



MIDDLE SMITHFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
FEBRUARY 9, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, February 9, 2017 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Engineer and Township Secretary Michele L. Clewell.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the January 26, 2017 minutes. Mark Oney seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to the meeting to go over pending legal matters with the Township Solicitor.

Announcements

None

Correspondence

None

Treasurer's Report

Mike Dwyer made a motion to approve the general fund payables in the amount of \$62,302.28. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$89,632.38. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$2,083.40. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

Resolution 02-2017-1; Century Mortgage Corporation Joinder Deed; Annette Atkinson made a motion to approve Resolution 02-2017-1. Mike Dwyer seconded the motion. Motion passed 3-0.

Request to Waive the Whispering Pines Banquet Hall Rental Fee for Daunae Gifted Spirit Grant May 21, 2017 event; Mike Dwyer made a motion to approve waiving the \$200 fee for use of the Whispering Pines Banquet Hall by the Duanae Gifted Sprit Grant May 21, 2017 event. Annette Atkinson seconded the motion. Motion passed 3-0.

Request to Waive the Municipal Building Fee for the Master Gardener Penn State Extension February 18, 2017 event; Annette Atkinson made a motion to waive the \$50 fee for the Master Gardeners to use the municipal building on February 18, 2017. Mike Dwyer seconded the motion. Motion passed 3-0.

Request to Waive the Whispering Pines Banquet Hall Rental Fee for the Monroe County Women's Commission March 15, 2017 event; Annette Atkinson made a motion to approve waiving the \$200 fee for the use of the Whispering Pines Banquet Hall by the Monroe County Women's Commission on March 15, 2017. Mark Oney seconded the motion. Motion passed 3-0.

Request to Waive the Banner Fee for FC Pocono Soccer; Mark Oney made a motion to approve waiving the \$125 banner fee for FC Pocono Soccer. Mike Dwyer seconded the motion. Motion passed 3-0.

Schedule a Public Hearing for an Ordinance of The Township Of Middle Smithfield, Monroe County, Pennsylvania, Amending The Code of Ordinances of The Township Of Middle Smithfield, as Heretofore Amended; Adding a Chapter Entitled "Outdoor Wood-Fired Burners"; Providing Regulations Governing Outdoor Wood-Fired Burners; Providing Penalties for Violation Thereof; and Providing for Other Miscellaneous Matters; Mark Oney made a motion to approve the Township Solicitor to advertise for a public hearing. Annette Atkinson seconded the motion. Motion passed 3-0.

Mark Oney made a motion to amend his previous motion by stating that the public hearing for the proposed Outdoor Wood Fired Burners Ordinance will be held on February 23, 2017 at 7pm. Annette Atkinson seconded the motion. Motion passed 3-0.

Schedule a Public Hearing an Ordinance of The Township of Middle Smithfield, Monroe County, Pennsylvania, Setting Forth an Amendment to The Code of Ordinances of the Township of Middle Smithfield, as Heretofore Amended, Amending Part Ii, "General Legislation", Chapter 200 "Zoning", Article Ix "Signs", Division 90 "Sign Provisions"; Amending §090-20 Sign

Definitions and Interpretation, §090-40, Sign Permit Procedures and Master Sign Plans, Subparagraph C., Permit Review and Action, §090-40, Sign Permit Procedures and Master Sign Plans, Subparagraph G.(2)., Enforcement Notice, §090-50, Signs Not Requiring a Permit, §090-60, Prohibited Signs, §090-80 Allowed Signs in Each Zoning District, §090-130 Miscellaneous Individual Signs, and §090-140 Sign Illumination, Subparagraph B., Types of Sign Illumination; and Providing for Other Miscellaneous Matters; Mark Oney made a motion to approve the Township Solicitor to advertise for a public hearing. Mike Dwyer seconded the motion. Motion passed 3-0.

Mark Oney made a motion to amend his previous motion by stating that the public hearing for the proposed Sign Ordinance will be held on February 23, 2017 at 7pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Authorize and Direct Township Engineer to Prepare Bid Specifications and Advertise for Bid Opening On March 23, 2017 for the Rehabilitation of Pump Station No. 1; Mike Dwyer made a motion authorizing the Township Engineer to prepare bid specification and advertise for a the bid opening for the rehabilitation of pump station #1 on March 23, 2017 at 7pm. Mark Oney seconded the motion. Motion passed 3-0.

Authorize and Direct Township Engineer to Prepare Bid Specification and Advertise for Bid Opening on April 27, 2017 for the Rehabilitation of Pump Stations No. 3, 4, 5 & 8; Mike Dwyer made a motion authorizing the Township Engineer to prepare bid specification and advertise for a the bid opening for the rehabilitation of pump stations #'s 3, 4, 5, & 8 on April 27, 2017 at 7pm. Annette Atkinson seconded the motion. Motion passed 3-0.

