



MIDDLE SMITHFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
JANUARY 25, 2018

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, January 25, 2018 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell, EDC Manager Patrice Dume, Parks & Recreation Liaison & Banquet Hall Manger Christopher Rain, Zoning Administrator Judy Acosta, Historical Commission Liaison Dana Hollinger, Person Of the Year & Finalists Jan Korb, Diane Jiorle, and Thomas Gansel, State Representative Rosemary Brown, Monroe County Commissioner John Christy, Taylor Day from State Senator Mario Scavello's office and numerous township residents.

Pledge of Allegiance

Person of the Year Awards & Check Presentation

The Middle Smithfield Township Supervisors presented plaques and checks to Person of the Year Jan Korb for the dedicated work he has graciously done and continues to do for the Loaves and Fishes Food Pantry in the amount of \$2,000, and finalists, Diane Jiorle for Angel's Closet in the amount of \$750 and Thomas Gansel for his dedicated service to the Bushkill Reformed Church's Community Dinner, in the amount of \$750.

State Representative Rosemary Brown presented Person of the Year recipient Jan Korb and finalists, Diane Jiorle and Thomas Gansel each with PA State House of Representative recognition awards. Taylor Munoz of State Senator Mario Scavello's office presented each winner with citations from the Senate. Monroe County Commissioner John Christy stated that the County presented citations in November and thanked each of the finalist and Person of the Year for being a shining example to the rest of us. U.S. Congressman Matt Cartright sent a personal letter to each of the winners which was read aloud.

Representative Brown mentioned that she, Senator Scavello and Commissioner Christy attended the Person of the Year and Volunteer Appreciation Banquet in November, and thanked the township for their program of acknowledgment of the volunteers and the organizations they represent.

Approval of Minutes

Annette Atkinson made a motion to approve the January 2, 2018 minutes. Mark Oney seconded the motion. Motion passed 3-0.

Annette Atkinson made a motion to approve the January 20, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Preview of 2018

(A complete copy of the Preview of 2018 report is available on the township website)

A PowerPoint presentation showcasing the "Preview of 2018" was given by the Township Staff and Board of Supervisors. Ms. Atkinson stated that copies of the presentation will be posted to the township website.

The report reviews accomplishments and plans of the Township's general government, administration, communications, budget & finance, parks, public works, sewer, zoning, economic development, historical and special events.

Following the presentation, several of those in attendance praised the Township for doing such a good job.

Correspondence

None

Treasurer's Report

Mike Dwyer made a motion to approve the general fund payables in the amount of \$158,060.91. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$247,565.12. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf fund payables in the amount of \$13,335.79. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$4,727.51. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

Authorize the Scheduling and Advertising of a Public Hearing before the Board of Supervisors on February 22, 2018 at 7pm for Lake of Pines' conditional use application; Annette Atkinson authorized a conditional use public hearing on February 22, 2018 at 7pm be advertised. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

Annette Atkinson stated that the public hearing on the proposed zoning of township property within Country Club of the Poconos is scheduled for February 8, 2018 at 7pm. The Board of Supervisors have held and continue to hold information sessions with the public (January 20th at Whispering Pines Banquet Hall) as well as with the Country Club of the Poconos HOA North Association (January 24th) and then with the Country Club of the Poconos HOA South Association on either January 27th or January 28th at their clubhouse.

The following individuals provided comments:

1. Menachem Lipkind, Sellersville Drive – Asked why 15,000 rounds of golf are needed to attract a buyer.

He is concerned with ATV use on the open space. Attorney Gaul stated that there are various documents and does not want to misquote the language; however, he would be surprised to hear that the covenants of the South and North would allow ATV use.

Mr. Lipkind asked if the 320 acres of township owned lands are not sold, would the township stop subsidizing the golf course.

2. Gary Summers, CCP North – If CCP had been totally developed, Big Ridge Drive would be the only way into the community. CCP used to have a gate and the only way in was to use a key card. If the township rezones the 320 acres, the only way to get to the 320 acres as of now, is through a residential community if Big Ridge is the only way in. Supervisor Atkinson replied that there is also access through the south part of the 320 acres that is adjacent to Rte 402.
3. John Petrizzo, Hollow Road – Asked why the supervisors didn't have meetings before they advertised for a public hearing, and are having meetings after the public hearing was advertised. Attorney Gaul stated that this is a proposed zoning change and there is a process to follow and it is being followed. This has not been finalized yet.

