



MIDDLE SMITHFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
August 10, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, August 10, 2017 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present, Annette Atkinson and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Engineer Fred Courtright, P.E., Township Secretary Michele Clewell, Stenographer Donna Kenderdine, Deanna Schmoyer, P.E. of D&D Engineering and Construction and Allesson Rode for Frank J. Smith, Inc.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the July 13, 2017 minutes. Mark Oney seconded the motion. Motion passed 2-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to the meeting to go over legal matters with the township solicitor.

Bid Opening

Fred Courtright stated that four bids were received. The bids were opened and read aloud for the 40'x70' public works department Wooddale Utility Maintenance Storage Building.

<u>Company Name</u>	<u>Total Bid</u>
Dutchman Contracting	\$107,949.00
MultiScape	\$138,584.00
R P Builder	\$110,380.85
CB Construction	\$115,100.00

Mark Oney made a motion to accept the bids and award the contract for the Wooddale Utility Building to Dutchman Contracting for the amount of \$107,949.00 as they were the low bidder, subject to the Public Works Director and Engineer review. Motion passed 2-0.

Public Hearing

Middle Smithfield Township Municipal Separation Storm Sewer System (MS4) Pollution Reduction Plan ("PRP") for the Sambo Creek

Annette Atkinson made a motion to open the public hearing at 7:08pm. Mark Oney seconded the motion. Motion passed 2-0.

Donna Kenderdine took a stenographic record of the public hearing.

Fred Courtright stated that the pollution reduction plan is a state mandate by the PA DEP due to the requirements of the Environmental Protection Agency.

The areas that drain in the Sambo Creek and then drain into the Michaels Creek area are addressed in the plan.

An MS4 NPDES permit is needed in order to meet federal stormwater requirements administered under PA DEP. The goal is to reduce sediment and nutrient loading by 10% in order to make water cleaner.

Mr. Courtright stated that written comments will be accepted until September 1, 2017. Public comment will also be accepted at the September 14, 2017 supervisors meeting however, only questions and comments received in writing will be addressed in the Pollutant Reeducation Plan (PRP)

Attorney Gaul asked why the reduction of 10% was chosen. Mr. Courtright stated that it is part of the regulations that the regulators in Washington D.C. decided on. Attorney Gaul asked if this plan will meet the 10% reduction. Mr. Courtright said yes. Attorney Gaul asked, does this lock the township in with this plan? Mr. Courtright said no, that PA DEP could actually accept an amendment from the municipality if a property owner does not allow access.

The Pocono Record public notice of the hearing was marked Exhibit #1.

Mark Oney asked Mr. Courtright if he felt confident with the numbers computed in the plan and he replied, yes.

Annette Atkinson made a motion to close the public hearing at 7:21pm. Mark Oney seconded the motion. Motion passed 2-0.

Mr. Courtright stated that the Monroe county planning commission personnel were extremely helpful with providing assistance where the mapping was concerned.

Correspondence

None

Treasurer's Report

Supervisor Oney gave the report in the absence of Supervisor Dwyer.

Mark Oney reported that the township's finances are good.

Mark Oney made a motion to approve the general fund payables in the amount of \$196,506.21. Annette Atkinson seconded the motion. Motion passed 2-0.

Mark Oney made a motion to approve the sewer fund payables in the amount of \$132,165.65. Annette Atkinson seconded the motion. Motion passed 2-0.

Mark Oney made a motion to approve the golf course payables in the amount of \$36,227.18. Annette Atkinson seconded the motion. Motion passed 2-0.

Solicitors Report

None

Engineers Report

Minor Subdivision Plan for J. Bruce Bennett; Allesson Rode of Frank J. Smith, Inc. was present in case there were any questions.

Fred Courtright stated that the plan is proposing to subdivide Lot 2 of 5.12 acres from Lot 1 of 35.24 acres. The Middle Smithfield Township Planning Commission recommended approval with minor comments on July 20, 2017.

Mark Oney made a motion to approve the minor subdivision plan for J. Bruce Bennett. Annette Atkinson seconded the motion. Motion passed 2-0.

