

MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
JANUARY 7, 2019 7:00 P.M. - MEETING AGENDA

Cell Phones should be turned off when entering the meeting room

Pledge of Allegiance

Organization

1. Chairman
2. Vice Chairman
3. Public Works Director
4. Administrative Director
5. Assistant Administrative Director
6. Operations Director
7. Assistant Operations Director
8. Treasurer
9. Assistant Treasurer
10. Golf Operations
11. Township Secretary
12. Asst. Township Secretary
13. Budget & Finance Manager
14. Building Inspector(s) and BCO
15. Electrical Inspector
16. Human Resources Director
17. Safety Committee Chairman
18. Open Records Officer
19. Alternate Open Records Officer
20. Recycling Coordinator
21. Tax Collector Committee Delegate
22. Tax Collector Committee Delegate Alternate(s)
23. Township Solicitor
24. Alternate Township Solicitor
25. Planning Commission Solicitor
26. Alternate Planning Commission Solicitor
27. Zoning Hearing Board Solicitor
28. Alternate Zoning Hearing Board Solicitor
29. Township Engineer
30. Alternate & Special Projects Township Engineer
31. Sewer Department Engineer
32. MS-4 Engineer
33. Sewage Enforcement Officer
34. Alternate Sewage Enforcement Officer
35. Resolution 01-2019-1

36. Zoning Officer
37. Assistant Zoning Officer
38. Code Enforcement Officer
39. Assistant Code Enforcement Officer
40. Zoning Officer (Alternate)
41. Flood Plain Administrator
42. Appeals Board for Building Codes
43. Chairman of Vacancy Board
44. Compost Processing Board
45. Economic Development Committee
46. Economic Development Committee Chairman
47. Emergency Management Director
48. Emergency Management Deputies
49. Golf Course Executive Advisory Board
50. Golf Course Executive Advisory Board Chairman
51. Historical Commission
52. Historical Commission Chairman
53. Parks & Recreation Board Member(s)
54. Parks & Recreation Chairman
55. Parks & Recreation Director
56. Planning Commission
57. Planning Commission Alternate
58. Representative to COG
59. Voting Delegate at PSATS Convention
60. Zoning Hearing Board
61. Set Treasurer's Bond
62. Assistant Treasurer's Bond
63. Blanket Employee Dishonesty Bond
64. Depository of the General Fund Savings Account
65. Depository of the General Fund and Payroll Account
66. Depository of the Sewer Fund
67. Depository of the Golf Course Fund
68. Depository for the State Fund
69. Bills that impact normal operation, are subject to discounts or penalties are payable when due with approval confirmation at the following meeting.
(examples, Payroll, taxes, electric, telephone, postage).
70. Board of Supervisors 2019 meetings
71. Board of Supervisors 2019 work sessions
72. Set mileage rate at IRS guideline for use of personal vehicle on township business
73. Salary, Benefits and Personnel Package
74. Employee Safety Manual

Other Business

1. Approval Minutes

- December 27, 2018

2. Report of Executive Sessions

3. Continuation of Conditional Use Hearing

- Mt. Nebo Apartments LLC

4. Proposed Action on Conditional Use Hearing

5. 2018 End of Year Presentation

6. Treasurer's Report

- Payables

7. Solicitors Report

8. Engineers Report

9. Old Business

Resolution No 12-2018-3; a Resolution Of The Board Of Supervisors For Middle Smithfield Township, A Township Of The Second Class, Located In Monroe County, Commonwealth Of Pennsylvania (The "Township"): 1) Authorizing The Borough Of East Stroudsburg To Condemn, Pursuant To The Pennsylvania Eminent Domain Code, 26 Pa C.S.§101, *Et Seq.*, And Specifically 26 Pa C.S.§206, And The Pennsylvania Borough Code §1501, §1503, And §2411 Pertaining To Water Systems, The Lands Of Robert A. Lewis, Sr. And Dorothy J. Lewis, Trustees Of The Lewis Revocable Living Trust, Bearing Tax Parcel Number 09/17/1/1-3 Consisting Of 55.02 Acres, More Or Less, Of Land Including A Residential Dwelling And Attendant Residential Facilities, Located On 670 Wooddale Road, Middle Smithfield Township, Monroe County, Pennsylvania

10. New Business

- Authorize Advertising to Accept and Possible Award Bids for the Library/Cultural Center at Echo Lake Park
- Authorize Advertising to Accept and Possible Award Bids for the Township Cleanups
 - i. May 3rd and 4th
 - ii. October 4th and 5th
- Fee Waiver Request to hang a banner across Route 209 by Saw Creek Estates

11. Public Comment

12. Adjournment

Board of Supervisors 2019 meetings. Meetings will be held at 7:00 p.m. unless otherwise indicated

- January 24th (proposed)