



MIDDLE SMITHFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
MAY 25, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, May 25, 2017 at 7:00 pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present, Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq, Recording Secretary Holly Freese, Zoning Administrator Judy Acosta, Stenographer Donna Kenderdine, and one member of the press.

Annette Atkinson made a motion to appoint Holly Freese as Recording Secretary for the meeting of May 25<sup>th</sup>, as the Township Secretary could not be present. Mike Dwyer seconded the motion. Motion passed 3-0

**Pledge of Allegiance**

**Approval of Minutes**

Annette Atkinson made a motion to approve the May 11, 2017 minutes. Mark Oney seconded the motion. Motion passed 3-0.

**Report of Executive Session(s)**

Attorney Gaul reported that an executive session was held prior to the meeting to go over legal matters with the township solicitor.

**Announcements**

None

**Correspondence**

None

**Public Hearing** on proposed Ordinance:

An Ordinance Of The Township Of Middle Smithfield, Monroe County, Pennsylvania, Amending The Code Of Ordinances Of The Township Of Middle Smithfield, As Heretofore Amended; Adding A Chapter 179, Entitled "Use And Occupancy Of Real Property"; Regulating Use And Occupancy Of Leased Properties And Properties In Which Title Of Ownership Is Transferred In Order To Ensure That The Use And Occupancy Of Such Properties Will Be Conducted In Accordance With Public Health, Safety, And Welfare; Providing Penalties For Violation Thereof; And Providing For Other Miscellaneous Matters.

Annette Atkinson made a Motion to open the public hearing at 7:04pm on the proposed Ordinance. Mike Dwyer seconded the motion. Motion passed 3-0.

*Donna Kenderdine took stenographic Record of the public hearing.*

Attorney Gaul introduced the township exhibits into the record and provided a summary of the Ordinance.

Judy Acosta, Zoning Administrator, stated that the proposed ordinance would require property owners to obtain a certificate before selling or leasing their property to new owners or tenants. This would allow the zoning officer to inspect the property for any zoning violations prior to new tenants moving in. It would also help the Economic Development Committee know when there are new businesses in the township.

The hearing was opened up for public comment. Bill Cameron from the Pocono Record asked how this differs from Ordinances that are already in place. Judy Acosta answered that there is no similar Ordinance in place.

Annette Atkinson made a motion to close the public hearing at 7:14 pm. Mark Oney seconded the motion. The motion passed 3-0.

Mark Oney made a motion to enact Ordinance 214, Amending The Code Of Ordinances Of The Township Of Middle Smithfield, As Heretofore Amended; Adding A Chapter 179, Entitled "Use And Occupancy Of Real Property"; Regulating Use And Occupancy Of Leased Properties And Properties In Which Title Of Ownership Is Transferred In Order To Ensure That The Use And Occupancy Of Such Properties Will Be Conducted In Accordance With Public Health, Safety, And Welfare; Providing Penalties For Violation Thereof; And Providing For Other Miscellaneous Matters. Annette Atkinson seconded the motion. Motion passed 3-0.

### **Treasurer's Report**

Mike Dwyer stated that all township accounts are current.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$85,205.92. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$56,463.22. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$9,999.72. Mark Oney seconded the motion. Motion passed 3-0.

### **Solicitors Report**

None

**Engineers Report**

HaRa Minor Subdivision Plan Request for an Extension to Render a Decision; a letter was received on May 25, 2017 from the Bushkill Group to extend the date for the Board of Supervisors to render a decision on the proposed HaRa minor subdivision plan through July 31, 2017. Annette Atkinson made a motion to accept the extension . Mark Oney seconded the motion. Motion passed 3-0.

**Old Business**

None

**New Business**

Resolution 05-2017-2; Middle Smithfield Township Fee Schedule; Mark Oney made a motion to adopt Resolution 05-2017-2, which amends the Middle Smithfield Township Fee Schedule. Annette Atkinson seconded the motion. Motion passed 3-0.

