



MIDDLE SMITHFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
MARCH 22, 2018

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, March 22, 2018 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Also present, Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell, Ann Super, James Seamus McGraw & Mary Erm from the Eastern Monroe Public Library (EMPL) and Norm Fish & Joe Luisi from the Marshalls Creek Volunteer Fire Department.

**Pledge of Allegiance**

**Approval of Minutes**

Annette Atkinson made a motion to approve the March 15, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

**Report of Executive Session(s)**

Attorney Gaul stated that the Board of Supervisors held an executive session with the solicitor prior to the meeting to discuss pending township legal matters.

**Correspondence**

None

**Bid Opening**

Spring & Fall Cleanup Containers; Mike Dwyer opened and read the one bid received from Waste Management for \$26.42 per cubic yard. Mike Dwyer made a motion to accept and award the spring & fall cleanup containers contract to Waste Management in the amount of \$26.42 per cubic yard. Mark Oney seconded the motion. Motion passed 3-0.

**Treasurer's Report**

Mike Dwyer made a motion to approve the general fund payables in the amount of \$43,200.91. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$106,144.53. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$52,666.27. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$3,238.65. Mark Oney seconded the motion. Motion passed 3-0.

## **Solicitors Report**

None

## **Engineers Report**

None

## **Old Business**

None

## **Announcements**

Mike Dwyer stated that we have our emergency management services men and women out in dangerous conditions every day. The past winter Nor'easter storms of 2018 (Riley, Quinn and Toby) have been no exception. Our emergency responders continued to provide service on a 24/7 basis, regardless of the difficulty. Emergency responders have even gone home to no power after tending to emergency calls. For quite a while, the Marshalls Creek Volunteer Fire Department (MCVFD) has wanted to create a warming station in their Wooddale location. During one of the recent snow storms, their generator quit working during the snow storm. MCVFD is now embarking on purchasing a new generator in order to have a comfort station. Mr. Dwyer stated that it is with great pleasure to present to MCVFD, on behalf of the Board of Supervisors, all the Township residents and business owners, a check for the cost of purchasing and installing a new generator in the amount of \$12,366.00 for their Wooddale location. Chief Joe Luisi and Norm Fish thanked the board.

Annette Atkinson welcomed Ann Super, EMPL Board President, James Seamus McGraw, EMPL Board Secretary and representative of the Library of Smithfields Committee, and Mary Erm, Assistant Director of EMPL.

Ms. Atkinson stated that, in March of 2017, the EMPL sent the Township a letter of intent confirming EMPL's desire to work jointly with the Township in finding a permanent home for the Library of Smithfields. Now a year later, after further discussion, the Township and EMPL are ready to take a further step towards that goal in the form of a Memorandum of Understanding (MOU).

## **New Business**

Authorize the Township Solicitor to prepare an MOU between the Township and EMPL; Annette Atkinson made a motion authorizing and directing the township solicitor to prepare an MOU between the Township and EMPL providing for the development of a Township Community Building, including space for Library of Smithfields and a local history museum on a portion of the Echo Lake Park property. Mike Dwyer seconded the motion. Motion passed 3-0.

Carrie Wetherbee, Chairman of the Middle Smithfield Township Historical Commission, expressed her overwhelming thanks and appreciation to the supervisors as this is important for our children and will be a wonderful place for the community to gather.

Mr. McGraw stated that this is the start of providing additional value to the township. He said he expected the project to provide benefit both to the township and to the many patrons of the library, regardless of the ups and downs in the local economy, for decades to come. Ann Super said she is grateful to the township. Ms. Erm stated that this is the perfect setting for a public library.

Ms. Atkinson stated that the supervisors are looking forward to the partnership with the library. Mark Oney stated that he also looks forward to the process and the future. Mr. Dwyer stated that a library and community center is a perfect fit for the township.

Norm Fish asked if the library is closing its current location in Smithfield Township. Mr. Dwyer stated that their lease will soon be up, and the library is looking for a permanent home.

Approve the Purchase of Ford F-550 Truck from Ray Price Ford, Inc. under Costars in the amount of \$65,563.20; Mike Dwyer made a motion to approve the purchase of a Ford F-550 truck from Ray Price Ford under the costars contract in the amount of \$65,563.20, in order to replace a vehicle that died during the last snow storm. Mark Oney seconded the motion. Motion passed 3-0.

Historical Commission Volunteer Application Acceptance; Annette Atkinson made a motion to appoint Patricia Francis to fill the vacancy of Marie Summa with a term expiring December 31, 2021 on the MST Historical Commission board. Mike Dwyer seconded the motion. Motion passed 3-0.

Ms. Wetherbee thanked the supervisors as Ms. Francis will be a welcome addition to the historical board.

### **Public Comment**

Carrie Wetherbee thanked the public works employees for their dedication in making sure the township roadways were open during the four snow storms our area had this month.

Mark Oney stated that The Valor House in Polk Township is seeking any soft or hard firewood that anyone would like to donate.

Joe Luisi thanked the Supervisors and Cory Lyon for their responsiveness during the snow storms. The public works department provided road cinders at fire scenes.

Carrie Wetherbee suggested that the fire companies should put out information on how to maintain generators. Mr. Luisi stated that they are working on updating their information and generators will be made part of the emergency update.

