

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, February 12, 2015 at 7:00 p.m. at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mitchell Marcus. Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele L. Clewell, and several interested citizens.

Approval of Minutes

Annette Atkinson made a motion to approve the January 22, 2015 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

New Business

Act 164-2014; Appointment of a Deputy Tax Collector – Annette Atkinson made a motion to approve the appointment of Janice A. Cabral, as the Deputy Tax Collector under Act 164-2014. upon the recommendation of Dawn Arnst, MST Tax Collector Mike Dwyer seconded the motion.

Bob Pohlman asked if this is a paid position. Attorney Gaul stated that if Ms. Arnst becomes incapacitated and Ms. Cabral assumes the duties, then yes it would be a paid position. Ms. Arnst stated that the Deputy Tax Collector would be paid; however, the pay would be up to the actual tax collector. Attorney Gaul stated that Ms. Cabral is required to be bonded. Ms. Arnst stated that Ms. Cabral is currently the tax collector for Price Township – Monroe County, PA and is already bonded. Attorney Gaul asked if discussions with the tax collectors have taken place regarding Act 164-2014 and Ms. Arnst stated that the Monroe County Tax Collector Association has met and discussed the Act. A question was asked if Ms. Cabral must be a resident of the township she collect taxes in and Ms. Arnst stated that the Deputy Tax Collector is not required to be a resident. There being no further questions, motion passed 3-0.

Executive Session

Attorney Gaul reported that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Committee Reports (*Note: Committee reports may be viewed in their entirety on the township website*)

Eastern Monroe Regional Park Commission – Mitchell Marcus reported that the regional park commission has not met in a few months and does not have a report.

Parks & Recreation (includes the Community Gardens and Litter & Beautification) – Mike Dwyer reported that the board is working on plans for the community gardens to complete the improvements for the first phase. Middle Smithfield Township's "8th Annual Egg Hunt" will be held on March 28th at the Resica Park, the township's litter cleanup "1,000 Feet of Street" at a

Standards & Poor's Rating of "A+ positive" has been maintained; Standard and Poor's upgraded the Township in 2013 based on the Board's improvements in performance Income is slightly lower than it was at this same time last year, however, expenses are lower as well.

Payables – Mike Dwyer made a motion to approve the general fund payables in the amount of \$109,123.25. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$102,730.80. Mitchell Marcus seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$9,957.99. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

ESSA Bank & Trust Request to Release Escrow Account – Fred Courtright, P.E. reported that in response to the request from Nichlaus Engineering dated January 7, 2015, the Board of Supervisors, on January 22, 2015 authorized the Engineer to inspect the site improvements and prepare a written report. Mr. Courtright recommended that the requested release in the amount of \$26,610.00 of the security guarantee and the submitted improvements be approved, leaving \$1,100.00 to cover the cost of relocating the landscaping and installation of the Employee Parking Only sign. Annette Atkinson made a motion to release \$26,610.00 leaving \$1,100.00 in place. Mike Dwyer seconded the motion. Motion passed 3-0.

Meegan Minor Subdivision & Modification(s) – Fred Courtright, P.E. stated that comment letters from him and Shawn McGlynn, MST Zoning Officer were sent Ann Wingert, P.E. of Hanover Engineering Associates and no reply was given until this evening when plans were presented in response to those letters.

Ann Wingert, P.E. went through her letter dated February 12, 2015 in response to the township engineer's and zoning officers comment letters. Mr. Courtright stated that although it sounds as though Ms. Wingert has addressed his comments as well as the zoning officer's comments, Mr. McGlynn is not present and recommends a decision on the plan and modifications be tabled in order to review the applicant's response. Annette Atkinson made a motion to table action to render a decision on the plan and modification(s) until the March 12, 2015 meeting. Mitchell Marcus seconded the motion. Motion passed 3-0.