Attorney Gaul said comments are to be received, as well as recommendations, from the MST Planning Commission and the Monroe County Planning Commission. The township from the beginning of this process has gone above and beyond what is required as far as having public notice and public meetings prior to the public hearing on February 8th. Certified Letters were sent not only to adjacent landowners but to all the residents

within CCP North of the proposed change, and Homeowners Associations of both CCP North and South.

Ms. Atkinson stated that in addition, a full month before the public hearing the first press release was sent out, and covered in the news, as well as posted on the township website, township Facebook pages, and message boards throughout the township. Since then, Channel 13, WBRW, WNEP and radio station 96.7 have covered this issue several times. The public, as always, is always welcome to weekly Board of Supervisor workshops with their questions.

4. Carol Demerest – What will it cost for the emergency generator for the clubhouse. Michael Dwyer replied that we received a \$135,000 grant, and as with all grants, had to match that with some matching funds.

Carol Demerest said, to make the golf course sell and more attractive to a buyer, the Township should get the pool up and running as well as fix up the locker rooms too. Supervisor Atkinson replied that the pool needed in excess of \$20,000 of repairs. In addition the locker rooms were repaired and available in prior seasons.

5. Raja Karnam CCP North – Thanked the supervisors and Judy for all their help with learning the rules and regulations of the township. He said he has five properties and MST is the easiest township to work with.

Mr. Karnam said he did not have much to say about the zoning changes proposed, but asked what would be the supervisors' next steps if, after zoning the 320 acres, it does not sell. Mike Dwyer said the supervisors would explore options but will maintain the golf course for the 2018 season.

Mr. Karnam asked what the supervisors plan to do with the money if the property sells. Annette Atkinson replied that it is premature to speculate since we do not have bid specs, recent appraisal, buyer, developer, or land development plan; however, the township would like to first reimburse all the taxpayers, i.e., the general fund, for the golf expenses.

Mr. Karnam suggested that the banquet hall could be used as a mini community center.

Mr. Karnam stated that there is a bridge to be reconstructed and Big Ridge Drive is in horrible shape.

6. Nancy Dewitt, Sellersville Drive – Mrs. Dewitt feels for the people at CCP as the plans of their development have changed for them. She would challenge the supervisors to please consider the area, the country setting and the water shed. We still have a rural area, and she does not want to see big businesses here. Supervisor Atkinson agreed, and stated that currently, the land mix of the township is 48% residential, 34%

conservation, 11% rural reserve, and only 7% commercial. This 320 acres represented less than 1%, and much of it is unbuildable. Annette Atkinson reassured Ms. Dewitt that the township supports, and individual supervisors are members of environmental organizations such as the Brodhead Watershed Association, of which she herself is a board member.

7. Menachem Lipkind, Sellersville Drive – He asked, if the interested parties will pay less, would the supervisors accept that.

Attorney Gaul replied that part of the benefit of selling the property for commercial development would not only be to receive revenue from the sale of the property, but to increase real estate tax revenue to the Township, and create jobs for Township residents, going forward.

Mr. Lipkind asked when is the date that it will be put up for sale. Attorney Gaul said he has not been given any instructions from the supervisors.

Attorney Gaul said the land is sold through a public auction.

Mr. Lipkind asked, would a proposal be done to keep some of the employees of the golf course employed?

Supervisor Oney replied that it was pre-mature to discuss that idea at this point.

8. Diane Smith, CCP – Thank you for all the work you are doing. Asked if the flea market takes any responsibility to clean up their garbage. Annette Atkinson stated that she is aware of the problem, as much of the garbage blows across to Municipal Drive, which the township supervisors have adopted and personally clean. Judy Acosta stated that the Township is trying to work with the owner to clean up the trash on their property before the wind carries it to someone else's and becomes their problem.

Diane Smith complained about the abundance of car lots in the township. Ms. Acosta stated there is but one car lot that has a permit to operate, and that is the one next to Scotty's; the others are under enforcement.