Sewage Planning Module for the Minor Subdivision Plan of J. Bruce Bennett; Mark Oney made a motion to accept and forward the sewage planning module to PA DEP. Annette Atkinson seconded the motion. Motion passed 2-0.

Modification Request of Regulations for the Minor Subdivision Plan for J. Bruce Bennett; a modification request of regulations to not be required to show the grid lines on the plan was received. Mark Oney made a motion to approve the request as grid lines are no longer required by Monroe County Control Center. Annette Atkinson seconded the motion. Motion passed 2-0.

Land Development Plan for J. Bruce Bennett; Deanna Schmoyer of D&D Engineering & Construction was present. Mr. Courtright stated that the Middle Smithfield Township Planning Commission recommended approval of the land development plan at their July 20, 2017 meeting.

Ms. Schmoyer summarized the land development plan for the supervisors. Mark Oney made a motion to approve the land development plan for J. Bruce Bennett. Annette Atkinson seconded the motion. Motion passed 2-0.

Modification Request of Regulations (2): Ms. Schmoyer requested a modification request of regulations to not be required to show the grid location numbers on the plan as the numbers

are no longer required by the county. Mark Oney made a motion to grant the modification to not show the grid lines on the land development plan for J. Bruce Bennett. Annette Atkinson seconded the motion. Motion passed 2-0.

Ms. Schmoyer requested a modification of regulations in order to allow the roof drain(s) area to go area directly into infiltration system in order to meet the volume and rate criteria for roof drains. Mark Oney made a motion to grant the request for a modification of regulations regarding the roof drains. Annette Atkinson seconded the motion. Motion passed 2-0.

HaRa Corporation Modification Request of Regulations; Annette Atkinson made a motion to approve the following six (6) requests for modification of regulations, as presented, subject to the Supervisors' prior conditional approval of the minor subdivision plan: 1. Requesting use of 24x36 inch sheet size, 2. accurately show wetlands, 3. steep slopes, 4. contour lines, 5. grid location and 6. completion of required improvements prior to recording, and / or in lieu of completing required improvement, post a performance guarantee.. Mark Oney seconded the motion. Motion passed 2-0.

Old Business

None

New Business

Resolution 08-2017-1; Re-Establishing the Middle Smithfield Township Economic Development Advisory Committee; Annette Atkinson made a motion to approve Resolution 08-2017-1 that re-establishes the Middle Smithfield Township Economic Development Advisory Committee to expand the membership requirements. Mark Oney seconded the motion. Motion passed 2-0.

Resolution 08-2017-2; Resolution Authorizing the Township's Acquisition of 5.132 Acres, More or Less of Lands Located on Dancing Ridge Road, Development of Municipal Utility Storage building on the property, and Other Related Miscellaneous Matters; Mark Oney made a motion to approve Resolution 08-2017-2 authorizing the townships acquisition of 5.132 acres on Dancing Ridge Road for the development of a municipal utility storage building. Annette Atkinson seconded the motion. Motion passed 2-0.

Authorize the Purchase of a 2017 Chevrolet Colorado from Ray Price vehicles through Co-Stars with a Contract Number 525722 at a cost of \$32,501. Mark Oney made a motion authorizing the purchase of a 2017 Chevrolet Colorado from Ray Price through Co-Stars with a contract number of 525722 at a cost of \$32,501. Annette Atkinson seconded the motion. Motion passed 2-0.

Brodhead Watershed Association; Request a Waiver of the Fees for the use of the Middle Smithfield Township Municipal Building on Sunday, August 6th for the Rain Barrel workshop; Annette Atkinson made a motion to waive the building fee and authorize Broadhead Watershed to use the municipal building on August 6, 2017 for a rain barrel class. Mark Oney seconded the motion. Motion passed 2-0.

Mady's Angels Request to Waive Banner Fees; Mady's Angels submitted a request to waive the \$125 banner fees. Annette Atkinson made a motion granting the request to waive the banner fees for Mady's Angels. Mark Oney seconded the motion. Motion passed 2-0.

Delvalle Design Proposal for Phase One of the River's Edge Bike Park; Mark Oney made a motion to enter into an agreement with Delvalle Design to complete the final grading and shaping of the Middle Smithfield Township/Smithfield Township River's Edge Bike Park (Phase One) whereby Middle Smithfield Township will pay 50% of the \$11,135.00 estimated costs. Annette Atkinson seconded the motion. Motion passed 2-0.