Old Business

None

New Business (continued)

Marshalls Creek Fire Company Request to have the Whispering Pines Banquet Hall Fees Waived

- Annette Atkinson stated that a request was received from the fire company requesting the facility fees be waived for their annual Blue & Gold Banquet for the Cub Scout Pack 100. Mike Dwyer seconded the motion. Motion passed 3-0.

Schedule a Special Meeting; 2015 LERTA – Mike Dwyer made a motion authorizing and directing the secretary to advertise a public meeting on February 28, 2015 at 10:00 a.m. for an informal discussion with business owners that will be affected by or in the LERTA Zones. Annette Atkinson seconded the motion. Mr. Dwyer explained that the LERTA is a business friendly tax abatement program; when a business owner improves a property in the LERTA Zone, the improvements are exempt from additional real property taxes for a period 5 years, based on a diminishing schedule. The hope is to have concurrences with the school district and county commissioners. Motion passed 3-0.

Gilmore & Associates, Inc. Change of Scope for Professional Services for Tom X Road and Village Drive – Mike Dwyer made a motion to approve the change order proposal for the change of scope work for Village Drive HOP (township road) and Tom X Road (state road). Mitchell Marcus seconded the motion. Bob Pohlman asked for clarification. Mike Dwyer explained that PennDOT requires improvements to Village Drive/Tom X to include drainage, deceleration and acceleration lanes, etc. Motion passed 3-0.

Advertise the Supervisors March 12, 2015 meeting for the consideration of the improvements necessary for Village Drive – Mike Dwyer made a motion authorizing and directing the secretary to advertise that the Supervisors will be considering the necessary improvements with Village Drive within the CCP Development at their regular meeting on March 12, 2015 at 7:00 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Public Comment

Bob Pohlman asked the following:

- What is the progress of the gateway signage that was discussed? Mike Dwyer stated that he and Supervisor Atkinson have met with some vendors and pricing for a gateway sign, but have not yet received a suitable design appropriate for the township. The township will have to work with PennDOT as they do not like anything in their right of ways but we continue to pursue and we will accomplish a gateway sign for Middle Smithfield Township.
- What was the outcome of the meeting with the Toll Brothers Meeting on 2/16? Mike Dwyer stated that he has asked Michele Clewell to contact them for an update.
- Bob Pohlman submitted a complaint via email regarding a new addition to a building on Gravel Ridge Road, and Supervisor Atkinson requested via email that he attach a photo to the complaint, if possible Bob Pohlman requested the status of the complaint, and was advised to contact the zoning officer directly.

