



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS JANUARY 2, 2018 7:00 P.M. - MEETING AGENDA

Cell Phones should be turned off when entering the meeting room

Pledge of Allegiance

Organization

1. Chairman
2. Vice Chairman
3. Public Works Director
4. Administrative Director
5. Assistant Administrative Director
6. Operations Director
7. Assistant Operations Director
8. Treasurer
9. Assistant Treasurer
10. Golf Operations
11. Township Secretary
12. Asst. Township Secretary
13. Budget & Finance Manager
14. Building Inspector(s) and BCO
15. Electrical Inspector
16. Human Resources Director
17. Safety Committee Chairman
18. Open Records Officer
19. Alternate Open Records Officer
20. Recycling Coordinator
21. Tax Collector Committee Delegate
22. Tax Collector Committee Delegate Alternate(s)
23. Township Solicitor
24. Alternate Township Solicitor
25. Special Legal Counsel
26. Planning Commission Solicitor
27. Alternate Planning Commission Solicitor
28. Zoning Hearing Board Solicitor
29. Alternate Zoning Hearing Board Solicitor
30. Township Engineer
31. Alternate Township Engineer
32. Sewage Enforcement Officer
33. Alternate Sewage Enforcement Officer
34. Zoning, Code Enforcement Officer

35. Alternate Zoning Officer
36. Flood Plain Administrator
37. Board of Appeals for Building Codes
38. Chairman of Vacancy Board
39. Compost Processing Board
40. Economic Development Committee
41. Economic Development Committee Chairman
42. Emergency Management Director
43. Emergency Management Deputies
44. Golf Course Executive Advisory Board
45. Golf Course Executive Advisory Board Chairman
46. Historical Commission
47. Historical Commission Chairman
48. Parks & Recreation Board Member(s)
49. Parks & Recreation Chairman
50. Parks & Recreation Director
51. Regional Park Commission
52. Planning Commission
53. Planning Commission Alternate
54. Representative to COG
55. Voting Delegate at PSATS Convention
56. Zoning Hearing Board
57. Set Treasurer's Bond
58. Assistant Treasurer's Bond
59. Blanket Employee Dishonesty Bond
60. Depository of the General Fund Saving Account
61. Depository of the General Fund and Payroll Account
62. Depository of the Sewer Fund
63. Depository of the Golf Course Fund
64. Depository for the State Fund
65. Bills that impact normal operation, are subject to discounts or penalties are payable when due with approval confirmation at the following meeting.
(examples, Payroll, taxes, electric, telephone, postage).
66. Board of Supervisors 2018 meetings
67. Board of Supervisors 2018 work sessions
68. Set mileage rate at IRS guideline for use of personal vehicle on township business
69. Salary, Benefits and Personnel Package
70. Approval of the Middle Smithfield Township Employee Safety Manual

Other Business

1. Approval Minutes

- a. December 28, 2017

2. Report of Executive Sessions

3. Announcements

4. Treasurer's Report

- a. Payables

5. Solicitors Report

6. Engineers Report

7. New Business

- a. Authorize Advertising to Accept Bids for the Township Spring, May 4th & 5th, and Fall, October 5th & 6th Cleanups

8. Public Comment

9. Adjournment

Board of Supervisors 2018 meetings. Meetings will be held at 7:00 p.m. unless otherwise indicated

- January 25th - PROPOSED