9. Nancy Dewitt – Wanted to know why the Whispering Pines Banquet Hall is not used for Memory Makers any longer as it is a beautiful facility. Annette Atkinson said because it does not accommodate the number Memory Maker attendees any longer, as the event keeps growing. The Whispering Pines only accommodates 150 people, and we receive RSVP's in the neighborhood of 200 every year.
10. John Petrizzo – He stated that, since the comments are that the golf course is on the upswing, the supervisors should postpone the hearing on the zoning change and get

some additional ideas out on the table to consider. Supervisor Atkinson responded that the purpose of a public hearing is to hear from the public.

11. Menachem Lipkind, Sellersville Drive – Stated that the supervisors did hold informational meeting on January 20th at CCP with residents and non CCP residents.
12. Paul Suhrie – Has lived in CCP since 1993 and it is different. Thanked the supervisors. Asked the supervisors to try and reduce the loss on the golf course, and grow the business; try outside venues.

Adjournment

Mike Dwyer made a motion to adjourn the meeting at 9:15pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
 Township Secretary
 January 25, 2018

General fund

Num	Name	Memo	Credit
15937	A.J. Smith Electric Motor Service	invs 36620/29/30 parts	228.00
15938	Ace Trucking & Repairs, Inc	invs 13130 / 13249 inspections	150.00
15939	Advance Auto Parts	invs 6952800911145 / 11149 / 11127 parts	90.17
15940	AFLAC	insurance a/c y2051	384.26
15941	Alfred S. Arnst	boot allowance	150.00
15942	Alura Business Solutions LLC	invs 29093/29226/29350 new computers & service	14,013.80
15943	Amazon	6045787810579207 supplies	211.03
15944	Angela Nevin	elected auditors meeting pay	30.00
15945	Bergey's, Inc	invs ph599208r/599069r/599261r parts	237.25
15946	Bradco Supply Co	inv 161006 vertical panel	50.70
15947	Bushkill Outreach	2017 Person of the Year	750.00
15948	Business Management Daily	inv nbeff4 renewal	96.00
15949	C.S. Davidson, Inc	inv 124187 permit manager renewal	1,850.00
15950	Cargill, Inc	invs 2903835608/42861/58585/61676 clearlane a/c A268672504 Employment Law Report	31,288.79
15951	CEEL	subscription	164.00
15952	Claude S. Cyphers, Inc	invs 665714/665961/666057 parts	266.94
15953	Cleveland Brothers	inv inpp2453792 parts	401.08
15954	Cramer's Home Center	invs 1579964 / 1581414 supplies	155.67
15955	David Manter	inv 1349 permits	1,176.00