Michele L. Clewell
Township Secretary
February 12, 2015

General fund payables

Num	Name	Memo	Amount
12542	Spring Hill Laser Services Corp	postage for newsletter	-1,400.00
12544	Advance Auto Parts	1872124821	-244.89
12545	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	-1,318.60
12546	Barton Towing & Repair	inv 861 / 862 inspections	-106.00
12547	Bergey's, Inc	inv ph481688r fan belt / drive	-198.78
12548	Bradco Supply Co	invs 122572/578/582/586 parts & signs	-2,441.54
12549	Cargill, Inc	inv 2902070602/4369/6703/81801/7159/60/94300/6100	-33,244.12
12550	Claude S. Cyphers, Inc	inv 630169/374/528/525/683 parts	-520.70
12551	David Manter	inv 1001 /1047 /1017 permits & inspections	-2,180.50
12552	Donna G. Kenderdine, RPR	inv 26-15 / 32-15 legal	-391.95
12553	E.M. Kutz	invs 7848/49 parts	-294.60
12554	Eastern Alarm Systems	inv 08017 batteries for fire alarm	-105.00
12555	Erin Groome	reimburse for photo for LCB	-11.99
12556	First Insurance Funding Corp	12101-0066-1674635	-10,319.90
12557	Gilmore & Associates, Inc.	engineering invs 140318-322	-4,317.23
12558	H.A.R.I.E	workers comp policy 11/04/14-11/03/15	-7,365.00
12559	International Code Council, Inc.	inv 3028077 membership	-125.00
12560	International League of Cities	ref 00363-302T annual membership	-750.00
12561	Lewis True Value	a/c 1120 invs a425871 - a429576	-266.66
12562	M.S.T.S.D.	MS-0032 sewer	-350.00
12563	Macmillan Oil	inv 4239 motor oil / tran fluid	-481.50
12564	Merry Maids	inv 27608351 cleaning	-150.00
12565	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	-11,491.67
12566	Miggys Five	a/c 15 kitchen supplies 1/14,16,22,23,29 2/5,6	-233.34
12567	NAPA Auto Parts	inv 726633 parts	-119.06
12568	National Entertainment Technologies, Inc	inv 150205006 easter candy filled eggs	-360.00
12569	PA Association of Municipal Administrator	member 16093 dues	-140.00
12570	PA Department of Labor & Industry Boiler	inv 1011245 file 41212 boiler inspections	-198.00
12571	PA One Call System, Inc.	inv 627292 monthly activity fee	-3.28
12572	Panko Reporting	inv 31039 jh Oval Management	-636.80
12573	PAPCO	gas & propane inv 1644717/1655229/1652580	-5,097.59
12574	Pennsylvania American Water	a/c 1024210033478776 hydrants	-135.90
12575	PMRS	45-027-5N pension	-8,901.86
12576	Pocono Peterbilt	invs 353325 / 354173 repairs	-730.72
12577	Pocono Record	stmt 45392 public notices	-636.80
12578	Pocono Record.	a/c 2008129 annual subscription	-286.00
12579	Pods Enterprises, Inc	inv 135-030804 pod	-143.00

3209	PA Liquor Control Board	Erin license application	(145.00)
wt	USB Equipment Finance	Toro Lease	(1,325.16)
3210	Allan Rotto Consultants, Inc	inv 25 vz tax	(42.00)
3211	Blue Ridge Communications	010995003 internet	(49.95)
3212	Comenity - AdWords Business Credit	5304-8900-0033-6616	(28.22)
3213	Hellers Gas, Inc.	invs 52471/472 propane	(1,189.12)
3214	M.S.T.S.D.	BR-Amenity3 sewer	(525.00)
3215	MST 2012 G.O.B.	monthly installment for 2012 GOB 2015 payments	(863.02)
3216	R&R Products	inv cd1868855 parts	(696.92)
3217	Sudden Comfort Heating & Air Conditioning	install new heat pump pro shop/bathrooms	(4,250.00)
3218	Turf Equipment & Supply Co.	inv 892492-00 parts	(68.71)
3219	Verizon	570223809936550y	(554.12)
3220	Waste Management	inv 293492508214 clubhouse	(97.46)
3221	Waste Management	inv 93492608212 maint bldg	<u>(123.31)</u>
			(9,957.99)



Middle Smithfield Township

MONTHLY COMMITTEE REPORT

EDC

TO: Board of Supervisors
FROM: Judith Acosta, on behalf of the **Economic Development Committee**
CC: Township Secretary
DATE: February 12, 2015 report for month of January 2015

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Status:

- Reorganization
 - At the recent Board of Supervisors meeting, Robert Hetu was appointed Chairperson
 - Two terms expired. Beverly Brown and Gina Bertucci were appointed.
 - During our EDC meeting, Carrie Wetherbee was elected Vice Chairperson and Carl Wilgus was elected Secretary.
- Shop Local
 - Our Shop Local 2014 campaign was a success. We have received a lot of positive feedback from our local businesses who participated and they look forward to future events.
 - We have also received positive feedback from our residents who took advantage of our Shop Local discounts and discovered "new" businesses within the township.
 - We are planning a Shop Local Round Table event and inviting all businesses who participated to come and provide input for 2015
 - Excitement is building for 2015 as we plan new events such as a Restaurant Week and other retail events.
- Middle Smithfield Township Business Directory
 - We are making changes to our online Business Directory so that it is more user friendly and easier to find online.
 - All businesses will be included, as they were before, with a special section for our Shop Local participating businesses.
 - The WhereMST app will work in conjunction with the Business Directory to bring information and alerts to our residents and visitors
- The committee is looking forward to 2015 with plans and goals established to boost our local economy
 - We expect a LERTA public meeting in February of 2015 and expect to develop a plan during the first quarter of 2015 to include the marketing of LERTA.
 - We want to establish a vision for Route 209 and improve the appearance of our business corridor.
 - We also look forward to planning a festival or similar public event to draw more attention to our local community and further stimulate our local economy.

