

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, June 27, 2019 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Board members present: Annette Atkinson, Mike Dwyer and Mark Oney. Also, in attendance; Township Solicitor Michael Gaul, Esq, Township Secretary Michele Clewell and one citizen, Joyce Fenical, MST Auditor.

### **Pledge of Allegiance**

### **Approval of Minutes**

Annette Atkinson made a motion to approve the June 13, 2019 minutes. Mark Oney seconded the motion. Joyce Fenical asked if the midyear presentation was already done and she was told that meeting will be held July 25<sup>th</sup> at 7pm. Mike Dwyer abstained. Motion passed 2-0.

### **Report of Executive Session**

Attorney Gaul reported that an executive session was held prior to the meeting to discuss legal matters with the Township Solicitor.

### **Correspondence**

None

### **Announcements**

Annette Atkinson announced that Patrice Dume, EDC Manager was nominated and selected to sit on the Greater Pocono Chamber of Commerce Board as well as the NEPA Board.

Annette Atkinson also congratulated Michele Clewell for graduating the Pocono Leadership program at Northampton Community College as well as being awarded the Municipal Clerks Honor Roll from General Code.

### **Treasurers Report**

Mike Dwyer reported that the township remains in good financial shape.

Mike Dwyer made a motion to approve the general fund payable for \$104,343.13. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables for \$59,581.67. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables for \$8,300.36. Mark Oney seconded the motion. Joyce Fenical asked if this is good for the month. Mike Dwyer said, this is typical for this time of year but will go up for July and August. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables for \$6,208.22. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cable franchise payables for \$8,638.38. Mark Oney seconded the motion. Motion passed 3-0.

### **Solicitors Report**

None

### **Engineers Report**

None

### **Old Business**

Roof Restoration Contracts; Mike Dwyer made a motion to ratify the increase of cost and amend the contract to the new total amount of \$87,237 for the roof restoration project at 147 Municipal Drive. The increase is due to the prevailing wage laws. Annette Atkinson seconded the motion. Motion passed 3-0.

MST Community Center Preliminary/Final Land Development Plan; Mark Oney made a motion to grant the township Preliminary Land Development approval for the MST Community Center land development plan, with the only condition being receipt of the required NPDES/E&S approval from the MCCD, or DEP/EPA, as the case may be. Previously, the Township had sought, and received, conditional approval of a preliminary/final land development plan. The Township now desires to carve out separately approval for land development on a preliminary plan basis, so as to allow the Township to begin site work prior to fulfillment of all the conditions for final plan approval. Annette Atkinson seconded the motion. Motion passed 3-0.

### **Community Building**

None

### New Business

DiDomenico Joinder Deed Resolution; Mike Dwyer made a motion to table action on the Joinder Deed Resolution. Mark Oney seconded the motion. Motion passed 3-0.

Resolution 06-2019-3; Highway Transfer Program Whereas The PA Department Of Transportation And Middle Smithfield Township Have Agreed To Transfer From State To Municipal Control The Portion Of State Route #1016 (Sellersville Drive) From Segment / Offset 0010/0000 To Segment/Offset 0030/000 A Distance Of 1.079 Miles And BMGBG 45/1010/0010/0783 Is Excluded From The Turn Back As The Department Of Transportation Will Retain Ownership Of Said Structure; Mike Dwyer made a motion to approve Resolution 06-2019-3. Annette Atkinson seconded the motion. Motion passed 3-0.

Authorize the Sewer Department Manager to File Civil Complaints against Delinquent Sewer Customers for Service to the following Properties;

1. 5013 Pine Ridge Road; PIN 09734403419122
2. 2533 McEwan Blvd; PIN 09734403445270
3. 3123 Pine Valley Way; PIN 09733403135208
4. 784 Clubhouse Drive; PIN 09734401192819
5. 2519 McEwan Blvd; PIN 09734403442022

Annette Atkinson made a motion authorizing the Sewer Department Manager to file civil complaints again the listed delinquent sewer customers. Mike Dwyer seconded the motion. Motion passed 3-0.

**Public Comment**

None

**Adjournment**

Mike Dwyer made a motion to adjourn the meeting at 7:21pm. Annette Atkinsons seconded the motion. Motion passed 3-0.

