



MIDDLE SMITHFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
July 12, 2018

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, July 12, 2018 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also present, Township Secretary Michele L. Clewell, Zoning Administrator Judy Acosta, Economic Development Manager Patrice Dume, Project Coordinators Holly Freese & Dana Francis, Pro Shop Manager Kevin Dixon, Kate Rosset, Merle Turitz, Caroline Verkaik, Township Auditor Joyce Fenical, staff representative from Senator Mario Scavello's office, several township residents and one member of the press.

**Pledge of Allegiance**

**Approval of Minutes**

Annette Atkinson made a motion to approve the June 28, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

**Report of Executive Session(s)**

None

**Honoring Middle Smithfield Township Residents**

The Middle Smithfield Township Board of Supervisors honored Kate Rosset, Marie Turtiz and Caroline Verkaik for their community service and individual achievements;

- Kate Rosset is the recipient of the 2018 Monroe County Commissioners' citation for exemplifying the 2018 Women's History Month and for her work for women's health care and reproductive rights since 1975, as a Planned Parenthood volunteer and staff member at both local and national levels.
- Merle Turitz is the recipient of the 2018 Monroe County Commissioner's citation in honor of National Service Recognition Day for her work as the Program Coordinator of RSVP (Retired and Senior Volunteer Program), for her leadership of more than 650 volunteers.
- Caroline Verkaik is the winner of 2018 Mrs. Pennsylvania United States and for her platform to raise awareness of depression and teen suicide, while also serving as a speaker and mentor to youth in our communities.

The Supervisors congratulated Patrice Dume, MST Economic Development Manager on her appointment to the Delaware Basin Regional Water Resources Committee by Governor Tom Wolf.

Mike Dwyer, Mark Oney and the township staff congratulated Annette Atkinson on receiving the 2018 Athena Award on June 20<sup>th</sup> at the Pocono Mountain Chamber of Commerce Awards Dinner. Ms. Atkinson received Congressional recognition from Congressman Matt Cartright and citations from the Pennsylvania House of Representatives and Senate. The Supervisors and staff presented Ms. Atkinson a plaque commemorating her achievement.

### **Mid-Year Presentation**

*(A complete copy of the mid-year report is attached to the minutes and will be available on the township website)*

Annette Atkinson stated that every year the supervisors give several reports; the December presentation of the Budget to the Public gives a look back report and the report in January is a preview of the year ahead and then the mid-year report assesses where we are with our goals mid-year, and solicits feed-back from the public.

The township staff provided their department and or committee synopsis of the mid-year report that reviews the accomplishments and plans of the Township's general government, administration, communications, budget & finance, parks, public works, sewer, zoning, economic development, historical and special events.

Following the mid-year report questions were answered regarding the notice that the Monroe County Municipal Waste Authority would be removing the blue recycling bin from township parking area.

Kate Rosset asked where is the future library going and Annette Atkinson said Echo Lake Park.

Joyce Fenical asked if there were any complaints about the fireworks and if the township is going to look into the complaints. Ms. Atkinson said that although the township had received complaints, it's a state law to allow the fireworks. Judy Acosta stated that the township cannot regulate consumer fireworks but the law is specific that fireworks must be at least 150 feet from a structure among other regulations.

Mr. Lipkind asked the Supervisors if the township can apply for recycling grants in order to continue the free recycling that the MCMWA is removing. Mike Dwyer stated we would have to sit down and draft a business plan, hire haulers, and determine where to ultimately dispose of the materials, etc. Mr. Dwyer stated that this is a national problem, not just Monroe County. Prices are down for recycled materials as other countries are no longer accepting the USA material due to contamination. Mr. Lipkind asked if the fees the MCMWA received for the recycling cover the costs. Mr. Dwyer said no. The MCMWA is consolidating the sites; they will be gated, manned and only certain hours of operations along with a fee to recycle. The MCMWA is not a government agency, they are a private business. Lipkind asked if dumpsters can be brought in at cleanup for those that want to recycle. Mr. Dwyer stated that we will have to formulate a plan if we want to do this.

Ms. Atkinson thanked the staff for their mid-year presentations.

**Correspondence**

Dr. William Soriano; Letter of Resignation from the MST Planning Commission; Mark Oney made a motion to accept Dr. Soriano's letter of resignation. Mike Dwyer seconded the motion. Motion passed 3-0.

A letter was received dated July 2, 2018 from the Monroe County Municipal Waste Management Authority notifying the township that as a direct result of the import bans imposed by China and the ever-increasing contamination caused by illegal dumping and deposit of unmarketable materials and garbage within their recycling bids the MCMWA will be removing the bins within 30 days.

**Treasurer's Report**

Mike Dwyer stated that the township remains in good financial health.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$154,876.74. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$51,051.23. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$16,177.69. Mark Oney seconded the motion. Motion passed 3-0.