Announcements:

- Look for the latest edition of our Middle Smithfield Township Newsletter in your mailboxes mid-February

Next Meetings: February 9, 2015 at 6:30 pm; March 9, 2015 at 6:30pm



Middle Smithfield Township MONTHLY DEPARTMENT REPORT

Board of Supervisors

FROM: Joan Woisin, on behalf of MST Central Sewer Department

CC: Township Secretary

DATE: 2/12/15 Reporting on January Transactions

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Status:

1st Qtr Sewer Billed:	\$501,976.25	27% Percentage Collected with two month in cycle
Receipts:	\$136,593.07	
Interest 1st Qtr:	\$14,892.90	
Sheriff Sale Receipts:	\$8,194.98	

Disbursements: \$74,272.44

NCS Collections: 15

Liens Files:	5	Total Liens active:	556
Liens Satisfied:	8		

P.O.'s submitted:	S15-001	\$7,260.91	Carbitol
	S15-002	\$3,978.53	Neutron

EDU purchases: 0 in January

Other:

Sewer Operator Meeting: Scheduled for Friday, February 27, 2015 at 9:00a.m.

Respectfully submitted,

Joan Woisin, Sewer Coordinator

PROSSER LABORATORIES, INC.

Operational Services

P.O. Box 118
Effort, Pa 18330-0118

Phone 570-629-2981

Fax 570-620-0695

1/22/2015

Attn: Joan Woisin
Middle Smithfield Township
147 Municipal Drive
East Stroudsburg, Pa 18302

Dear Ms. Woisin,

I have summarized operation of the wastewater plants and pumping stations for DECEMBER.

MST- Major Pump Stations:

- Pump station #1(plant) – No problems to report.
- Pump station #2(Fairway) – Pump #2 discharge piping has a hole and needs to be replaced. Pump #2 was rebuilt and has been returned. December 30th pump #1 failed. The pump was removed and found to have an impeller bolt retainer sheared off. The bolt was replaced and pump reinstalled. Verbatim auto-dialer was defective and replaced.
- Pump station #3(Indian Museum) – No problems to report.
- Pump station #4(Maple Lane) – No problems to report.
- Pump station #5(Jug Handle) – No problems to report.
- Pump station #6(CVS) – No problems to report.
- Pump station #7(North Park) – No problems to report.
- Pump station #8(LOP) – No problems to report.
- Pump Station #9(Price Chopper) – No problems to report. Wet well was cleaned December 30th.
- Pump station Big Ridge – No problems to report.

MST-BUSKILL Group Grinder Stations: Grinder stations were cleaned December 18th.

- BG E-1 station 1541 – No problems to report.
- BG E-1 station 3833 – No problems to report.
- BG E-1 station 3839 – No problems to report.
- BG E-1 station 3425 – No problems to report.
- BG E-1 station 6043: - No problems to report.
- BG E-1 station 6053: - No problems to report.
- BG E-1 station 6061: - No problems to report.

MST-BUSHKILL Group Major Stations: Major pump stations were cleaned December 30th.

- Tree Tops Collection system – No problems to report.
- BG PS-1013 – Pump #1 failed and was removed for service. New pump#2 was installed.
- BG PS-1633:- No problems to report.
- PS-Steel Bridge – Install rebuilt pump #1.
- BG Turkey Hill PS – No problems to reports.
- BG PS #10 Fairway – No problems to report.
- BG PS #17 Fairway: - No problems to report.