209 Banner Fee Waiver Request Monroe County Veterans Association; Mike Dwyer made a motion to waive the banner fee for the Monroe County Veterans Association in the amount of \$125.00. Annette Atkinson seconded the motion. The motion passed 3-0.

**Public Comment**

None

**Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 7:19pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Holly Freese  
Recording Secretary

**General Fund**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
15189	Commonwealth Financing Authority	grant application fee	100.00
15190	Metropolitan Opera	Morris condolences	100.00
15191	Super Heat, Inc	1807-21066 / 21070 / 21064 deposit for a/c repairs	5,895.00
15192	209 Enterprises	inv 101-09315 AASHTO #10	104.85
15193	447 Cornerstone Products, Inc	invs 1725 / 1734 riverstone	1,124.00
15194	Alura Business Solutions LLC	inv 27269 computer support	1,097.50
15195	American Test Center	inv 2170963 test & inspection bucket truck	450.00

15196	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,566.82
15197	Bradco Supply Co	inv 152443 50lb QPR	210.00
15198	Chrisotpher Rain	reimburse for petty cash change	10.00
15199	Claude S. Cyphers, Inc	invs 657872/658019/658223 parts	379.61
15200	Eastern Alarm Systems	invs 11268/69/70 alarm systems	342.00
15201	FedEx	inv 579648761	27.20
15202	Future Signs	inv 222 door decals	190.00
15203	Gallery System Art Displays	ps17-013 art display system	444.45
15204	Hanson Aggregates	inv 3112078 chip stone	559.42
15205	Highway Equipment & Supply Co.	inv d39577 parts	243.06
15206	Home Planet Media	mst007 web support	1,025.00
15207	Jazi's Vehicle Equipment	pw17-191 mount radio	265.00
15208	Kelly Ensley.	refund for garden plot	50.00
15209	King, Spry, Herman, Freund & Paul LLC	invs 118181-118191 legal fees	5,130.50
15210	Leroy Lewis	contracted maintenance- dog park	200.00
15211	Maria Rojas	09/97271 tax assessment refund	191.23
15212	Matergia and Dunn	98 zoning hearing board	792.00
15213	Neopost	7900 0444 6025 7144	1,999.82
15214	PA Municipal Health Insurance Cooperative	10207571-72 health insurance	39,303.11
15215	PA State Association of Boroughs	zoning admin training course	1,650.00
15216	Pennsylvania American Water	1024220008909318 bark park	19.37
15217	Penteledata	inv b2983404 emailboxes	296.84
15218	PMRS	45-027-5N pension	14,631.25
15219	Pocono 4 Wheel Drive	inv 217564	182.00
15220	Pocono Record	stmt 132184 public notices	862.44
15221	Sheeley Insurance	inv 120 cyber liability	2,527.00
15222	Sun Litho Print	invs 40167 / 40168 envelopes & letterhead	535.00
15223	TK Videography & Photography	Restaurant week kickoff	200.00
15224	Verizon	570223050340643y	296.59
15225	Waste Management	inv 316256202037	492.83
15226	Met Ed	100069220836 River Rd light	23.38
15227	Met Ed	100059550028 Echo lake	37.63
15228	Met Ed	100124280825 Oak Grove light	35.22
15229	Met Ed	100073577916 Sellersville light	41.04
15230	Met Ed	100036091245 bldg B	787.28
15231	Met Ed	100016951467 bldg A	761.85
15232	Met Ed	100016915751 Municipal Light	25.63
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			85,205.92

### Sewer Fund

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/25/2017	12243	B. Newhart & Sons, Inc.	sludge removal	-660.00

