



MIDDLE SMITHFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
JUNE 22, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, June 22, 2017 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present, Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell and Tim Rohner Bushkill Fire Company Assistant Fire Chief.

### **Pledge of Allegiance**

### **Approval of Minutes**

Annette Atkinson made a motion to approve the June 8, 2017 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

### **Report of Executive Session(s)**

Attorney Gaul stated that an executive session was held prior to the meeting to go over legal matters with the township solicitor.

### **Announcements**

The Broadhead Watershed Association scheduled a hike at the Mt. Nebo Park on Saturday, June 24<sup>th</sup> at 10am. The Bat and Birdhouse event will be held at the Echo Lake Park at 1pm by Dan Timpson, Parks and Recreation board member. The Monroe County Garden Club will be touring the gardens throughout the county and we are excited that the Coolbaugh Community Gardens is one of the gardens they will be visiting on Saturday, June 24<sup>th</sup> from 9am-4pm.

### **Bid Opening and Possible Award**

2017 FOB; Mike Dwyer opened and read the three bids received. Following review of the bids a, Mr. Dwyer made a motion to award the 2017 FOB contract to Eureka Stone Quarry, Inc. based on the anticipated transportation costs. Mark Oney seconded the motion. Motion passed 3-0.

### **Bushkill Fire Company**

Tim Rohner, Bushkill Assistant Fire Chief wanted to assure the supervisors that with the closure of Homestead Road by the Mountain Top POA, the fire company has a contingency plan in effect for those residents along that road.

Mike Dwyer asked Mr. Rohner how much extra time it takes to go around the blocked road. Mr. Rohner said that it adds an additional 5 miles to get to those residents in the event of an emergency and in the winter that could mean 45 minutes if the weather is bad.

Mr. Dwyer stated that if Mountain Top Estates POA is compelled to keep Homestead blocked they should gate it and give the emergency personnel a key to access those properties.

Mr. Rohner presented the supervisors with a plaque from the annual dinner, thanking them for their continued support.

### **Correspondence**

None

### **Treasurer's Report**

Mike Dwyer stated that the township remains in good financial health.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$72,552.61. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$17,998.65. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$7,754.99. Mark Oney seconded the motion. Motion passed 3-0.

### **Solicitors Report**

None

### **Engineers Report**

None

### **Old Business**

None

### **New Business**

Resolution 6-2017-2; A Resolution of the Middle Smithfield Township, Monroe County Pa, Adopting Written Procedures in How Professional Services are Chosen for its Pension Plans in Order to Comply with Act 44 of 2009 and the Auditor General's Recommendation. Annette Atkinson made a motion to approve Resolution 6-2017-2. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 6-2017-3; Authorize the Acquisition of a Used CAT 2008 1055-D Paver through NJPA Contract No. 032515-CAT, and Financing of the Purchase through a Lease Purchase Agreement Pending final Inspection. Mike Dwyer made a motion approving Resolution 6-2017-3 authorizing the purchase of a used CAT 2008 1055-D paver through NJPA Contract No. 032515-CAT and financing through a lease purchase agreement pending final inspection. Mark Oney seconded the motion. Motion passed 3-0.

Fee Waiver Request for Relay for Life Event at Resica Park; Mike Dwyer made a motion to approve the fee waiver request for the use of Resica Park for a Relay for Life event at Resica Park. Annette Atkinson seconded the motion. Motion passed 3-0.

Fee Waiver Request for African American Network to hang a banner; Mike Dwyer made a motion to waive the fees for the African American Network to hang a banner. Mark Oney seconded the motion. Motion passed 3-0.

**Public Comment**

Mike Dwyer thanked Tim Rohner and the road crew of Lehman Township with their assistance with road work in Middle Smithfield Township.

**Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 7:27pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary  
June 22, 2017

**General fund**

<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
15269	209 Enterprises	inv 101-09504 cold patch	75.40
15270	Ace Trucking & Repairs, Inc	invs 12576 / 12793 / 12948 inspections invs 6952715118034/9785/218105/6370804	229.50
15271	Advance Auto Parts	parts	298.64
15272	AFLAC	insurance a/c y2051 inv 951930	384.26
15273	Alura Business Solutions LLC	absq3553 hard drive for server	79.99
15274	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,566.82
15275	Bergey's, Inc	invs ph575896/576153/576305/577121r parts	377.91
15276	Canfields Pet & Farm	inv 131551 straw & grass seed	388.00
15277	Claude S. Cyphers, Inc	inv 658876 hoses	50.72
15278	CNH Capital	5043-9355-0140-9770	77.60
15279	DES-CPR, Inc	inv 56840 shredding for clean-up	1,000.00
15280	Donna G. Kenderdine, RPR	invs 106-17 / 114-17	659.00
15281	Francis C. Disalvo	inv 06151736616 plier set	221.95
15282	Geralyn Scalone.	return of security deposit Resica pavillion	50.00
15283	Grainger, Inc.	invs 9468690954/9470094740 supplies	130.77
15284	Herpel's Auto & Truck Lifts	inv 6718 New truck lifts	800.00
15285	Highway Equipment & Supply Co.	inv D40222 bobcat parts	642.26

15286	Home Depot Credit	6035322502349651 materials & supplies	218.50
15287	JPC Fabrication	inv 1424 weld tank	432.00
15288	Katina Williams.	return of security deposit Ressica pavillion	50.00
15289	King, Spry, Herman, Freund & Paul LLC	legal fees 118546-118555	7,440.00
15290	Lawson Products, Inc.	inv 9304993595 parts	313.71
15291	Leroy Lewis	contracted maintenance- dog park	200.00
15292	Matergia and Dunn	statement 99 Zoning Hearing Board	1,419.00
15293	Miggys Five	a/c 15 supplies 4/30-6/4	279.57
15294	Monroe County Assessment	May Sales List	16.00
15295	NAPA Auto Parts	invs 848431/848705/848706/849254 parts	399.82
15296	National Entertainment Technologies, Inc	inv 170307018 easter candy filled eggs	240.00
15297	Oscar Hopkins Sr.	09/9B/1/15-7 tax assessment recution refund	73.66
15298	PA Municipal Health Insurance Cooperative	10207571-72 Health insurance July	43,514.45
15299	PA One Call System, Inc.	inv 728657 monthly activity fee	7.38
15300	PAPCO	inv 2167176 / 2167182 gas & desiel	4,899.33
15301	Paul Cimei.	supplies for electric fencing comm. gardens	329.56
15302	Pennsylvania American Water	1024220008909318 Bark Park	20.47
15303	Penteledata	inv b3005940	296.84
15304	Pocono Record	stmt 135554 public notices	890.24
15305	PSATS CDL Program	invs 17-C0234 / 17-C0381	155.00
15306	RSVP of Monroe County	Luncheon Journal ad	80.00
15307	Scot Lubricants, LLC	inv 1380 oil, grease	78.00
15308	Staples Advantage	invs 8044237662/8044797838 office supplies	765.35
15309	Super Heat, Inc	invs 1807-22283 / 22411 repairs	1,227.32
15310	The Young & the Rest of Us	return of security deposit Echo Lake	50.00
15311	Tulpehocken Spring Water	inv 2887982 water	69.30
15312	United States Treasury	720-V 246001492	92.66
15313	Verizon	570223050340643y	299.18
15314	Warehouse Battery Outlet, Inc	inv 357603 batteries	239.30
15315	Monroe County Assessment	June Sales List	16.00
15316	Met Ed	100114051681 leroys lane	24.27
15317	Met Ed	100059550028 Echo Lake	36.04
15318	Met Ed	100069220836 River Rd light	23.27
15319	Met Ed	100073577916 Sellersville light	39.87
15320	Met Ed	100124280825 Oak Grove light	37.32
15321	Met Ed	100016915751 Municpal Light	25.72
15322	Met Ed	100036091245 Bldg B	494.09
15323	Met Ed	100016951467 Bldg A	726.57
			<u>72,552.61</u>

