



Middle Smithfield Township Board of Supervisors Minutes February 13, 2020

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, February 13, 2020 at 7pm at the Schoonover Municipal Building, with Annette Atkinson presiding.

Board of Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Also, in attendance, Township Solicitor Michael Gaul, Esq., and Township Secretary Michele Clewell.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the January 23, 2020 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul reported that an executive session was held prior to the meeting to discuss legal matters with the Township Solicitor.

Correspondence

None

Committee and Department Reports

All the reports are available in their entirety on the township website at www.middlesmithfieldtownship.com

Treasurer's Report

Payables

General fund; Mike Dwyer made a motion to approve the general fund payables in the amount of \$106,824.76. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$32,113.10. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$7,533.84. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$34,087.46. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cultural center payables in the amount of \$202,780.74. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

McKeown Real Estate: Appraisal of Township Owned Land; Annette Atkinson made a motion to enter into a contract with McKeown Real Estate to appraise the Township undeveloped lands of 410 acres +/- and clubhouse. Mark Oney seconded the motion. Motion passed 3-0

Request for Proposals from the Realtors are due on February 27, 2020 in order for the Township Supervisors to choose a realtor for the process of putting the property out to bid.

Request from the MST Zoning Office to File a Civil Complaint Against Property Owners of 2255 Chatham Court for Establishment of a Short-Term Rental Use Without a Permit; Mark Oney made a motion authorizing the zoning office to file a civil complaint against the property owners of 2255 Chatham Court. Annette Atkinson seconded the motion. Motion passed 3-0.

Public Comment

None

Next Meeting

The next meeting will be held on Thursday, February 27, 2020 at 7pm.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:17pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell,
Township Secretary
February 13, 2020

General fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
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18235	SFM Consulting LLC		9,918.15
40054030			
7	Pennsylvania American Water	1024-210033478776 hydrants	143.53
	Middle Smithfield Township 2019		12,732.8
18236	GOB	2019 GOB installment	1
18237	Monroe County General Fund	tax collector interest -County share	51.74
67993302	Met Ed	100138495898 Echo Lake	23.37
68054678	Met Ed	100069220836 River Rd light	23.20
68054640	Met Ed	100114051681 Bark park	23.49
68119163	Met Ed	100036091245 bldg b	582.55
68119220	Met Ed	100016951467 bldg A	501.87
68119295	Met Ed	100073577916 Sellersville light	35.73
68119349	Met Ed	100124280825 Oak Grove light	34.76
68119477	Met Ed	100016915751 Municipal light	28.59
		invs 34650,34975,35020,35058 computer repairs	
18238	Alura Business Solutions LLC		712.50
	American United Life Insurance		
18239	Company	G00612999	2,484.33
		ivs 6787761121,8623,9693,73485,8524,8316 parts	
18240	Autozone		371.70
18241	Blue Ridge Cable	a/c 0377113-01 Wooddale internet	63.21
18242	Bradco Supply Co	invs 189478,189468 signs	645.61
18243	Claude S. Cyphers, Inc	invs 690994.1079.1124.1789 parts	214.42
18244	Cleveland Brothers	invs inpp3601372,3614055 parts	514.51
18245	Corporate Protective Services	inv 621 armed guard 1/20-1/31	1,826.04
18246	Cramer's Home Center	a/c 2238920 building supplies	4,132.30
18247	Dailey Resources, LTD	inv R141124 cylinder rental	11.00
18248	Dawn M. Arnst Tax Collector	1/3 of tax collector internet & supplies	222.60
18249	E.M. Kutz	invs 30585, 784,785 parts	2,149.14
		inv 014906 installed new camera reception area	
18250	Eastern Alarm Systems		225.00
18251	FedEx	invs 691094403,691679770	73.57
18252	Francis C. Disalvo	invs 01162066778,01232067007 tools	286.50
18253	Future Signs	order # 193 signs for construction area	230.00
18254	Gary R. Smith	Person of the Year Dj	295.00
18255	Gilmore & Associates, Inc.	invs 193435,436 engineering	1,991.27
18256	Gotta Go Potties, Inc	invs 94080,081 porta potties	145.00
18257	Hunter Keystone Peterbilt, LP	ivs x10090708,1362,2810:01 parts	342.34
18258	JVA, Inc	inv 1387 parts	195.00
18259	Lawson Products, Inc.	inv 9307355299 parts	415.10
18260	Leroy Lewis	contracted maintenance- dog park	200.00
18261	Lewis ACE Hardware	a/c 1120 parts & supplies	438.94
18262	Matergia and Dunn	inv 119 zoning hearing board	5,181.00
	Middle Smithfield Township 2012		
18263	GOB	2012 GOB General Fund installment	3,434.00
18264	Miggys Five	a/c 15 POTY & kitchen supplies	1,930.95
18265	Monroe County Assessment	Jan - Dec sales lists	192.00
18266	NAPA Auto Parts	inv 2717-998425 parts	124.48

