



## **Minutes: Parks and Recreation Committee July 7, 2014**

The regular meeting of the Middle Smithfield Township Parks and Recreation Committee was held on July 7, 2014 and began with a flag salute at 6:41pm at the Schoonover Municipal Building with Joyce Fenical, Chairman, presiding.

In attendance were: Members of the Public – Eric Graham; MST Liaison – Erin Groome; Board of Supervisors – Annette Atkinson and Mike Dwyer; Parks Advisory Committee Members – Bill Bonder; and Parks and Recreation Board Members – Abigail Graham, Anne Marie Pullman, Pat Griffin, Jeff Reichl and Joyce Fenical.

### **Minutes**

Abigail Graham made a motion to accept the minutes from June 2, 2014; Anne Marie Pohlman seconded the motion. Motion approved 4-0. Jeff Reichl obtained from the vote.

### **Correspondence – None**

### **Echo Lake Park**

Yard Sale Recap – Jeff Reichl stated that the pavilion was double booked and that there was not enough advertising for the event. Pat Griffin will work with Jeff Reichl to organize another yard sale for October. Annette Atkinson stated that some forms of different advertising that could be done are: a press release could be written up, flyers could be made, posting on the township website, postings at the parks kiosks, posting on the Echo Lake Park Sign, etc...

Bill Bonser felt that the committee should not rely on posting to the Echo Lake Sign. Mr. Bonser suggested visiting the local flea market and the school yard sales to hand out flyers. Mr. Bonser said he is willing to hand out flyers to the vendors that are selling at these sales.

Abigail Graham designed an event planning form to help lessen the confusion when it comes to planning an event. Everyone present thought this form would be a great help.

Erin Groome was asked to double check that the pavilion was not booked for October 4, 2014 and to reserve it for the yard sale. The yard sale would take place October 4, 2014 from 9am – 4pm, set up would start at 8am.

Flag Dedication – Mike Dwyer reported that the event went well. Mr. Dwyer felt that ceremony was very symbolic. Joyce Fenical said she was very impressed by how the ceremony was performed by the veterans and the boy scouts.

Mike Dwyer informed the board that he received a call from State Representative Rosemary Brown's office to let us know that the Wall of Remembrance would be making a stop at Echo Lake Park during its route to Matamoras. The stop would take place on July 10, 2014 between 10:45 and 11:00am.

Veterans Memorial – Mike Dwyer spoke with John Schuon at the flag dedication ceremony. A project move was talked about. A recommendation was made to move the memorial to Putek Park instead. Jeff Reichl was concerned with vandalism that could occur to the memorial at this park.

Joyce Fenical asked about the walking trail getting cleaned up and redefined, Mike Dwyer said that public works is working with Caterpillar for a price on a piece of equipment that can do the job.

Pavilion – pavers are expected to be started the week of July 7<sup>th</sup> or the week of July 14<sup>th</sup>. Joyce Fenical asked that at least one grill be placed at park by the new pavilion for residents to use. Erin Groome and Mrs. Fenical suggested using a double grill here.

### **Resica Park**

Flowerbeds – Anne Marie Pohlman expects to have the new pavers placed by the fall.

Trunk or Treat –Mrs. Pohlman worked on a flyer for the event and will make corrections to it. The flyer will be done by early August. The flyer will then need to be submitted to the school district by August also for approval. Mrs. Pohlman brought with her a sample flyer from Jackson Township that included the registration form and rules for the event for the group to look at. The parks board thought this would be very helpful in designing Middle Smithfield’s own registration form and rules of the event. Abigail Graham suggested not having the rules with the flyer, but if someone would register for the event then the rules would be sent to the resident at that time.

Annette Atkinson suggested having face painting and a magic show for the children that attend. Bill Bonser offered to ask the face painter that will be at the Lehman Haunted Trail if they could also work the trunk or treat. Erin Groome offered to contact Home Depot to see about having them run a craft for the children during the event.

Abigail Graham mentioned that at the last parks meeting it was suggested that this event be kept simple and not have all the extra activities at it since it will be the first year doing the trunk or treat.

### **Putek Park**

Dog Park – Mike Dwyer informed the board that the old sewer tank that was on the property is gone. He also said that public works will be starting to grade the property. To start, the parking will be gravel and there will be porta-johns till the new bathrooms are built. About 800’ of new fencing will be bid out for project; height of fence will be 6’. Time frame to get new fence up would be by the end of the current season.

Abigail Graham reported that Bill Bonser had taken down the dog toy bins as requested and also had cleaned up the flowerbed under the park sign. Mr. Bonser requested getting a credit line set up at Regina Farms so that he could purchase flowers for planting around the sign. Erin Groome will contact Ed Regina to set this up.

A question about the status of the new kiosks was asked; Mike Dwyer said they were on order and that the township is awaiting delivery.

**Litter and Beautification**

Litter and Beautification Day – The date was moved back to November 15, 2014 and will be held from 8am-4pm. Mike Dwyer suggested forming different groups and time frames so it would be more flexible for residents to volunteer. It was suggested that post cards be sent out in conjunction with the Adopt-A-Road program the township has to also try and recruit the residents and groups that clean these adopted roads.

Community Day – June 13, 2015 will be the new date to hold the Community Day event. This event will be discussed more at future meetings.

**Announcements – none**

The next Parks and Recreation meeting will be held on August 4, 2014 at 6:30pm. Jeff Reichl made a motion to adjourn the meeting at 7:50pm; Abigail Graham seconded the motion. Motion approved 5-0.

Respectfully Submitted By,

Erin Groome  
Parks and Recreation Liaison