05/25/2017	12244	Basic Power, Inc.	inv 004 monthly service steel bridge pump station	-206.00 -
05/25/2017	12245	Derstine Company LLC	project	43,000.00
05/25/2017	12246	Eastern Alarm Systems, Inc.	invs 011271 / 011272	-228.00
05/25/2017	12247	Evoqua Water Technologies	bill # 903095729 bioxide	-4,104.00
05/25/2017	12248	KING SPRY HERMAN FREUND & FAUL	inv 118183 sewer matters	-201.50
05/25/2017	12249	PENNSYLVANIA AMERICAN WATER	1024210031497597	-16.14
05/25/2017	12250	MET-ED	100018440378	-404.13
05/25/2017	12251	VERIZON	5702238604	-37.15
05/25/2017	12252	MET-ED	100076523768	-846.25
05/25/2017	12253	VERIZON	5702231024	-38.73
05/25/2017	12254	MET-ED	100018442556	-126.04
05/25/2017	12255	VERIZON	5702231025	-37.15
05/25/2017	12256	MET-ED	100080913799	-183.86
05/25/2017	12257	VERIZON	5702238189	-38.80
05/25/2017	12258	MET-ED	100080920901	-36.58
05/25/2017	12259	MET-ED	100081035618	-24.93
05/25/2017	12260	MET-ED	100089058661	-22.44
05/25/2017	12261	MET-ED	100018448652	-4,329.69
05/25/2017	12262	MET-ED	100016914275	-389.90
05/25/2017	12263	MET-ED	100016629691	-188.64
05/25/2017	12264	MET-ED	100018446334	-95.78
05/25/2017	12265	MET-ED	100018353951	-529.47
05/25/2017	12266	MET-ED	100044877809	-27.55
05/25/2017	12267	MET-ED	100080916826	-45.81
05/25/2017	12268	MET-ED	100016867432	-228.72
05/25/2017	12269	MET-ED	100083606630	-128.84
05/25/2017	12270	VERIZON	5705886581	-33.62
05/25/2017	12271	VERIZON	5705881135	-35.19
05/25/2017	12272	VERIZON	5705881134	-35.19
05/25/2017	12273	VERIZON	5705880752	-35.19
05/25/2017	12274	VERIZON	5705880742	-35.19
05/25/2017	12275	VERIZON	5705880289	-35.19
05/25/2017	12276	VERIZON	5705887646	-77.55
				-
				56,463.22

### Golf Course

Date	Num	Name	Memo	Amount
05/15/2017	60148	Merchants Insurance Group	acct # A000231670 Package & umbrella installment	(4,604.24)
05/18/2017	60149	Banko Beverage	beer	(219.31)
05/25/2017	60150	Barbara Medwynter.	return of deposit for whispering pines event	(250.00)
05/25/2017	60151	Connoisseur Media	inv 1170436906 radio ads	(756.00)

05/25/2017	60152	Dawnell Exil.	return of deposit for whispering pines event	(250.00)
05/25/2017	60153	Eastern Alarm Systems, Inc.	alarm systems invs 011216 /217 /218	(665.00)
05/25/2017	60154	Genesis Turfgrass Inc.	inv 65278A greens maintenance supplies	(300.00)
05/25/2017	60155	Grass Roots Turf Products	inv 818230 flags	(475.20)
05/25/2017	60156	Met-Ed	100081748855 pump house tomx rd	(328.84)
05/25/2017	60157	Verizon	570223737828754y	(205.59)
05/25/2017	60158	Waste Management	316256402033 maint bldg	(193.80)
05/25/2017	60159	Met-Ed	100104048101 pump house doral crt	(21.88)
05/25/2017	60160	Verizon	570223814063192y	(51.67)
05/25/2017	60161	Waste Management	inv 316256302035 clubhouse	(266.64)
05/25/2017	60162	Met-Ed	100081748863 maint bldg	(132.95)
05/25/2017	60163	Met-Ed	100085171773 guard shack	(96.09)
05/25/2017	60164	Met-Ed	100081748848 clubhouse	(1,141.11)
05/25/2017	60165	Met-Ed	100081784231 Big Ridge Dr	<u>(41.40)</u>
				(9,999.72)