**Solicitors Report**

None

**Engineers Report**

None

**Old Business**

None

**New Business****Public Comment****Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 8:58pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary  
July 12, 2018

General fund

Num	Name	Memo	Credit
241270985	Pennsylvania American Water	1024-210033478776 Hydrants	153.99
16477	Ray Price MT. Pocono Ford	VOID: 2018 F350	
16478	Ray Price MT. Pocono Ford	2018 F350	33,936.00
55211700	Met Ed	100059550028 Echo lake	33.54
55211577	Met Ed	100069220836 River rd light	20.47
55211416	Met Ed	100016951467 bldg a	587.77
16479	AFLAC	insurance a/c y2051	384.26
16480	Alberta Tsolu.	return of deposit	50.00
16481	Autozone	inv 6787147865 parts	29.99
16482	Bradco Supply Co	invs 167430,167424 signs & parts	299.00
16483	Cleveland Brothers	invs inpp2727014,2731158 parts	405.67
16484	Cramer's Home Center	a/c 2238920 materials & supplies	673.15
16485	David Manter	inv 1387 permits	391.50
16486	Donna G. Kenderdine, RPR	inv 132-18 LaPorta	125.00
16487	Eureka Stone Quarry	inv 251763 patch for Sellersville	2,459.45
16488	Five Star Equipment	invs p54279,54773 parts	695.20
16489	Floyd Ewers.	refund of deposit Ressica	50.00
16490	General Code, LLC	inv pg000015526 supplement #55	1,191.51
16491	Gilmore & Associates, Inc.	invs 175801-175804 engineering fees	4,998.84
16492	King, Spry, Herman, Freund & Paul LLC	invs 129062-129075 legal fees	7,376.00
16493	Kosch Company	inv 0035056-in parts	1,040.54
16494	Lewis ACE Hardware	a/c 1120 materials & supplies inv 2171 line striping Coolbaugh & parking lots	742.80
16495	Linex Striping Company		2,185.00
16496	M.S.T.S.D.	MS-0032 sewer	350.00
16497	Macmillan Oil	inv 106418 oil & grease	699.00
16498	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	12,996.88
16499	Monroe County Assessment PA Municipal Health Insurance Cooperative	July sales list	16.00
16500		10207571-72 Aug health insurance	45,609.58
16501	Paul Miterko.	return of security deposit	50.00
16502	PMRS	45-027-5N pension	21,516.29
16503	Praxair Dist Mid-Atlantic	inv 83649713 cylinder rental	24.17
16504	RICOH USA, Inc	inv 5053861193 additional copies	281.81
16505	Riley and Company	inv 42781 Pa local gov uniform debt act forms	1,600.00
16506	SFM Consulting LLC	invs z-007/bc-007/u&o-007	13,570.94
16507	Stanley Whittaker.	return of security deposit	50.00
16508	Staples Advantage	invs 8050443685,8050592939 supplies	217.04

16509	Victoria Staples	reimburse for community gardens expenses	<u>65.35</u>
			154,876.74

### Sewer fund

Num	Name	Memo	Amount
12885	ALLSTATE SEPTIC SYSTEMS, LLP	302796	-475.00
12886	AT&T	0195333847001	-43.98
12887	Diversified Technology Corp.	15966	-820.00
12888	Evoqua Water Technologies	903602457	-3,123.60
12889	Kruger	18000381 RI 05700	13,301.75
12890	MET-ED	100044863148 - WL Island View	-27.27
12891	PROSSER LABORATORIES, INC.		27,558.97
12892	WASTE MANAGEMENT	317427-0203-9	-4,019.91
12893	WG MALDEN	13633	-688.00
12894	PA DEPT OF ENVIRONMENTAL PROTECTION	1063989 - Fernwood Chapt 302 Op Cert	-100.00
12895	PA DEPT OF ENVIRONMENTAL PROTECTION	1062721 - WInona Lakes Chapt 302 Op Cert	-65.00
12896	PROTHONOTARY	Lien Fees	-376.25
12897	PROTHONOTARY	Lien Fees	-376.25
12898	PROTHONOTARY	Lien Fee	-75.25
			<u>-</u>
			51,051.23

### Golf fund

Num	Name	Memo	Amount
wt	PA American Water	1024-210033261244	(150.89)
1807973	Verizon	570-223-8099	(302.72)
1807903	Verizon	5702237378	(3.51)
60607	Blue Ridge Communications	0109950-03 internet	(49.95)
60608	Cassandra Webster.	return of security deposit	(260.00)
60609	Cintas Corporation	inv 101484357 cleaning service	(414.08)
60610	Claude S. Cyphers, Inc.	invs 671333,611,961 parts	(538.59)
60611	Eastern Alarm Systems, Inc.	inv 012831 repaired & upgraded fire alarm system	(4,800.00)
60612	Genesis Turfgrass Inc.	inv 78003 greens maintenance supplies	(1,607.28)
60613	M.S.T.S.D.	BR-Amenity3	(525.00)
60614	Marshalls Creek Plumbing	inv 13365 partsfor irrigation repairs	(122.54)
60615	MST 2012 G.O.B.	monthly installment for 2012 GOB 2013 payments	(863.02)
60616	R&R Products	invs cd2247765,2247791 parts	(385.59)
60617	Service Tire Truck Centers, Inc	inv z92348-26 trap rake tires	(13.75)
60618	Sun Litho-Print, Inc.	inv 41758 scorecards	(2,400.00)

60619	Super Heat, Inc	invs 1064-28805,29065 a/c repairs	(2,990.77)
60620	JT Tree Service	inv 135 tree removal	<u>(750.00)</u>
			(16,177.69)