PROSSER LABORATORIES, INC.

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MST-Main Treatment Plant:

- **Treatment plant wastewater effluent quality** continues to meet PADEP standards. Discharge Monitoring Reports (DMR) for DECEMBER have been submitted to Pa DEP, DRBC and USEPA.
- **Treatment Plant flow rates:** An updated table with plant and pump station flows is attached. The plant effluent and Fernwood flow meters were calibrated December 15th. Both units were within specifications.
- **SBR #2** – influent valve actuator was removed, new keyway installed and open/close set points adjusted.
- **Grit Channel** – No problems to report. Grit channel was cleaned. Covers for the grit channel have been completed.
- **Muffin Monster grinder** – No problems to report.
- **Effluent flow equalization tank:** No problems to report.
- **Treatment Plant UV Disinfection System:** UV System is operational. No problems to report.
- **Filter Press** – Filter Press is operating well. Conditioning tank was emptied and cleaned. Air diffusers were removed and replaced.
- **Sludge processing:** December: 37.5 wet tons 9.75 dry tons 27 batches processed 123,660 gallons of liquid sludge.
- **Press pit pump station** – the pump control circuit board was defective and was replaced.
- **PaDEP** – No correspondence.
- **DRBC** – No correspondence.

Winona Wastewater System:

- Plant average flow rate: DECEMBER 13,000 gpd, Peak flow 18,000 gpd
- DMR Reports for DECEMBER were submitted to Pa DEP. All water quality parameters were in compliance.
- Sludge transferred to main plant: 18,000 gallons
- Pump Station- Ridge – No problems to report.
- Pump Station at Steel Bridge – No problems to report.

If you have any questions please call me.

Sincerely,



David C Scholtz
Manager



Middle Smithfield Township

MONTHLY DEPARTMENT REPORT

GOLF

TO: Board of Supervisors
FROM: Steven Natiello, on behalf of the **Golf Advisory Board**
CC: Township Secretary
DATE: 2/12/2015 report for the month of January 2015

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Status:

As some may recall, last season concluded with more rounds played than ever before, exceeding our expectations for total rounds with a 10% increase despite a national 2.5% decline in golf interest.

Even in the cold weather, the Golf Committee has had the greens on our minds and we are hard at work planning the 2015 season. This includes efforts ranging from anticipating and initiating impending repairs or upgrades, planning ahead for upcoming events and outings, and evaluating our past successes to create new and exciting discount opportunities to make 2015 the best season yet for Country Club of the Poconos at Middle Smithfield Township.

While golfers can expect customer favorites and great value discounts like the Weekend Six-Pack (Punch Cards) to return, experienced and new golfers alike can expect some exciting new opportunities for the 2015 season.

It's time to put the *club* back into Country Club of the Poconos Golf Course! We have an exciting new Club Card in the works that will make it easier than ever to enjoy more benefits at one of the best courses in the Poconos. Follow us on Facebook/ccpgolf and Twitter @ccpgolf and don't miss the announcement!

New specials aren't the only great opportunity to expect in the 2015 season, because there are tons of exciting events coming up:

- CCP Golf has some of the most picturesque vistas in the Poconos, which makes it the perfect place to host the second annual Middle Smithfield Township Photography Exhibit! Join the Township together with Pocono Photo Club and enjoy some of the most beautiful photographs, all shot by local experts and enthusiasts! Check out the pictures from the last year's event on the Township Facebook page at [Facebook.com/msTownship](https://www.facebook.com/msTownship).
- Do you have an eye for photography? Get in on the exciting followup to the popular Snapshots of Middle Smithfield photo exhibit. In addition to showing off local photographers' favorite photos, this year's exhibit also has two theme walls: "Local people/places/events in the Middle Smithfield neighborhood" and "Golf". Contact Steven Natiello (snatiello@mstownship.com • 570-223-8920 x130) at Middle Smithfield to find out how you can join the Club and share your photos with the community!
- If you haven't met the first-ever Middle Smithfield Person of the Year, Laura Law, then you'll soon get your chance to support the local charity that she founded to raise over 60,000 in three years! Mady's Angels will be hosting their second annual golf tournament for charity early this season, so check back soon for more details and to sign up.

