

The regular meeting of the Middle Smithfield Township Planning Commission was called to order on Thursday, January 17, 2013 at 7:00 p.m. at the Schoonover Municipal Building.

Members present: Mark Oney, Bob Early, Carrie Wetherbee and Gary Summers. Planning Commission Solicitor Todd Weitzmann, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele Clewell and several interested parties were also present.

Mark Oney announced the Wayne Bolts wife passed away and he is in our thoughts.

Organization 2013

Chairman – Mark Oney upon a motion of Bob Early, second by Gary Summers. Motion passed 4-0.

Vice-Chairman – Bob Early upon a motion of Carrie Wetherbee, second by Gary Summers. Motion passed 4-0.

Secretary – Parin Shah upon a motion of Bob Early, second by Gary Summers. Motion passed 4-0.

Approval of Minutes

Carrie Wetherbee made a motion to approve the December 13, 2013 minutes. Bob Early seconded the motion. Motion passed 4-0.

Plan Submissions

None

Plan Reviews and Unfinished Business

Monroe Pike Land LLC CCP Phase 3 Section 5 PRD Plan – A letter was received from the applicant's attorney, Charles Vogt, Esquire waiving the time to render a decision until May 15, 2013.

Mark Oney stated that the Planning Commission needs legal counsel and would like to speak with Township Solicitor Michael Gaul regarding the continuous extensions.

Judy Summers asked how often and how has it happened in the past to accept extensions. Attorney Weitzmann stated that there are deadline for both side and if this is the last extension, then the applicant need to be told and to appear at the next meeting.

Bob Early made a motion to accept the letter granting an extension until May 15, 2013 and that Michele Clewell send a letter to the applicant stating that the Planning Commission members

expect them to be at the next meeting to explain the progress of the plan. Carrie Wetherbee seconded the motion. Motion passed 4-0.

Minor Subdivision of Eric and Melissa Tesche and (2) Request for Modifications – Ray Rogers, P.L.S. of Frank Smith, Jr. Surveyors, Inc. presented the plan and requests for modification. Fred Courtright stated that based on his review letters dated January 2, 2013 and January 16, 2013 he recommends approval of the plan and modification requests.

Modification Requests presented:

1. Ordinance requires the grid location numbers and letters be shown – Applicant contend that the grid location numbers are no longer used by Monroe County Emergency Services,
2. Ordinance requires plans to be drawn on a sheet size of 22'x34'

Attorney Weitzmann stated that the wording for access noted on the plan is ok.

Bob Early made a motion to recommend approval of the (2) modification requests. Carrie Wetherbee seconded the motion. Motion passed 4-0.

Bob Early made a motion to recommend approval of the plan. Carrie Wetherbee seconded the motion. Motion passed 4-0.

Minor Subdivision of Lands of the Estate of Earl A. Weiss, (1) Request for Modification and Sewer Planning Module – Ray Rogers, P.L.S. of Frank Smith, Jr. Surveyors, Inc. presented the plan and request for modification. Fred Courtright stated that based on his review letters dated January 2, 2013 and January 16, 2013 he recommends approval of the plan and request for modifications.

Modification Request presented:

1. Ordinance requires the grid location numbers and letters be shown – Applicant contends that the grid location numbers are no longer used by Monroe County Emergency Services.

Attorney Weitzmann stated that he does not have objections to the plan or modification requests.

Bob Early made a motion to recommend approval of the modification request. Carrie Wetherbee seconded the motion. Motion passed 4-0.

Bob Early made a motion to recommend approval of the plan. Carrie Wetherbee seconded the motion. Motion passed 4-0.

Bob Early made a motion to forward the Sewage Planning Module to the Board of Supervisors for approval. Carrie Wetherbee seconded the motion. Motion passed 4-0.

New Business

The Middle Smithfield Township Attendance Policy was presented to the Planning Commission members for discussion. Annette Atkinson stated that the attendance policy is for meetings and not work sessions and that you may not miss more than three meetings in a single year.

Sign Ordinance Committee Report

Carrie Wetherbee stated that the committee and reviewed and made recommendations and have forwarded the information to Annette Atkinson in order for the Supervisors to review and forward to the Township Solicitor for his review.

Continuing Education

Mark Oney stated that they do appreciate the support that the Supervisors are showing in order for the members to be educated in matters of planning. Annette Atkinson provided copies of the power point presentation shown from the webinar titled Land Use Seminars. Mrs. Atkinson stated that this is a series of classes held once a month. Gary Summers stated that it would also be helpful to get this sign up information prior to the class starting. Mrs. Atkinson stated that sometimes we don't get the log in information until 30 minutes prior to the class but will forward immediately.

There was discussion to create a Planning Commission calendar on Google Calendar. Annette Atkinson stated that she would speak to the Receptionist so that an on line calendar would be created.

There was discussion regarding the Monroe County 2020 update.

Carrie Wetherbee made a motion to adjourn the meeting at 7:40 p.m. Bob Early seconded the motion. Motion passed 4-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary