

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, January 22, 2015 at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mitchell Marcus. Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E. Township Secretary Michele L. Clewell, Stenographer Donna Kenderdine and several interested citizens.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the January 5, 2015 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Sessions

Attorney Gaul reported that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Public Hearing

Consideration of Proposed Ordinance No. 202 of the Township of Middle Smithfield, Monroe County Pennsylvania, Amending the Code of the Township of Middle Smithfield by adding a Chapter 70, Unemployment Compensation, to Part I, Administrative Legislation.

Donna Kenderdine took a stenographic record of the public hearing.

Annette Atkinson made a motion to open the public hearing at 7:06 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Attorney Gaul introduced the township exhibits into the record.

Attorney Gaul stated that the proposed ordinance is a requirement by PSATS in order for the township to participate in the UC Trust and it must be completed by January 31, 2015. Carrie Wetherbee asked for an explanation of the ordinance. Attorney Gaul stated that the PSATS UC Trust permits townships to pool resources and jointly leverage buying power to develop and maintain unemployment compensation insurance coverage at a reasonable cost.

Annette Atkinson made a motion to close the hearing at 7:08 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Annette Atkinson made a motion to adopt Ordinance 202. Mitchell Marcus seconded the motion. Motion passed 3-0.

Review of 2015

A Power Point presentation looking ahead at township and committee projects for 2015 was given by Supervisors Atkinson and Dwyer. (A full copy of the presentation is available on the township website).

Numerous township sponsored community events, along with the Public Works Department road repair/maintenance and bridge work (River Road) is planned for the coming year. Grants will continue to be sought for road repairs and recycling. Capital improvements are planned for the Route 209 sewage treatment plant as well as sewage pumping stations.

The municipal Golf course goals for the coming year is to increase rounds of play by 5%, increase revenue by 5% and reduce expenses by 5%. The township is looking to expand the uses of the Whispering Pines Clubhouse by partnering with educational hospitality programs.

Sign inventory, re-sale use and occupancy, dog ordinances are just some of the proposed ordinances the supervisors hope to accomplish in 2015.

The compost site grand opening is slated for the spring; the regional bike park is expected to break ground in May. Parks and Recreation goals are to include the disc golf and Veterans Memorial at the Echo Lake Park, and to restore the trails and nature walks at the Judy Putek Park once the dog park is moved to Leroy Lane.

The EDC goals are to complete the LERTA and expand the Shop Local program as well as expand the MST Business Directory. The Historical Commission envisions completion of the Passport to MST, 2015 calendar and hope to create a photo archive of township historical sites and building. Litter & Beautification is hoping to adopt sections of Route 209 from PennDOT for litter removal and landscaping beautification within the township.

Treasurer's Report

Mike Dwyer made a motion to approve the general fund payables in the amount of \$145,159.92. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$26,561.53. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$10,161.02. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineer Report

ESSA Bank & Trust Parking Lot Modification Request to Release Escrow Account - Fred Courtright reported that a request from Nicklaus Engineering on behalf of the ESSA Bank &

Trust Land Development Plan was received on January 7, 2015 to release the escrow funds for this plan. Annette Atkinson made a motion authorizing and directing Fred Courtright to do an inspection of the site and report back to the Board regarding the release request. Mitchell Marcus seconded the motion. Motion passed 3-0.

Meegan Minor Subdivision Plan & Modification(s) – Mr. Courtright stated that a request to table action on the plan was received from Ann Wingert, P.E. of Hanover Engineering Associates, Inc. as they are still working on satisfying outside agency requirements. Annette Atkinson made a motion to table a decision on the subdivision plan. Mitchell Marcus seconded the motion. Motion passed 3-0.

Old Business

None

New Business

Resolution 01-2015-1 Disposition of Certain Records – Annette Atkinson made a motion to approve Resolution 01-2015-1. Mike Dwyer seconded the motion. Motion passed 3-0.

Authorize Secretary to Advertise for Roll off Containers for the 2015 Cleanups – Annette Atkinson made a motion authorize the secretary to advertise to receive bids for the 2015 roll off containers for the 2015 cleanups. Mike Dwyer seconded the motion. Motion passed 3-0.

CCP Phase 3 Section 5 PRD Plan; Time Extension to Render a Decision – A letter was received from Charles Vogt, Esq., dated January 9, 2015 extending the deadline to render a decision until June 30, 2016. Annette Atkinson made a motion to accept the letter of extension received from Attorney Charles Vogt, Esq. on behalf of Bob Brown, applicant.

Ray White asked for the time limit. Attorney Gaul stated that although the letter extends the Supervisors' deadline to take action on the plan until June 30, 2016, the Supervisors can rule on the plan at any time and that the understanding is that the developer and the north association have signed an agreement. Mr. White stated that is correct.

Motion passed 3-0.

Public Comment

A resident from a private community, Monroe Lakes, provided pictures to the Board showing that her neighbor's vacant property is littered with garbage and stated that she has called many times. Annette Atkinson stated that the zoning department has in fact met with her many times, and followed the proper procedures and this property has Notices of Violations and is now in the court system. The township cannot just go onto the property and clean up trash for her without exhausting every option. Ms. Atkinson stated that she would speak to the zoning officer and ask him to call her regarding the court date.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 8:20 p.m. Mitchell Marcus seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
January 22, 2015

General Fund

Num	Name	Memo	Amount
12483	Oak Grove Multi-Municipal Compost	loan to OGMMCB for concrete bunkers	-37,269.00
12484	A.J. Smith Electric Motor Service	inv 35633 seals & bearings	-255.40
12485	Abeloff Pontiac Inc	inv 3010653 parts	-25.30
12486	Advance Auto Parts	1872124821	-328.48
12487	AFLAC	inv 288318	-420.20
12488	American Crane & Tractor Inc.	inv 1644300 o-ring	-54.79
12489	American Test Center	inv 2150016 bucket truck safety inspection	-450.00
12490	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	-1,158.19
12491	ARC Struck Welding	pw14-413 snow plow repairs	-1,180.00
12492	AWSOM	membership renewal	-100.00
12493	Bradco Supply Co	inv 121299 pear link for truck	-99.20
12494	Canfields Pet & Farm	inv 125775 straw	-112.50
12495	Cintas Corp	inv 101561690 cleaning	-76.44
12496	Claude S. Cyphers, Inc	inv 629824/630000/630001 parts	-130.94
12497	Cramer's Home Center	1162612 / 2238920 supplies	-201.66
12498	CS-Graphx	inv 2658 annual support & maintenance agreement	-1,850.00
12499	Denise Hoppaugh	09/96893 #2 tax assessment reduction	-86.49
12500	Donna G. Kenderdine, RPR	inv 175-13 Ordinance 201	-421.50
12501	Family Care Centers, Inc	claim 1309937 test	-98.00
12502	FedEx	inv 289837736	-144.05
12503	Fisher & Phillips LLP	inv 891584 Rohner	-1,277.50
12504	Francis C. Disalvo	inv 0108159305 shop tools	-199.55
12505	General Code, LLC	inv c0016795 annual maintenance fee	-1,195.00
12506	Gilmore & Associates, Inc.	invs 139419/20/21 engineering fees	-5,433.10
12507	GreatAmerican Leasing Corp	inv copier lease	-304.50
12508	H.A.R.I.E	workers comp policy 11/04/14-11/03/15	-3,683.00
12509	Highway Equipment & Supply Co.	inv d17432 strainer	-46.49
12510	Keystone Municipal Services, Inc	inv 22032/220066 zoning	-6,890.00

12511	King, Spry, Herman, Freund & Paul LLC	invs 97160-97175 legal fees	-16,981.75
12512	Lawson Products, Inc.	invs 9302973077 / 81557 / 84367	-469.18
12513	Miggys Five	a/c 15 supplies	-126.04
12514	NAPA Auto Parts	invs 722874 / 723407 parts	-745.60
12515	PA Chapter of APA	inv 2015-120 annual renewal	-117.00
12516	PA Municipal Health Insurance Cooperative	a/c 052801 health insurance	-38,781.54
12517	PA One Call System, Inc.	inv 615239 monthly activity fee	-10.40
12518	PAPCO	invs 1634573/1643638/1643780/1643781 propane & gasoline	-5,011.38
12519	Pennsylvania American Water	1024210033478776 hydrants	-135.90
12520	PMRS	45-027-5 N admin fee	-860.00
12521	Pocono Mts. C.O.G.	2015 membership fee	-200.00
12522	Pocono Record	400002100 Public Notices	-564.20
12523	PSATS	Minute book, binders	-280.00
12524	RICOH USA, Inc	inv 93939240 copier lease	-260.00
12525	SFM Consulting LLC	inv 001 zoning 1/2-1/16	-3,250.00
12526	Staples Advantage	invs 8032714518 / 9032837517 office supplies	-865.77
12527	Sun Litho Print	invs 36542 / 43 letterhead , envelopes	-608.00
12528	Sundance Networks Inc	inv 116192 monthly support	-330.00
12529	Telco	inv 24349 Annual traffic signal maintenance	-8,358.00
12530	Tulpehocken Spring Water	a/c 13876 water	-43.05
12531	Valuation Engineers, Inc	inv 07101 annual revaluation service	-382.00
12532	Verizon	570223050340643y	-302.37
12533	Warehouse Battery Outlet, Inc	inv 279260 6-volt battery	-89.10
12534	Weitzmann & Weitzmann, LLC	inv 21094 planning commission	-195.00
12535	PMRS	450275n new member fee	-20.00
12536	Met Ed	100059550028 Echo Lake	-48.10
12537	Met Ed	100073577916 Sellersville signal	-27.64
12538	Met Ed	100016951467 bldg A	-1,360.84
12539	Met Ed	100036091245 Bldg B	-1,219.01
12540	Met Ed	100016915751 Municipal signal	-26.77
			-
			145,159.92