15956	District Court 43-4-01	Civil Complaint re: Sandra Rollins	101.00
15957	Donna G. Kenderdine, RPR	inv 5-18 Appeal of enforcement notice Kalimootoo	319.50
15958	Double M Productions	inv 29132 uniforms	981.04
15959	Fastenal Company	inv pastr92211 parts	14.21
15960	Francis C. Disalvo	inv 01181843410 parts	140.60
15961	Gary C. Possinger	boot allowance	150.00
15962	Gary Vanhorn.	boot allowance	150.00
15963	General Code, LLC	inv gc00103368 annual maintenance	1,195.00
15964	Gilmore & Associates, Inc.	inv 170330 general services	1,495.00
15965	Home Depot Credit	6035322502349651 supplies	422.94
15966	Hunter Keystone Peterbilt, LP	invs x210016749/16815 R21001823 repairs	1,500.83
15967	Jason Wittel	new sign for dog park	650.00
15968	Joyce Fenical.	elected auditors meeting pay	37.50
15969	Kettle Creek Enviromental Fund	Pine sponsor	550.00
15970	King, Spry, Herman, Freund & Paul LLC	invs 124408-124419 legal fees	9,401.39
15971	Lawson Products, Inc.	invs 9305499374/9305501417 supplies	626.33
15972	Leroy Lewis	contracted maintenance- dog park	200.00
15973	M.S.T.S.D.	ms-032 sewer	350.00
15974	Mailfinance	inv N6934977 postage machine	478.74
15975	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,465.63
15976	Monroe County Assessment	January sales list	16.00
15977	NAPA Auto Parts	invs 2717-884026/4378/5644/5772 less credit memo	789.83
15978	NCS-Stroudsburg-1008	inv 14102395 primer	30.87
15979	Neopost	7900 0444 6025 7144	2,000.00
15980	Northern Safety Co. Inc	invs 902768060 / 902771745 uniforms	1,028.38
15981	PA Chapter of APA	inv 2018-090 annual renewal	117.00
15982	PA Municipal Health Insurance Cooperative	10207571-72 health insurance	45,609.58
15983	PA One Call System, Inc.	inv 755210 monthly activity fee	9.20
15984	PAPCO	invs 2321354/3397/4522/9017/4945 propane & gasoline	7,831.72
15985	Pennsylvania American Water	10024220008909318 Bark Park	15.62
15986	Penteledata	inv B3167411 email boxes	291.84
15987	PMRS	2018 pension admin fee	920.00
15988	Pocono Record	inv 156088 public notices	492.46
15989	Pocono Wildlife Rehabilitation	donation	300.00
15990	Postage Pros Plus Inc	inv 18590 postage machine supplies	138.88
15991	Praxair Dist Mid-Atlantic	invs 80534332 / 80548712 argon	141.83
15992	Ray Price Stroud Ford	inv 5002631 parts	52.66
15993	Regina Ireland-Auer	meeting pay	37.50
15994	RICOH USA, Inc	inv 5051822117 additional copies	221.75
15995	Safety-Kleen systems, Inc.	inv 74050487 supplies	956.95
15996	Second Harvest Food Bank	2018 Person of the Year	2,000.00
15997	SkillPath Seminars	inv 8026845 STAR12 all access pass	316.94
15998	Staples Advantage	invs 8047754969/8115230/8209126 office supplies	502.30
15999	Sun Litho Print	invs 41103/40911/41175/741177/ newsletter postage	4,771.18

16000	The Angel's Closet	2017 Person of the Year	750.00
16001	Tracker Software Corporation, Inc	inv 296-003 PubWorks annual support	3,380.00
16002	Tulpehocken Spring Water	inv 3319236 water	63.00
16003	Verizon	5702230503	316.18
16004	Warehouse Battery Outlet, Inc	inv 377382 batteries	299.70
16005	Waste Management	inv 322255402032 dumpsters	698.78
16006	Met Ed	100114051681 Bark Park	25.33
16007	Met Ed	100073577916 Sellersville light	40.49
16008	Met Ed	100059550028 Echo Lake	101.98
16009	Met Ed	100069220836 River Rd light	0.42
16010	Met Ed	100124280825 Oak Grove Light	36.01
16011	Met Ed	100016951467 bldg A	835.22
16012	Met Ed	100036091245 Bldg B	974.81
16013	Met Ed	100016915751 Municipal light	23.10
			<u>158,060.91</u>

Sewer fund

Num	Name	Memo	Credit
12587	MST2012GOB	2015 MST 2012GOB	38,819.79
12588	PROTHONOTARY	Lien Fee	4.75
12589	PROTHONOTARY	Lien	47.50
12590	PROTHONOTARY	Lien Fees Jan 2	47.50
12591	PROTHONOTARY	Lien Fee 3	23.75
12592	PROTHONOTARY	Lien fee	75.25
12593	Commonwealth of PA	Acct # 695051/ Invoice # 1036041 Permit # PA0060763	500.00
12594	ALLSTATE SEPTIC SYSTEMS, LLP	295488	697.50
12595	AT&T	0195333847001	44.13
12596	PA ONE CALL SYSTEM, INC.	755213	7.62
12597	WASTE MANAGEMENT	3218453-0203-3	5,576.89
12598	MET-ED	100044863148 - WL Island View	30.52
12599	MET-ED	100081035618 - Lift Station	25.12
12600	MET-ED	100076523768 - WL Mtn Pass	1,099.58
12601	MET-ED	100044877809 - WL Clubhouse Dr	27.58
12602	MET-ED	100080916826 - PS#2 Fairway Villas	48.51
12603	MET-ED	100080920901 - Tree Tops	32.22
12604	B. Newhart & Sons, Inc.	011218	1,540.00
12605	COYNE CHEMICAL	280436	2,820.00
12606	GILMORE & ASSOCIATES, INC.		9,695.00
12607	Middle Smithfield Township General Fund	1032018	12,771.68
12608	PENNSYLVANIA AMERICAN WATER	1024-210031497597	15.49
12609	PROSSER LABORATORIES, INC.		42,565.20
12610	PROSSER LABORATORIES, INC.		33,200.35
12611	W.G. MALDEN	12909	350.00
12612	MET-ED	100016914275 - PS#5 Rt 209/Municipal	375.10