### **Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 7:24pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary  
General fund

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
16179	AFLAC	inv 826192 a/c y2051	384.26
16180	Alura Business Solutions LLC	inv 29863 computer maintenance contract	1,167.50
16181	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,683.21
16182	Bradco Supply Co	inv 163542 parts	656.50
16183	D&D Engineering & General Const	Library & Cultural Center tasks 1,2, & 4	6,000.00
16184	Donna G. Kenderdine, RPR	invs 44-18 / 52-18	709.40
16185	Fastenal Company	inv pastr93209 parts	15.97
16186	Future Signs	logos for new F-550	180.00
16187	Lawson Products, Inc.	inv 9305655571 supplies	93.81
16188	Leroy Lewis	contracted maintenance- dog park	200.00
16189	Macmillan Oil	inv 44738 motor oil	885.00
16190	Marshalls Creek Fire Co	replace generator Wooddale Station	13,366.00
16191	Matergia and Dunn	inv 106 zoning hearing board	1,072.50
16192	Monroe County Treasurer	2018 tax bills. interim A, computer Emergency planning consultant 1/11- 3/18/18	5,129.84
16193	Nick Dennis		875.00
16194	Pennsylvania American Water	1024220008909318 Bark park	16.50
16195	Penteledata	inv b3212364 email boxes	291.84
16196	PSATS CDL Program	inv 18-C2718 testing	60.00
16197	Signal Service Inc.	invs 26980 / 26981 traffic light maintenance	3,100.00
16198	Staples Advantage	inv 8049111368 office supplies	99.53
16199	Sun Litho Print	inv 41383 envelopes	470.00
16200	Sworen's Transmission & Auto Repair, Inc	invs 13942 / 13943 repairs	3,318.51
16201	Weitzmann, Weitzmann & Huffman, LLC	inv 22887 planning commission	690.00
16202	Met Ed	100059550028 Echo Lake	37.67
16203	Met Ed	100069220836 River Rd light	22.53
16204	Met Ed	100073577916 Sellerville light	36.99
16205	Met Ed	100036091245 bldg B	777.81
16206	Met Ed	100016951467 bldg A	850.76
16207	Met Ed	100016915751 Municipal light	24.34
16208	PAPCO	inv 2382756 propane	985.44
			<hr/> 43,200.91

Sewer fund

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
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12699	Cleveland Brothers PENNSYLVANIA AMERICAN	Excavator - S18-007	53,750.00
12700	WATER	1024-210031497597	16.50
12701	PROSSER LABORATORIES, INC.		10,081.08
12702	PROTHONOTARY	June lien Sats	14.00
12703	PROTHONOTARY	Lien Sats	7.00
12704	PROTHONOTARY	Lien Sats	7.00
12705	VERIZON	570223102484027Y - PS#6 Sellersville	58.44
12706	VERIZON	570223102584198Y - Rt 209/Municipal	38.00
12707	VERIZON	570223737828754Y - Rt 209	1.20
12708	VERIZON	570223818989863Y - PS#9 Oak Grove	39.91
12709	MET-ED	00016914275 - PS#5 Rt 209/Municipal	380.28
12710	MET-ED	100018446334 - PS#3 McCole & 209	117.87
12711	MET-ED	100018440378 - PS#4 Maple Ln	363.60
12712	MET-ED	100016867432 - PS#8 LOTP	249.61
12713	MET-ED	100018442556 - PS#7 McCole & NP	143.06
12714	MET-ED	100081035618 - Lift Station	24.03
12715	MET-ED	100083606630 - PS#9 Oak Grove	184.91
12716	MET-ED	100018448652 - Main STP	4,796.03
12717	MET-ED	100089058661 - Rt 209	22.26
12718	MET-ED	100016629691 - SLeepy Hollow Fairway	138.29
12719	MET-ED	100076523768 - Mtn Pass	981.29
12720	MET-ED	100080913799 - Off Sleepy Hollow	178.10
12721	MET-ED	100044877809 - WL Clubhouse Dr	35.97
12722	MET-ED	100080916826 - PS#2 Fairway Villas	72.35
12723	MET-ED	100080920901 - Tree Tops	32.53
12724	MET-ED	100018353951 - PS#6 Sellersville	513.29
12725	PROTHONOTARY	Lien Fee	47.50
12726	PROTHONOTARY	Lien Fees	752.50
12727	PROTHONOTARY	Lien Fees - 5	376.25
12728	PROSSER LABORATORIES, INC.		<u>32,721.68</u>
			106,144.53

### Golf fund

Num	Name	Memo	Amount
60472	Lawn & Golf Supply Co.	inv 24356 key switch	(34.55)
60473	Strunk-Albert Engineering	inv 8046 clubhouse hvac evaluation	(907.50)
60474	Super Heat, Inc	inv 1064-27040 hot water repairs	(464.95)
60475	Warehouse Battery Outlet, Inc	inv 382435 batteries	(327.35)
60476	Met-Ed	100081748863 maint bldg	(272.28)
60477	Met-Ed	100081748855 pump house tom x	(199.35)
60478	Met-Ed	100104048101 pump house doral crt	(21.02)
60479	Met-Ed	100085171773 guard shack	(92.33)
60480	Met-Ed	100081784231 Big Ridge	(34.09)

60481	Met-Ed	100081748848 clubhouse	<u>(885.23)</u>
			(3,238.65)

Liquid fuels

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10007	209 Eenterprises	invs 101-10382 / 10392 anti-skid	-4,727.51
10008	Hanson Aggregates Inc	invs 3267060/8916 1/4 inch wash	-3,996.68
			-
1604453	Paccar	100-683-190-00006808240 2017 peterbilt	<u>43,942.08</u>
			-
			52,666.27