

MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
JANUARY 6, 2020 7:00 P.M. - MEETING AGENDA

Cell Phones should be turned off when entering the meeting room

Pledge of Allegiance

Organization

1. Chairman
2. Vice Chairman
3. Public Works Director
4. Administrative Director
5. Assistant Administrative Director
6. Operations Director
7. Assistant Operations Director
8. Treasurer
9. Assistant Treasurer
10. Golf Operations
11. Township Secretary
12. Asst. Township Secretary
13. Budget & Finance Manager
14. Building Inspector(s) and BCO
15. Electrical Inspector
16. Human Resources Director
17. Safety Committee Chairman
18. Open Records Officer
19. Alternate Open Records Officer
20. Recycling Coordinator
21. Tax Collector Committee Delegate
22. Tax Collector Committee Delegate Alternate(s)
23. Township Solicitor
24. Alternate Township Solicitor
25. Planning Commission Solicitor
26. Alternate Planning Commission Solicitor
27. Zoning Hearing Board Solicitor
28. Alternate Zoning Hearing Board Solicitor
29. Township Engineer
30. Alternate & Special Projects Township Engineer
31. Sewer Department Engineer
32. MS-4 Engineer
33. Sewage Enforcement Officer
34. Alternate Sewage Enforcement Officer
35. Zoning Officer

36. Code Enforcement Officer
37. Assistant Code Enforcement Officer
38. Zoning Officer (Alternate)
39. Flood Plain Administrator
40. Appeals Board for Building Codes
41. Chairman of Vacancy Board
42. Compost Processing Board
43. Economic Development Committee
44. Economic Development Committee Chairman
45. Emergency Management Director
46. Emergency Management Deputies
47. Golf Course Executive Advisory Board
48. Golf Course Executive Advisory Board Chairman
49. Historical Commission
50. Historical Commission Chairman
51. Parks & Recreation Board Member(s)
52. Parks & Recreation Chairman
53. Parks & Recreation Director
54. Planning Commission
55. Planning Commission Alternate
56. Representative to COG
57. Safety Committee
58. Voting Delegate at PSATS Convention
59. Zoning Hearing Board
60. Set Treasurer's Bond
61. Assistant Treasurer's Bond
62. Blanket Employee Dishonesty Bond
63. Depository of the General Fund Savings Account
64. Depository of the General Fund and Payroll Account
65. Depository of the Sewer Fund
66. Depository of the Golf Course Fund
67. Depository for the State Fund
68. Bills that impact normal operation, are subject to discounts or penalties are payable when due with approval confirmation at the following meeting.
(examples, Payroll, taxes, electric, telephone, postage).
69. Board of Supervisors 2020 regular meetings
70. Board of Supervisors 2020 work sessions
71. Set mileage rate at IRS guideline for use of personal vehicle on township business
72. Salary, Benefits and Personnel Package
73. Employee Safety Manual

Other Business

1. Approval Minutes

- a. December 30, 2019;

2. Report of Executive Sessions

3. Treasurer's Report

- a. Payables

4. Solicitors Report

5. Engineers Report

6. Old Business

7. New Business

- a. Authorize the Secretary to Advertise Spring and Fall Cleanup
- b. Resolution 01-2020-1; Anthony J. Mecca, Riate A Mecca and Roselle Mecca Joinder Deed
- c. Resolution 01-2020-2; James Goetz and Stacey Goetz Joinder Deed
- d. Approve the Waiver of Conflict of Interest;
- e. Resolution 01-2020-3; LTS Homes, LLC Joinder Deed
- f. Ratify a Request to Waive the Well Isolation Distance for 3469 Fairview Drive in order to Repair a Malfunctioning Septic System on Same Property

8. Public Comment

9. Adjournment

Board of Supervisors 2020 meetings. Meetings will be held at 7:00 p.m. unless otherwise indicated

- January 23rd (proposed)