



**Middle Smithfield Township
Board of Supervisors Minutes
March 12, 2020**

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, March 12, 2020 at 7pm at the Schoonover Municipal Building, with Annette Atkinson presiding.

Board of Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Also, in attendance, Township Secretary Michele Clewell.

Pledge of Allegiance

Approval of Agenda

Annette Atkinson made a motion to approve the agenda. Mike Dwyer second the motion. Motion passed 3-0.

Approval of Minutes

Annette Atkinson made a motion to approve the February 27, 2020 minutes. Mark Oney seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

None

Announcements

The Township is paying attention to those coming into the building due to the coronavirus (COVID-19) and are taking measure in sanitizing the building at least twice a day. Keeping visitors at least six feet apart and canceling township events in order to protect the citizens and staff as recommended by state and federal guidelines.

The 13th Annual Eggstravaganza and Restaurant Week kick off events scheduled for April 4th and 5th have been cancelled for the health and safety of the public.

Correspondence

None

Treasurer's Report

Payables

Mike Dwyer made a motion to approve the general fund payables in the amount of \$128,341.81. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the 2019 GOB payment in the amount of \$123,493.75. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$147,915.53. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$26,728.94. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cultural center payables in the amount of \$255,944.95. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

African-American Network Request to Waive Banner Fee; Mike Dwyer made a motion to approve the request to waive the banner fee for the African-American Network for the Juneteenth Freedom Festival 2020 banner.

Public Comment

Tom Marchesani asked what is the township doing in wake of the coronavirus. The supervisors discussed the cancellation of township events and additional cleaning and sanitizing. He also asked for an update on the cultural center. Mike Dwyer stated that the library will be able to move in by May 1st.

Mr. Marchesani asked about the township's interaction with Winona Lakes. Mike Dwyer stated that the township does not get involved in HOA/POA issues, unless asked to do so. He also said that all HOAs are invited to meetings held twice a year at the township to provide them with a platform to ask questions and to hear from guest speakers.

Mr. Marchesani asked about the process for becoming more involved with committees. Annette Atkinson discussed committee participation that may be of interest, and offered suggestions if he is interested in volunteering.

Next Meeting

The next meeting will be held on Thursday, March 26, 2020 at 7pm.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:20pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell,
Township Secretary
March 12, 2020

General fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
18331	Middle Smithfield Township 2019 GOB	2019 GOB installment	12,732.81
68723005	Met Ed	100138495898 Echo Lake	48.52
68776454	Met Ed	100073577916 Sellersville light	37.14
68776499	Met Ed	100114051681 Bark park	23.39
68776526	Met Ed	100069220836 River Rd light	23.29
18332	American United Life Insurance Company	G00612999	2,456.20
18333	Autozone	invs 6787795822, 96636 parts	59.42
18334	Bergey's, Inc	inv ph677054r parts	480.27
18335	Blue Ridge Cable	a/c 0377113-01 internet wooddale	62.21
18336	Bradco Supply Co	inv 190299 signs	304.15
18337	Claude S. Cyphers, Inc	invs 581116,2463,2465 parts	197.10
18338	Cleveland Brothers	inv inpp3654172 parts	1,555.46
18339	Corporate Protective Services	inv 630 armed guard 2/17-28	1,832.12
18340	Cramer's Home Center	a/c 2238920 supplies for bldg	3,176.78
18341	E.M. Kutz	inv 31031 parts	259.84
18342	Flexi Display Marketing Inc.	inv 1612 poty plaques	906.51
18343	Francis C. Disalvo	inv 02272068014 vac brk bldr	105.50
18344	Friedman Electric	inv s039724108.001 traffice load pull boxes	669.83
18345	Gilmore & Associates, Inc.	invs 194213, 194215 engineering	2,341.96
18346	Gotta Go Potties, Inc	inv 94509 bark park	85.00
18347	Harry Hinline Builders, Inc	fixed rot on Municipal bldg	2,271.66
18348	Joseph Luisi	2019 volunteer tax credit	20.69
18349	Lawson Products, Inc.	invs 9307428876,36008 parts	229.02
18350	Leroy Lewis	contracted maintenance- dog park	200.00
18351	Lewis ACE Hardware	a/c 1120 bldg supplies	598.74
18352	Middle Smithfield Township 2012 GOB	2012 GOB General Fund installment	3,434.00
18353	Midlantic Engineering	inv 19-10109 Firestone Rd inspection	1,168.00
18354	Miggys Five	kitchen supplies Feb	208.04