Respectfully submitted

Michele L. Clewell  
Township Secretary  
June 27, 2019

General fund

Num	Name	Memo	Credit
62613791	Met Ed	100124280825 Oak Grove light	32.76
17504	Alura Business Solutions LLC	deposit for Quickbooks upgrade	1,349.54
17505	United States Treasury	720-V 246001492	105.35
17506	UTRS	CCP survey	1,600.00
17507	A.J. Smith Electric Motor Service	inv 37098 parts	215.00
17508	Ace Trucking & Repairs, Inc	invs 16507, 16505 inspections	150.00
17509	AFLAC	insurance a/c y2051	384.26
17510	Alura Business Solutions LLC	inv 33397 repairs	112.50
17511	Amazon	60457-8781-057920-7	317.71
	American United Life Insurance		
17512	Company	policy G 0061299-0000-000 life insurance	1,883.07
17513	Claude S. Cyphers, Inc	invs 683602,833,964 parts	637.08
17514	CNH Capital	5043-9355-0140-9770	96.82
17515	Colours 06	inv 3959169 paint for frames on truck	1,154.58
17516	Corporate Protective Services	invs 516, 540 armed guard	4,282.40
17517	Dailey Resources, LTD	inv 134457 oxygen	11.00
17518	ESRI	quote 25905017 ArcGIS contract extension	100.00
17519	Frank J. Smith Jr., Inc	inv 19098 Diss Way survey	2,402.50
17520	Friedman Electric	inv s0370866655.001 bridge#2	725.12

17521	Future Signs	inv 134 Bridge Closed sign	310.00
17522	Gina Scarpone	return of deposit Ressica	50.00
17523	Gotta Go Potties, Inc	invs 89030,031	145.00
17524	Highway Equipment & Supply Co.	inv D59804 parts	233.86
17525	Jaqueline Brown	event cancelled	100.00
17526	King, Spry, Herman, Freund & Paul LLC	Legal Fees invs 138441-138450	15,104.00
17527	Kristina Denora.	return of deposit Ressica	50.00
17528	Lauren Herguiz	return of deposit Echo	50.00
17529	Lawson Products, Inc.	inv 9306797384 parts	79.14
17530	Marshalls Creek Plumbing	inv 14351 CCP bridge repairs	163.36
17531	Matergia and Dunn	117 zoning hearing board	313.50
17532	Mayra Colon.	reimburse for mileage MCWC	25.52
17533	Metro Hydraulic Jack Co.	inv 215086 repair post pounder	688.40
17534	Mildred Duran.	return of deposit Echo	50.00
17535	Monroe County Assessment	June - December Sales list	112.00
17536	Neopost	7900 0444 6025 7144	1,000.00
17537	Newton Engineering Group PA Municipal Health Insurance	inv 26609 update HOP plans	6,956.00
17538	Cooperative	a/c 10207571-72 health insurance	52,520.96
17539	Pennsylvania American Water	a/c 1024220008909318 Bark Park	281.44
17540	Pennsylvania Turnpike Commission	Notice # 00013908350-1	80.20
17541	Penteledata	inv B3518241 email boxes	291.84
17542	Pocono Profoods	inv 1171792 garbage bags	373.20
17543	Praxair Dist Mid-Atlantic	invs 89912509,89928847,89983564,90001202	327.01
17544	PSATS	Ethics Class & PMGA workshops	559.50
17545	RICOH USA, Inc.	1309321-1021529A1	334.99
17546	Sedler Design & Redevelopment, LLC	Construction admin services invs 8054665613,8054726842 office supplies	5,855.00
17547	Staples Advantage		216.04
17548	Stroudsburg Electric Motor	inv 5930006 impact gun	475.94
17549	Sun Litho Print	inv 42956 envelopes	258.00
17550	Super Heat, Inc	inv 1807-35934 a/c repairs	676.14
17551	Tulpehocken Spring Water	inv 4569339 water	52.39
17552	Verizon	5702230503 a/c 450-395-041-0001-25	365.29
17553	Waste Management	inv 336710902030 dumpsters	557.70
17554	Waste Management	inv 00592792048 solid waste	127.02
			104,343.13