#### Sewer fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
12285	COYNE CHEMICAL	265873	-2,820.00

12286	Evoqua Water Technologies	903139382	-5,688.60
12287	PA ONE CALL SYSTEM, INC.	728659	-11.43
12288	PENNSYLVANIA AMERICAN WATER	1024-210031497597	-16.11
12289	DELAWARE RIVER BASIN COMMISSION	2214 - Fernwood Plant	-820.00
12290	DELAWARE RIVER BASIN COMMISSION	1818 - WL	-610.00
12291	VERIZON	570223102484027Y - PS #6 Sellersville	-39.72
12292	VERIZON	570223102584198Y - PS#5 Rt 209/Municipal	-37.15
12293	VERIZON	570223737828754Y - Rt 209	-211.07
12294	VERIZON	570223818989863Y - PS#9 Oak Grove	-38.80
12295	VERIZON	570223860470846Y - PS#10 BRD	-37.77
12296	MET-ED	100044863148 - WL Island View	-28.77
12297	MET-ED	100016914275 - PS #5 Rt 209/Municipal	-394.28
12298	MET-ED	100018446334 - PS#3 McCole & 209	-74.31
12299	MET-ED	100018440378 - PS#4 Maple Ln	-357.79
12300	MET-ED	100016867432 - PS#8 LOTP	-241.88
12301	MET-ED	100018442556 - PS#7 McCole & NP	-96.90
12302	MET-ED	100081035618 - Lift Station	-23.62
12303	MET-ED	100083606630 - PS#9 Oak Grove	-127.17
12304	MET-ED	100018448652 - Main StP	-4,446.11
12305	MET-ED	100089058661 - Rt 209	-21.88
12306	MET-ED	100016629691 - Sleepy Hollow Fairway	-162.83
12307	MET-ED	100076523768 - WL Mtn Pass	-800.34
12308	MET-ED	100080913799 - Off Sleepy Hollow	-172.64
12309	MET-ED	100044877809 - WL Clubhouse Dr	-26.81
12310	MET-ED	100080916826 - PS#2 Fairway Villas	-63.57
12311	MET-ED	100080920901 - Tree Tops	-37.38
12312	MET-ED	100018353951 - PS#6 Sellersville	-591.72
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			17,998.65

Golf fund

Num	Name	Memo	Amount
wt	Verizon	570-223-8099	(646.62)
60188	Anthony Pepe.	return of security deposit	(260.00)
60189	Bridgestone Golf Inc	invs 1002640802 / 803 balls	(1,525.50)
60190	Ecolab	invs 5869726 / 27 / 5885829 supplies	(394.78)
60191	Finch Services, Inc	inv b40731 parts	(10.60)
60192	Fisher & Son Co., Inc.	inv 174304-IN greens maintenance supplies	(126.88)
60193	Orkin Pest Control	inv 85933 pest control	(61.80)
60194	PA American Water	1024210033261244 clubhouse	(293.56)
60195	Precision Small Engine Co., Inc	inv 561613 parts for utility cart	(325.91)
60196	Super Heat, Inc	inv cm 1052 vendor rebates a/c repairs	(599.04)
60197	Superior Plus Energy Services	invs 597495 / 496 / 497 gas & diesel	(1,390.48)

60198	SynaTek	inv 151838 steric	(257.40)
60199	Verizon	570223814063192y	(51.67)
60200	Wilson Sporting Goods	inv 4522666918 balls	(141.00)
60201	Met-Ed	100104048101 pump house Doral Crt	(21.88)
60202	Met-Ed	100081748863 Maint bldg	(113.48)
60203	Met-Ed	100081748855 pump house Tomx rd	(271.39)
60204	Met-Ed	100085171773 guard house	(100.68)
60205	Met-Ed	100081784231 big ridge dr	(40.50)
60206	Met-Ed	100081748848 clubhouse	<u>(1,121.82)</u>
			(7,754.99)

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