

Middle Smithfield Township

MINUTES: 2013 PARKS & RECREATION BOARD

The **regular meeting** of the Middle Smithfield Township Parks Board was held on July 1, 2013 and began with a Flag salute at 6:37 p.m. at the Schoonover Municipal Building with Bill Suriano, Vice Chairperson, presiding.

In **attendance** were: Members of the Public – None; MST Liaison – Erin Groome; Supervisors – Annette Atkinson and Michael Dwyer; Parks Advisory Committee Members - Bill Bonser, Holly Halterman, and Debbie Kulick; and P&R Board Members – Karen Conway (arrived at 7:00pm approx.), Joyce Fenical, Jeff Reichl and Bill Suriano.

Approval of Minutes: Jeff Reichl motioned to approve the minutes of June 3, 2013 with 2 minor corrections(an error of spelling and a date) while Bill Bonser seconded the motion. Motion carried 3-0.

Courtesy of the Floor: No comments or questions.

Correspondence: None.

Old Business: The discussion centered on the 2013 Parks priorities and the actions taken towards completing them. Each park was discussed and the actions were considered as either in progress, achieved or postponed. These items will be listed in the mid-year report to the Township that is due July 3 and then addressed publicly at the Board of Supervisor's meeting on July 11. The report would be available for attendees at the Park Board's regular August 5th meeting.

Next committee member Bill Bonser spoke of some games he can prepare for Resica's "Day in the Park" event scheduled for September 21 (Raindate: 9/22/13). He indicated several such as "Bean Bag Toss", "Horse Racing", "Pie and/or Toilet Paper Throw", "Dart Board", "Stockade Toss", "Photo Op", and the like. Mr. Bonser would need a decision early enough to complete these. Ms. Conway and Ms. Kulick will make known their decision once the various Vendors/Exhibitors/Sponsorships are firmed up.

Echo Lake Park: Mr. Reichl indicated that shortly the Township will be advertising an RFP for the purchase and installation of a Pavillion at the Park. The Pavillion will be 20'x40' with a concrete pad. Once completed, benches will need to be purchased to outfit the new Pavillion.

Mr. Reichl spoke of the need to decide on a Pavillion rental fee and offered to present a proposal to the Board at its August meeting.

A discussion also ensued regarding fundraising at the Park; to which Mr. Reichl indicated he would come to the next meeting with some sponsorship ideas/proposals.

Resica Park: Karen Conway and Deborah Kulick gave an update on the September 21, 2013 "Day in the Park" event. Fliers and advertising info have been sent to the Board of Supervisors for review and approval. A letter of invitation is being prepared.

Putek Park: Interim Lead Coordinator, Karen Conway, reported on a recent sub-committee meeting held on June 25, 2013. She reminded Supervisor Dwyer that some additional soil/dirt is needed and a piece of rebar from the bench needs to be lowered. Mr. Dwyer responded that the soil has been delivered and that , at this evening meeting, Mr. Bonser stated he took care of the rebar concern.

New Business: Listed are the proposed meeting dates for the Parks/Recreation Board for the year 2014: 2/3, 3/3,4/7, 5/5, 6/2, 7/7, 8/4, 9/8, 10/6, 11/3, 12/1. These will be proposed for approval at the August 5th meeting.

Mid-Year Report on the Parks and Recreation Board's progress towards goals will be submitted to Board of Supervisors on July 3, and later reported publicly by Bill Suriano at its July 11, 2013 meeting. Bill Suriano will send a draft out the P&RB appointed member for review, then finalize and submit it to the Board of Supervisors by the deadline.

Announcements

Deborah Kulick informed of the next meeting of the Middle Smithfield Historical Commission scheduled for August 7, 2013 at 7:00p.m. There would be a speaker talking about the "History of the Flood" Ed Regina reminded the group of the recent cooperative work done by the Parks Board and the "Litter and Beautification Committee" and hopes that such efforts would continue.

Next Meeting

August 5, 2013 at 6:30p.m.

Scheduled for July 1, 2013, 6:30 p.m. at the Municipal Building.

Motion for Adjournment

Meeting adjourned at 7:40 p.m. on a motion from Jeff Reichl and seconded by Deborah Kulick by a vote of 4-0 in favor.

Respectfully Submitted,

Bill Suriano 

Bill Suriano, Vice Chairperson/Secretary

Parks and Recreation Board

Minutes Approved: August 5, 2013 with correction of the spelling of Deborah Kulick's name.