12613	MET-ED	100018446334 - PS#3 McCole & 209	51.83
12614	MET-ED	100018440378 - PS #4 Maple Ln	322.59
12615	MET-ED	100018442556 - PS#7 McCole & NP	199.45
12616	MET-ED	100083606630 - PS#9 Oak Grove	178.62
12617	MET-ED	100018448652 - Main STP	6,250.98
12618	MET-ED	100089058661 - Rt 209	23.64
12619	MET-ED	100016629691 - Sleepy Hollow Fairway	223.21
12620	MET-ED	100080913799 - Off Sleepy Hollow	147.12
12621	MET-ED	100018353951 - PS#6 Sellersville	568.70
12622	VERIZON	570588028984296Y - PS#4 Maple Ln	35.13
12623	VERIZON	570588074284385Y - PS#3 McCole & 209	35.13
12624	VERIZON	570588075284434Y - PS#7 McCole & NP	35.13
12625	VERIZON	570223102484027Y - PS#6 Sellersville	40.24
12626	VERIZON	570223102584198Y - PS#5 Rt 209 & Municipal	38.02
12627	VERIZON	570588113413383Y - PS#8 LOTP	35.13
12628	VERIZON	570588113513455Y - PS#2 Fairway Villas	35.13
12629	VERIZON	570588658114420Y - Mtn Pass	33.32
12630	VERIZON	570588764629956Y - Main STP	82.00
12631	VERIZON	570223818989863Y - PS#9 Oak Grove	39.75
12632	VERIZON	570223860470846Y - PS#10 BRD	38.01
12633	MET-ED	100016867432 - PS#8 LOTP	269.47
12634	Blooming Glen Contractors	Payment #4	<u>88,441.49</u>

247,565.12

Golf fund

Num	Name	Memo	Amount
eck	PA American Water	1024-210033261244	(112.90)
eck	PA American Water	1024-210033261244	(98.74)
wt	Met-Ed	100104048101 pump house doral crt	(21.94)
wt	Met-Ed	10081784231 big ridge drive	(39.13)
wt	Met-Ed	100081748855 pump house tomx rd	(246.51)
60408	Blue Ridge Communications	0109950-03 internet	(49.95)
60409	Dave"The Wiz" Muller Equipment	inv i180116523 repairs	(695.00)
60410	Dunbar Enterprises, Inc.	2 riding mowers	(400.00)
60411	Finch Services, Inc	inv b64949 parts	(2,140.69)
60412	Hellers Gas, Inc.	invs 1504439 / 40 propane	(4,341.88)
60413	Lawn & Golf Supply Co.	invs 22672 / 22640 parts	(1,092.63)
60414	M.S.T.S.D.	br-amenity3 sewer	(525.00)
60415	Melanie Headley.	whispering pines refund	(100.00)
60416	MST 2012 G.O.B.	monthly installment for 2012 GOB	(863.02)
60417	NAPA Auto Parts	invs 2717-883276 / 883666 parts	(99.23)
60418	Orkin Pest Control	inv 128840 pest control	(174.83)

60419	Verizon	5702238140	(53.34)
60420	Warehouse Battery Outlet, Inc	invs 375174 / 376345 batteries	(114.20)
60421	Waste Management	inv 322417202031 clubhouse	(278.14)
60422	Met-Ed	100081748863 maint bldg	(300.21)
60423	Met-Ed	100085171773 guard shack	(119.22)
60424	Met-Ed	100081748848 clubhouse	(1,061.69)
60425	Verizon	5702237378	(205.45)
60426	Waste Management	inv 322417302039 maint bldg	<u>(202.09)</u>
			(13,335.79)

Liquid fuels

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
		209		-
01/25/2018	10003	Eneterprises	invs 101-10382 / 10392 anti-skid	<u>4,727.51</u>
				-
				4,727.51