

# MIDDLE SMITHFIELD TOWNSHIP ECONOMIC DEVELOPMENT COMMITTEE

**July 8, 2013**

**6:30 p.m.**

*In accordance with Act 98, 1998; Prior to the Economic Development Committee vote on any matter, the chairperson will allow for public comment on that particular item. Individuals wishing to be heard at that time please indicate so by raising your hand, and the Chairperson will recognize you... Cell Phones should be turned off when entering the meeting room.*

1. **Call Meeting To Order**
2. **Approval of Minutes from June 10, 2013, notes Donahue meeting**
3. **Guest: None**
4. **Public Comment:**
5. **Supervisor's Report**
6. **Committee Reports:**
  - a. Demographics: Tim O./Bob H.- September State Data information released
  - b. Survey project: Insert in Township mailer in fall, create new survey
  - c. Business inventory/directory/contact book: Form distribution, online first
7. **Old Business**
  - a. School Board LERTA Proposal: Update on proposed ordinance, lists to be submitted to Supervisors of suggests criteria, fall date for candidates
  - b. Grant application ideas: Deadline for submissions
  - c. John Donahue meeting: June 12, review and discussion
  - d. Future seminars/workshops:
    1. Small Business Healthcare Seminar, August 21 confirmed, flyer to follow, additional presenters recommended by Supervisors
    2. Social Media Seminar: October 23, Bob Hetu, update/needs, flyer, form
  - e. Shop Local project: Introductory letter distribution plan, website/Facebook
  - f. Other
8. **New Business**
  - a. Dine Around Town date/location
  - b. Monroe County Planning 2020 update: September
  - c. Pocono Palace Tour: July 30, 6:30 p.m.
  - d. James R. Barchiesi, Worksite Ventures – business tour July 31, 6:30 p.m.
  - e. Holiday event: Networking event?
  - f. Replacement business cards: Supervisors
  - g. Budget 2014: due by October 2013: volunteer to draft with Mike Dwyer
  - h. 2014 meetings: determine meeting dates, workshop days 2014
  - i. Other

## **9. Items of General Interest**

- a. Ben Gelber presentation: August 7, 7 p.m. Township building
- b. Memory Makers: September 15, Fernwood
- c. Day in the Park: September 21, Resica Park
- d. Grand Openings: Thanks for participation, future events

## **10. Dates to Remember**

- a. **EDC Meetings:**
  - July 30, 6:30 p.m. Pocono Palace tour
  - July 31, 6:30 p.m. Worksite Ventures tour
  - August 12, 6:30 p.m. Monthly meeting
  - August 21, 7 p.m. Health Benefits Seminar
  
- b. **Board of Supervisor Meetings:**
  - July 11, 7 p.m.
  - July 25, 7 p.m.
  - August 8, 7 p.m.
  - August 22, 7 p.m.
  
- c. **Other Committees/Events:**
  - July 17, 7 p.m. Litter and Beautification Meeting
  - July 17, 7 p.m. School Board Meeting
  - July 18, 7 p.m. Planning Commission Meeting
  - July 22, 7 p.m. Historical Commission Meeting
  - August 5, 6:30 p.m. Parks & Recreation Advisory Board
  - August 15, 7 p.m. Planning Commission
  - August 21, 7 p.m. Litter & Beautification
  - August 26, 7 p.m. MST Historical Commission

## **11. Public Comments**

## **12. Adjourn**

### **Projects/items carried off agenda:**

- a. Bulk email list: Bob Hetu: Business cards submitted by members
- b. Book Warehouse: Moved to Stroudsburg
- c. Vision/Mission Statement: Review/update January 2014

**Revised: July 6, 2013**

**2014 Meeting dates:**

**January 13, 2014**

**February 10, 2014**

**March 10, 2014**

**April 14, 2014**

**May 12, 2014**

**June 9, 2014**

**July 14, 2014**

**August 11, 2014**

**September 8, 2014**

**October 13, 2014**

**November 10, 2014**

**December 8, 2014**

**Work sessions were advertised as Monday through Sunday with 9 a.m., 10 a.m. and 5 p.m. to 7 p.m. time slots as I recall.**