### Sewer fund

Num	Name	Memo	Credit
13423	B. Newhart & Sons, Inc.	June	2,220.00
13424	Evoqua Water Technologies	904034154	4,545.60
13425	Kruger	19000398RI05700	5,229.80
13426	MST2012GOB PROSSER LABORATORIES,	MST 2012GOB installment	9,755.21
13427	INC.	April	30,450.27
13428	PROTHONOTARY	1 lien	75.25
13429	PROTHONOTARY	5 Liens	376.25
13430	MET-ED	100044863148 - WL Island View	26.51
13431	MET-ED	100016914275 - PS#5 RT 209/ Municipal	294.07

13432	MET-ED	100018446334 - PS#3 McCole & 209	65.75
13433	MET-ED	100018440378 - PS#4 Maple Ln	287.92
13434	MET-ED	100016867432 - PS#8 LOTP	155.02
13435	MET-ED	100018442556 - PS#7 McCole & NP	120.96
13436	MET-ED	100081035618 - Lift Station	22.69
13437	MET-ED	100083606630 - PS#9 Oak Grove	108.55
13438	MET-ED	100018448652 - Main STP	3,899.82
13439	MET-ED	100089058661 - Rt 209	20.21
13440	MET-ED	100016629691 - Sleepy Hollow Fairway	184.64
13441	MET-ED	100076523768 WL Mtn Pass	594.97
13442	MET-ED	100080913799 - Off Sleepy Hollow	141.54
13443	MET-ED	100044877809 - WL Clubhouse Dr	22.78
13444	MET-ED	100080916826 - PS#2 Fairway Villas	42.35
13445	MET-ED	100080920901 Tree Tops	28.62
13446	MET-ED	100018353951 - PS#6 Sellersville	296.48
13447	VERIZON	450-733-757-0001-47 - PS#4 Maple Ln	35.64
13448	VERIZON	450-733-758-0001-20 - PS#3 McCole & 209	35.64
13449	VERIZON	250-733-759-0001-47 - PS#7 McCole & NP	35.64
13450	VERIZON	250-395-051-0001-57 - PS#6 Sellersville	38.60
13451	VERIZON	450-395-051-0001-14 - PS#5 Rt 209/Municipal	38.60
13452	VERIZON	250-733-760-0001-28 - PS#8 LOTP	35.64
13453	VERIZON	450-733-760-0001-83 - PS#2 Fairway Villas	35.64
13454	VERIZON	450-733-769-0001-92 - WL Mtn Pass	34.73
13455	VERIZON	250-732-879-0001-10 - RT 209	204.98
13456	VERIZON	350-733-772-0001-56 - Main STP	81.06
13457	VERIZON	250-395-181-0001-01 - PS#9 Oak Grove	40.24
			<u>59,581.67</u>

Golf course

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
62614078	Met-Ed	100104048101 pump house doral crt	(21.73)
62608655	Met-Ed	100081748848 clubhouse	(986.20)
62613729	Met-Ed	100081748855 pump house tomx rd	(76.55)
60963	Genesis Turfgrass Inc.	inv 88045	(1,410.00)
60964	Grass Roots Turf Products	invs 834896,834787 supplies	(985.00)
		A000231670 insurance 2nd & 3rd	
60965	Merchants Insurance Group	installment	(3,447.38)
	Mr. Appliance of		
60966	Stroudsburg	inv 4187942 washer repairs	(103.88)
60967	Nauman Companies	HVAC diagnostic fee	(171.50)
60968	Neversink Media Group LLC	inv 4888-3 radio ads	(120.00)
60969	Orkin Pest Control	inv 236404 pest control	(65.56)
60970	PAPCO	inv 2721652 diesel	(200.98)

60971	Verizon	250-732-882-0001-56 alarm	(52.99)
60972	Waste Management	inv 336847302039 maint bldg	(276.23)
60973	Waste Management	inv 336847202031 clubhouse	<u>(382.36)</u>
			(8,300.36)

Liquid fuels

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
		Fry's		-
06/27/2019	10039	Plastic	inv K16121 CCP bridge work cutting supplies for Bridge	5,901.24
06/27/2019	10040	Praxair	demo	<u>-306.98</u>
				-
				6,208.22

Cable franchise

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
06/27/2019	1206	Monroe County Control Center	inv 6666 Emergency Dispatch Services	8,638.38