18267	Oak Grove Multi-Municipal Compost	first 1/2 Municipal contribution	10,575.0 0
18268	PA DEP	inv 1140179 gas/diesel storage permit	100.00
18269	PA One Call System, Inc.	inv 846197 monthly activity fee	20.50
18270	PAPCO	invs 2889086,9091,9134 gas & propane	5,801.97
18271	Paul Schawarzenberger	return of driveway escrow dp190206	500.00
18272	Pennsylvania American Water	a/c 1024220008909318 bark park	16.40 18,233.2
18273	PMRS	45-027-5n pension	1
18274	Pocono Record	inv 219634 public notices	616.64
18275	Praxair Dist Mid-Atlantic	inv 94427266 cylinder rental	27.29
18276	R.W. Construction Corp	inv 2243 bldg A projects office	3,595.00
18277	Raven Entertainment	inv 1109 balloon arch for POTY	225.00
18278	Richards Tree Farm	09-359 landscaping behind Royal Asian	900.00
18279	RICOH USA, Inc	inv 5058706220 additional copies	681.63
18280	RICOH USA, Inc.	1309321-1021529A1	334.99
18281	Rogo Fastener Co	inv 399612 parts	80.96
18282	SFM Consulting LLC	invs z,bc,u&o -002 Zoning & codes	7,749.41
18283	Staples Advantage	inv 8057462925 office supplies	81.41
18284	Terry's Drivetrain	po 20-047 Mack truck repairs	350.00
18285	TK Videography & Photography	Person of the Year & Shop Local videos	300.00
18286	UTRS, Inc	inv 92868 copies for Kessler subpoena	237.30
18287	Verizon Wireless	inv 9846589022 cell phones	261.12
18288	Waste Management	inv 342144602030 dumpsters	557.36
18289	West End Equipment	invs 125019,020,197 cutting edge	466.92
18290	Bergey's, Inc	invs ph672656r,673004r parts	1,525.75
18291	Warehouse Battery Outlet, Inc	inv 444694 batteries	439.60
			<u>106,824.6</u>

Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
13818	Action Lift Inc	S1152987	42.90
13819	AT&T	0195333847001	41.65
13820	COYNE CHEMICAL	330009	3,525.00
13821	Evoqua Water Technologies	904336761	3,360.00
13822	Hendershot Door Systems	53159	3,335.00
13823	Huffman's Electric	10583	475.00
13824	MST2012GOB	MST 2012GOB installment	10,113.54
13825	PA ONE CALL SYSTEM, INC.	846201	28.75
13826	PROSSER LABORATORIES, INC.	461064	801.20
13827	W.G. MALDEN		1,638.30
13828	WASTE MANAGEMENT GILMORE & ASSOCIATES, INC.	3426556-0203-1	4,100.97
13829	GILMORE & ASSOCIATES, INC.	193437 - Mt. Nemo PS & Force Main	2,611.95
13830	INC.	193438	1,706.25

13831	VERIZON	450-733-757-0001-47 PS#4 Maple Ln	38.81
13832	VERIZON	450-733-758-001-20 - PS#3 McCole & 209	36.04
13833	VERIZON	250-733-759-0001-47 PS#7 McCole & NP	35.88
13834	VERIZON	250-733-760-0001-28 PS#8 LOTP	35.88
13835	VERIZON	450-733-760-0001-83 PS#2 Fairway Villas	35.88
13836	VERIZON	450-733-769-0001-92 WL Mtn Pass	35.81
13837	VERIZON	350-733-772-0001-56 Main STP	75.07
13838	VERIZON	250-395-204-0001-04 PS#10 BRD	39.22
	VUB	11494	
	VUB	11495	
	VUB	11496	
	VUB	11497	
			<u>32,113.10</u>

Golf fund

Num	Name	Memo	Amount
40054086			
3	PA American Water	1024-210033261244	(83.20)
wt	Wayne Bank	Service Charge	(10.00)
40244063			
3	PA American Water	1024-210033261244	(87.98)
2202429	Verizon	570-223-7378	(0.46)
2202430	Verizon	223-8099	(320.04)
68119086	Met-Ed	100081748848 clubhouse	(957.85)
68119255	Met-Ed	100081784231 big ridge dr	(45.08)
68119412	Met-Ed	100081748855 pump house tomx rd	(285.92)
68119599	Met-Ed	100104048101 pump house doral crt	(22.26)
68119661	Met-Ed	100081748863 Golf maint bldg	(187.06)
68119733	Met-Ed	100085171773 guard shack	(123.77)
61197	B & L Appliance Service	repairs to dryer	(95.00)
61198	Blue Ridge Communications	0109950-03 internet	(49.95)
61199	Claude S. Cyphers, Inc.	invs 691269,1311 parts	(383.73)
61200	Grass Roots Turf Products	inv 839858 flags	(465.80)
61201	Huffman's Electric	inv 10566 dryer repairs	(65.00)
61202	Marshalls Creek Plumbing	invs 15010,10,26 parts for irrigation repairs	(1,206.42)
61203	MST 2012 G.O.B.	monthly installment for 2012 GOB	(863.02)
61204	USGA	id 43695790 Member Club 2020 dues	(150.00)
61205	Warnick Welding & Fabrication LLC	inv 301 repairs to piping for pump stations	(1,214.77)
61206	Waste Management	inv 342269802035 clubhouse	(386.98)
61207	West End Equipment Rentals	invs 125144,125178 air compressor	(250.00)
61208	Waste Management	inv 342269902033 maint bldg	(279.55)
			<u>(7,533.84)</u>

Liquid fuels

Num	Name	Memo	Amount
		Interest	120.26
			-
10062	Cargill Incorporated	invs 2905203309/6570 de-icer salt	16,602.56
10063	Hanson Aggregates Inc	invs 3658427,8883 1/4 wash	-4,452.54
			-
10064	Morton Salt	inv 5402013911 salt	<u>13,152.62</u>
			-
			34,087.46

Cultural Center

Num	Name	Memo	Credit
10036	K.C. Mechanical Service, Inc.	application #3 plumbing	42,300.00
10037	Marx Sheet Metal & Mechanical Inc	application #6	20,677.79
10038	Scandale Associated Builders & Engineers	application #6 Cultural Center	119,544.20
10039	Wind Gap Electric, Inc	application #3 electrical work Cultural Center	14,400.00
10040	Certified Testing Labs, Bethlehem	inv A25591 concrete testing	178.00
10041	Newton Engineering Group	inv 26743 7/30-9/30/19 HOP plans	<u>5,680.75</u>
			202,780.74