
2602	Met-Ed	a/c 100104048101 Golf course pump house Doral ct	-52.64
2603	Met-Ed	a/c 100085171773 guard shack	-232.66
2604	Met-Ed	a/c 100081748855 golf course pump house TomX rd	-570.26

2605	Met-Ed	a/c 100081784231 Big Ridge Dr	-50.39
2606	PA American Water	a/c 2420746279 Big Ridge Dr	-14.77
2607	PA American Water	a/c 2420746287 Big Ridge Drive	-109.12
2608	Verizon	570223814063192y alarm	<u>-49.29</u>
			-
			7,660.94

Liquid Fuels Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
2006	American Rock Salt Co, LLC	inv 360970/1015/1059/1104/1149 ice control salt	- 14,970.82
2007	Hanson Aggregates Inc	inv 2427627/7628/8685/8686/9711 winter road materials	- <u>59,328.56</u>
			-
			74,299.38

Sewer Fund Payables

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10012	ALLSTATE SEPTIC SYSTEMS, LLP	Pump Truck - Fernwood P150686	-810.00
10013	HYDRA-NUMATIC SALES CO.	HPGFX750EC Grinder Pump	-6,368.00
10014	M & T INVESTMENT GROUP	inv 595818-dw2/df9 admin fee	-1,560.00
10015	MET-ED	various electric accts	-8,657.40
10016	PENNSYLVANIA AMERICAN WATER	water	-5,350.32
			-
10017	PROSSER LABORATORIES, INC.	repairs & maint	40,567.85
10018	PROTHONOTARY	Oct liens	-292.50
10019	STRAND	chemicals	-1,230.75
10020	VERIZON	phones	-376.23
10021	WASTE MANAGEMENT	821-0022251-0821-2	-3,784.87
10022	WG MALDEN	Monthly STP Calibration	<u>-703.80</u>
			-
			69,701.72

2012 GOB Account

CK # 1002 M & T Bank \$550,696.88 Principal & interest 2012 GOB note