18355	Newman, Williams, Mishkin, Corveleyn	inv 113101 audit letter	35.00
18356	PA One Call System, Inc.	inv 849830 monthly activity fee	20.20
18357	PAPCO	inv 2914255 propane	939.51
18358	Penn State Co Op Extension	Workshops @ MST	350.00
18359	Pennsylvania American Water	a/c 1024220008909318 Bark park	15.92
18360	PMRS	45-027-5N pension	17,764.54
18361	Pocono Record	inv 222305 public notices	1,714.48
18362	RICOH USA, Inc	inv 5058943430 additional copies	324.23
18363	SFM Consulting LLC	U&O, BC, Z - 003	13,720.41
18364	Staples Advantage	invs 8057630397,705710 office supplies	82.59
18365	Super Heat, Inc	invs 99644,99806 no heat	877.76
18366	Tractor Supply Credit Plan	inv 100545193 jack for sign post	69.99
18367	Verizon Wireless	inv 9848660925 cell phones	261.12
18368	Warehouse Battery Outlet, Inc	inv 448441 batteries	219.80
18369	Gotta Go Potties, Inc	inv 94508 Wooddale	60.00
18370	PA Municipal Health Insurance Cooperative	inv 23496-0 health insurance 3/1-3/31	<u>56,398.61</u>
			128,341.81

2019 GOB

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
1003	Wilmington Trust Company	2019 GOB interest payment	123,493.75

Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
13872	Middle Smithfield Township - 2019 GOB	2019 GOB Installment	32,016.15
13873	ALLSTATE SEPTIC SYSTEMS, LLP	331689	656.25
13874	AT&T	0195333847001	41.38
13875	Commonwealth of PA	1142844	1,250.00
13876	Cramer's DELAWARE RIVER BASIN	Acct # 2238920 Invoice 2003-560934	306.48
13877	COMMISSION	202325 - Docket D-1990-080-CP-4	858.00
13878	Evoqua Water Technologies	904359410	3,240.00
13879	Harry Hineline Builders, Inc.	Roof Install at Fernwood	4,000.00
13880	Huffman's Electric	10625 - Electrical repairs @ Fernwood Payment #1 Mt. Nebo Pump Station & Force	1,715.18
13881	Leeward Construction, Inc.	Main	42,499.57
13882	MET-ED	90655856	10,150.77
13883	PA ONE CALL SYSTEM, INC.	849834	29.90
13884	PENNSYLVANIA AMERICAN WATER	1024-210031497597	16.16
13885	PROSSER LABORATORIES, INC.	January 2020	19,477.85
13886	Recorder of Deeds		2.00
13887	SFM Consulting		1,120.00

13888	Shields Welding & Fabrication, LLC		16,848.00
13889	WASTE MANAGEMENT	3433830-0203-1	3,730.98
13890	WG MALDEN DELAWARE RIVER BASIN	16233	370.00
13891	COMMISSION	202324 - Doct D-1973-209-CP-3	638.00
13892	Recorder of Deeds		2.00
13893	GILMORE & ASSOCIATES, INC.	194216 - Mt. Nebo Pump Station	4,221.78
13894	GILMORE & ASSOCIATES, INC.	194217	<u>4,725.08</u>
			147,915.53

Golf course fund

Num	Name	Memo	Amount
61221	Servpro of Southern Monroe County	inv 162436 water damage repairs	(11,405.27)
411620895	PA American Water	1024-210033261244	(85.55)
68776582	Met-Ed	100081748863 Golf maint bldg	(212.61)
61222	Amanda Squeri.	return of deposit, event cancelled	(250.00)
61223	Blue Ridge Communications	a/c 0109950-03 internet	(49.95)
61224	Cintas Corporation	inv 15525925 cleaning	(140.10)
61225	Cleveland Brothers	invs inpp3657950,3660120 parts	(746.05)
61226	Finch Services, Inc	inv B68634 parts	(431.61)
61227	Genesis Turfgrass Inc.	inv 95110 greens maint supplies	(2,460.82)
61228	Kenisha Linton.	return of deposit	(250.00)
61229	Kimball Midwest	inv 7770940 parts inv 15095, 15118 parts irrigation repairs	(343.82)
61230	Marshalls Creek Plumbing		(1,331.95)
61231	Michael J. McKeown, Inc.	clubhouse & land appraisal	(3,600.00)
61232	MST 2012 G.O.B.	monthly installment for 2012 GOB	(863.02)
61233	R&R Products	invs cd2421176,2112 parts	(574.99)
61234	Steve Shannon Tire	inv 16036594 tires	(555.00)
61235	Tonya Little.	event cancelled	(550.00)
61236	Turf Equipment & Supply Co.	invs 1063974,4534,5093	(1,184.43)
61237	Wetglass! Window Cleaning	inv Owgw34 carpet & window cleaning	(1,000.00)
2221458	Verizon	570-223-7378	(207.65)
2221459	Verizon	223-8099	(320.46)
68796233	Met-Ed	100085171773 guard shack	(120.81)
68796402	Met-Ed	100081784231 big ridge dr	<u>(44.85)</u>
			(26,728.94)

Cultural Center/Library

Num	Name	Memo	Credit
10046	Gilmore & Associates, Inc.	inv 194214 Cultural Ctr / library	815.71
10047	Scandale Associated Builders & Engineers	application 6 & 7	<u>255,129.24</u>
			255,944.95