Upcoming: (announcements)

- Expect exciting new discount options soon! Visit ccpPAgolf.com soon for details.
- Now accepting submissions for the second annual Middle Smithfield Photo Exhibit! Contact Steven Natiello (snatiello@mstownship.com • 570-223-8920 x130) for details.
- Join an upcoming tournament or outing (like the Mady's Angels second annual tournament for charity), or contact the Township to host your own! The Whispering Pines Banquet Hall is being booked faster than ever, so reserve your date today.

Next Meetings: February 9, February 23 at 8:00am



Middle Smithfield Township
MONTHLY DEPARTMENT REPORT

ZONING

TO: Board of Supervisors
FROM: Judith Acosta, on behalf of the Zoning Office
CC: Township Secretary
DATE: February 12, 2015 report for month of January 2015

Status:

- Five Enforcement Notices were issued in the month of January.
- Eleven permits have been issued in the month of December as follows:
 - 6 related to additions/alterations
 - 1 related to electrical
 - 1 for solar panels
 - 2 related to sewage
 - 1 for construction of a new pavilion
- A Certificate of Occupancy was issued for each the following:
 - Accessory building at CCP Golf Course
 - New Roof at 1403 Main Rd.
 - New Single Family Dwelling at 118 Imperial Dr.
- Roy Squires was awarded the bid for demolition of 862 Underwood Rd. We expect this project to begin soon.
- The Zoning Hearing Board was expected to meet three times in December as follows:
 - Oval Management – a continuance heard on January 13, 2015 at 3:00pm
 - This matter will continue to be heard on February 12, 2015 at 3:30pm
 - Sandra Rollins – this matter was expected to be heard on January 20, 2015 but was postponed to February 17, 2015
 - Yi Zheng – this matter was heard on January 29, 2015



Middle Smithfield Township

MONTHLY PUBLIC WORKS REPORT

TO: Board of Supervisors
FROM: Karen Stapleton, Public Works Assistant
CC: Township Secretary
DATE: 2/12/15

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Status:

- Oak Grove Composting Facility: grade breaks layout and installation of electrical pole
- Removal of holiday decorations at parks and municipal building
- Ice and Snow removal on township roadways
- Mechanic work on trucks in shop
- Clearing of drain boxes
- Tree Work – throughout township
- Community Gardens – tulip bulb planting and winterizing boxes
- Cold patch repairs of potholes throughout township
- Repaired and replaced road signs throughout township
- Trash removal from dump site – Wooddale Road

Future Projects

- Dog Park (new) – grading, fencing
- Coolbaugh Park – construction of center island, grading work and construction of garden boxes
- Zion Church Road – road surfacing (spring)
- Spring Clean-Up 5/1 & 5/2
- Freecycle 5/7 & 5/9
- 1000 Feet of Street Clean-up



Middle Smithfield Township

OAK GROVE MULTI-MUNICIPAL COMPOST PROCESSING BOARD REPORT

TO: Board of Supervisors
FROM: Mike Dwyer, Chairman, OGMMCPB
CC: Middle Smithfield Township Secretary
DATE: 02/12/15

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The Oak Grove Multi-Municipal Compost Processing Board met on January 12, 2015 at the Middle Smithfield Township offices. The February 9, 2015 meeting was postponed due to inclement weather.

Status:

The facility is open to residents to drop off leaf and brush. Currently, residents are dropping off Christmas trees. (Reminder: Middle Smithfield Township drop off location for Christmas trees is no longer at the township building.)

Other improvements are still underway.