Sewer Fund

Num	Name	Memo	Amount
10851	ALLSTATE SEPTIC SYSTEMS, LLP	Inv # 248345	-536.25
10852	AT&T	0195333847001	-34.58
10853	B. Newhart & Sons, Inc.	12302014	-95.00
10854	GILMORE & ASSOCIATES, INC.	139422	-2,306.25
10855	MET-ED	1000830606630	-133.11
10865	MET-ED	100016867432	-200.78
10868	MET-ED	100018353951	-351.05
10870	MET-ED	100016914275	-464.86

10871	MET-ED	100080920901 - Tree Top	-24.91
10872	MET-ED	100018446334 - PS # 3 McCole & 209	-95.36
10873	MET-ED	100080916826 - Fairway Villa	-31.67
10874	MET-ED	100018440378 - PS #4 Maple Ln	-312.82
10875	MET-ED	100018442556 - PS#7 McCole & NP	-158.40
10876	MET-ED	100080913799 - Sleepy Hollow	-175.19
10877	MET-ED	100081035618 - Lift Station	-16.38
10878	MET-ED	100076523768 - WL Mtn Pass	-1,236.48
10879	MET-ED	100089058661 - RT 209	-14.57
10880	MET-ED	10018448652 - Main STP	-6,235.17
10881	MET-ED	100016629691 - PS #2 Sleepy Hollow Fairway	-201.53
10882	MET-ED	100044863148 - WL P/S Island View	-19.61
10883	MET-ED	100044877809 - WL Clubhouse Dr	-20.06
10856	NEUTRON INDUSTRIES	97124452	-3,979.53
10857	PA ONE CALL SYSTEM, INC. PENNSYLVANIA AMERICAN	615241	-10.40
10858	WATER PENNSYLVANIA AMERICAN	1024-210033589546 - Milford Rd	-1.66
10866	WATER	1024-210031497597 - Sellersville Rd Hydt	-183.85
10859	PROSSER LABORATORIES, INC.	274161	-1,220.00
10860	PROTHONOTARY	Jan. Sats	-28.00
10861	STRAND		-3,590.80
10862	VERIZON	570223818989863Y - Oak Grove 570223102584198Y - PS #5 Rt 209	-36.54
10867	VERIZON	Municipal	-35.24
10869	VERIZON	570223102484027Y - Sellersville	-35.24
10863	WASTE MANAGEMENT	2931608-0821-9	-3,996.24
10864	Wilmington Trust Company	1036098	<u>-780.00</u>
			-
			26,561.53

Golf Fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
3187	Carlos Andino	return of security deposit	(250.00)
3188	Comenity - AdWords Business Credit	5304-8900-0033-6616	(28.19)
3189	Commonwealth of PA	62699 retail food license	(82.00)
3190	Don Henry	reimburse for alcohol purchase	(118.46)
3191	Hellers Gas, Inc.	inv 47983 / 49979 propane clubhouse	(2,417.85)
3192	Kimball Midwest	inv 3831396 supplies	(220.06)
3193	Marshalls Creek Plumbing	inv 9082 bulbs	(16.00)
3194	Orkin Pest Control	inv 374252 pest control inv 890542-00 greens maintenance	(160.00)
3195	Turf Equipment & Supply Co.	supplies	(3,883.03)
3196	Verizon	570223737828754y	(198.54)
3197	Warehouse Battery Outlet, Inc	inv 278438 battery	(119.90)
3198	Verizon	570223814063192y	(49.56)

3199	PA American Water	1024210032658777 big ridge drive	(15.00)
3200	PA American Water	1024210033261244	(78.77)
3201	PA American Water	100210033261169	(15.44)
3202	Met-Ed	100081748855 pump house tomx rd	(268.94)
3203	Met-Ed	100104048101 pump house doral crt	(19.34)
3204	Met-Ed	100081748848 clubhouse	(1,453.53)
3205	Met-Ed	100081748863 golf maint bldg	(438.01)
3206	Met-Ed	100085171773 gaurd shack	(166.50)
3207	Met-Ed	100081783498 tomx rd	(13.32)
3208	Met-Ed	100081784231 big ridge drive	<u>(148.58)</u>
			(10,161.02)