Resolution 02-2017-2; Resolution Authorizing and Confirming Middle Smithfield Township's Acquisition of an Equipped 2017 Peterbilt 365 Vehicle, and Financing of the Purchase through a Lease Purchase Agreement with Paccar Financial Corp; Mike Dwyer made a motion approving Resolution 02-2017-2 authorizing and confirming the township's acquisition of an equipment 2017 Peterbilt 365 Vehicle with financing of the purchase through a lease purchase agreement with PACCAR Financial Corp. Mark Oney seconded the motion. Motion passed 3-0.

Public Comment

None

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:12pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
February 9, 2017

General fund

Num	Name	Memo	Credit
14854	Stengel Bros., Inc.	truck repairs	7,844.09
14855	209 Enterprises	inv 101-08987 Anti-Skid	1,851.71
14856	Ace Trucking & Repairs, Inc	invs 11974/11975/12005/12006 inspections	200.00
14857	Alura Business Solutions LLC	inv 26165 computer support	1,413.75
14858	Bradco Supply Co	invs 148378/148768/148860 signs	1,877.74
14859	Claude S. Cyphers, Inc	invs 65429 / 654577 parts	267.89
14860	Dunkelbergers Sports Outfitter	tran# 50219 boots	139.99
14861	Gary Vanhorn.	reimburse for boots	135.00
14862	Gilmore & Associates, Inc.	invs 160288-160291 engineering	8,332.44
14863	Hunter Keystone Peterbilt, LP	inv 11-270330049 parts	555.66
14864	John Robson.	boot allowance	150.00
14865	Lawson Products, Inc.	inv 9304664875 parts	383.24
14866	Lewis True Value	a/c 1120 materials & supplies Jan	375.69
14867	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,153.13
14868	Montague Tool	38136-01 blades	106.50
14869	PA Department of Labor & Industry Boiler	inv 1057457 file 41212 boiler / vessel certificates	176.00
14870	PA One Call System, Inc.	inv 714447 monthly activity fee	11.48
14871	PA Recreation & Park Society, Inc	a/c 099260 inv 8010760 annual conference	475.00
14872	PAPCO	inv 2082168 gas	966.41
14873	Pennsylvania American Water	1024210033478776 hydrants	139.82
14874	Pennsylvania Municipal League	inv 013017ja PCCA (BCO exam & manual)	100.00
14875	PMRS	450275n pension	7,592.83
14876	Pocono Swan LLC	09/14e/1/259 tax assessment refund	22.03
14877	RICOH USA, Inc	inv 5046870857 additional copies	345.00
14878	Riley and Company	inv 40288 1st installment for 2016 audit	4,766.00
14879	SFM Consulting LLC	bc-002 / z-002 Zoning & codes id 01475487 order 9006960039 annual membership	6,262.54
14880	SHRM		199.00
14881	Stiff Oil Co.	inv 25725 heating fuel	1,870.92
14882	Sun Litho Print	inv 39710 envelopes	258.00
14883	Super Heat, Inc	inv 1807-20290 / 20638 repairs	797.64
14884	Sworen's Transmission & Auto Repair, Inc	inv 12824 transmission repairs	3,049.78
14885	UTRS, Inc	inv 41672 copies	68.85
14886	Winter Equipment Co	inv iv32487 plow guards	414.15
			<u>62,302.28</u>

Sewer fund

Num	Name	Memo	Amount
12071	AT&T	0195333847001	46.04

12072	COYNE CHEMICAL	256998	2,820.00
12073	GILMORE & ASSOCIATES, INC.	160292	2,713.75
12074	MST2012GOB	2015 MST 2012GOB	38,819.79
12075	PA ONE CALL SYSTEM, INC.	714449	17.78
12076	PROSSER LABORATORIES, INC.		37,829.74
12077	W.G. MALDEN	11529	1,066.64
12078	WASTE MANAGEMENT	3136638-0203-8	3,128.64
12079	MAIN POOL & CHEMICAL CO	1759284	1,075.00
12080	MC Prothonatary	Liens	705.00
12081	MC Prothonatary	Liens	705.00
12082	MC Prothonatary	Liens	705.00
			89,632.38

Golf fund

Num	Name	Memo	Amount
60032	Blue Ridge Communications	0109950-03 internet	(52.95)
60033	Hellers Gas, Inc.	inv 740888 propane	(752.71)
60034	Lawn & Golf Supply Co.	inv 13154 parts	(414.72)
60035	MST 2012 G.O.B.	monthly installment for 2012 GOB	<u>(863.02)</u>
			(2,083.40)