Monroe County Conservation District (MCCD) visited the site and approved the grade breaks along the route from the drop off to composting locations that were completed by MST public works.

Vendor payments are now being made in a timely fashion as a loan (with no interest) was received and will be repaid upon receipt of the DEP grant funds that were approved last year.

At the January 12, 2015 meeting, the Oak Grove Board reorganized and unanimously selected Mike Dwyer Chairman, Annette Atkinson Vice Chairperson, and Brian Barrett Secretary/Treasurer.

Future:

A "Grand Opening" event is being planned for the Spring, 2015.

The next meeting will be held on March 10th at 10:00am at the Middle Smithfield Township offices.



Middle Smithfield Township

MONTHLY COMMITTEE REPORT

TO: Board of Supervisors
FROM: Erin Groome, on behalf of the Parks and Recreation Committee
CC: Township Secretary
DATE: 2/12/15

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Status:

The Parks and Recreation Committee met on February 2, 2015 at the Township offices for their regular scheduled meeting at 6:30pm.

The Parks and Recreation Committee will be working together with the Middle Smithfield Township Historical Commission in holding an event at Echo Lake Park that will celebrate the history of the stage coach, along with the history of the township. The event is expected to be held on July 4, 2015. Some of the events they expect to have are children's games, historical event booths, committee booths, and a BBQ just to name a few. If you would like to volunteer to help make this event a success, please contact Erin Groome at 570-223-8920 ext. 119.

Community Gardens - The Community Gardens has now become a park of the Parks and Recreation Committee. The gardens are expected to be up and running by the end of May 2015. There is still currently site work that will need to be completed along with the fencing being erected around the gardens.

New Dog Park – The expected open date for the new dog park that will be located at Leroy Lane is Memorial Day weekend.

Egg Hunt – The 8th Annual Egg Hunt will be held March 28, 2015 at Resica Park at 12pm. There will be 3 different age groups: Ages 1-4; Ages 5-7; and Ages 8-10. Each age group will search for eggs in different designated parts of the park. After the children have completed their egg hunt, they are welcome to enjoy a snack and juice that will be provided by the Parks and Recreation Committee. We are currently looking for volunteers to help with this event. If you would like to be a sponsor for this event, please contact Erin Groome at 570-223-8920 ext. 119.

Upcoming Events:

The 8th Annual Egg Hunt will be held at Resica Park on March 28, 2015, Volunteers Needed
1000 Feet of Street – April 25, 2015, Volunteers Needed
Stage Coach Event – July 4, 2015, Volunteers Needed

Next Meeting: Monday, March 2, 2015 at 6:30pm.



Middle Smithfield Township MONTHLY COMMITTEE REPORT

Historical

TO: Board of Supervisors
FROM: Amy Majani, on behalf of the **Historical Commission**
CC: Township Secretary
DATE: 2/12/2015 monthly report for January

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STATUS:

With the appointment of two more members to its Board, the Historical Commission is off to a great start this year. Following its annual reorganization meeting on January 31st, the following is a list of programs and objectives the Commission has set on its agenda for 2015:

o LECTURE SERIES

The commission is considering quarterly lecture events. In addition to the past topics already reported on, they are reaching out to collaborate with East Stroudsburg University's History department to see about having its graduate students participate in lecture series hosted by the Historical commission. Graduate students will have an opportunity to present their research on any topic related to Middle Smithfield Township.

o HISTORICAL SITE MARKERS

For 2015, the Historical Commission plans to identify historical sites and buildings within the township, and acquire Historical Markers for them. The commission plans to apply for PMHC's annual Historical Markers Grant to fund the project. Sites of statewide or national importance would receive state markers; others would receive township markers.

o THE MIST

The MIST is a Historical Commission quarterly newsletter proposed and written by the Historical Commission that will feature township historical news and updates, as well as act as a means to publicize the commission's work in the Township. The commission plans to send it out as a newsletter to interested Township residents, and post on the web.

NEXT MEETING: February 23rd, 2015