Announcements

Annette Atkinson stated that the Rain Barrel class held by the Broadhead Watershed Association on August 6, 2017 was extremely successful. The event raised \$2,000 for the BWA. Their mission is to protect water quality and quantity. Noting that the purest water in the commonwealth is in Carbon, Monroe, Pike, Wayne counties.

The BWA River Ramble was also held on August 6, 2017 where everyone met at the Judy Putek Park and then went for a tour of the Oak Grove Compost Facility where Pat Calpin and Don Miller provided interesting facts about the site and composting. From the Oak Grove site everyone went to Resica Falls and finished the day's event at Resica Park with light refreshments.

Public Comment

None

Adjournment

Mark Oney made a motion to adjourn the meeting at 8:02pm. Annette Atkinson seconded the motion. Motion passed 2-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
August 10, 2017

General fund

Num	Name	Memo	Credit
15386	D&D Engineering & General Const	new bldg engineering fees	3,500.00
15387	Monroe County Conservation District	new bldg application fees	2,250.00

15388	Monroe County Planning Commission	new bldg application fees	300.00
15389	Cargill, Inc	invs 2903329325 / 2903332034 clearlane deicer	6,931.86
15390	Met Ed	100036091245 bldg B	548.21
15391	Met Ed	100016951467 Bldg A	916.21
15392	Met Ed	100124280825 Oak Grove light	36.03
15393	Brodhead Watershed Association	River Ramble sponsorship	100.00
15394	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	4,479.19
15395	Chrisotpher Rain	reimburse for mileage & tolls DWG community roundtable	21.76
15396	Dan Timpson	reimburse for bee house expenses	168.67
15397	Dawn M. Arnst Tax Collector	tax collector supplies	95.88
15398	Debbie Smith.	return of security deposit Recessica pavaillion	50.00
15399	ESRI	inv 93315369 ArcGIS license	412.00
15400	Leon Clapper, Inc.	inv 23491 backflow tests and parts	1,588.00
15401	Marshalls Creek Plumbing	invs 12078 / 12089 culvert pipe	950.00
15402	Met Ed	100059550028 Echo Lake	35.00
15403	Paul Cimei.	supplies for apiary	129.43
15404	Pennsylvania American Water	1024-220008909318 bark park	20.47
15405	Raymond Wolfe.	mileage reimbursement 1/1-7/27	194.74
15406	Tulpehocken Spring Water	inv 2899346 water	69.30
15407	Verizon	5702230503	295.54
15408	Verizon Wireless	inv 9789478582 cell phones	268.74
15409	Met Ed	100069220836 River rd light	23.26
15410	Met Ed	100073577916 Sellerville light	41.03
15411	Met Ed	100016915751 Municipal Light	30.39
15412	Waste Management	inv 317779802030	657.28
15413	Vincent Stapleton	p/r w/e 7/23	222.71
15414	Commonwealth Financing Authority	application fee	100.00
15415	Pocono Mountain COG	COG outing	320.00
15416	209 Enterprises	inv 101-09692 stone for Community Garden	77.61
15417	A.J. Smith Electric Motor Service	inv 36479 on spot	63.00
15418	Ace Trucking & Repairs, Inc	inv 12896 inspection	75.00
15419	AFLAC	inv 656681 insurance	384.26
15420	Ashland Diesel Engines, Inc	inv w-40097 ecm bench test	170.41
15421	Bergey's, Inc	invs 578043/580381/580377/580487/580625/580923	538.62
15422	Bradco Supply Co	inv 154871 barricade lights	135.92
15423	Canfields Pet & Farm	inv 130537 supplies for Community Garden	140.93
15424	Claude S. Cyphers, Inc	invs 659166/660038/071/606/745/776 parts	1,546.37
15425	Cleveland Brothers	invs inpp2202550/2204606 parts	265.24
15426	CNH Capital	5043-9355-0140-9770	361.09
15427	Cramer's Home Center	a/c 2238920 materials & supplies	176.11
15428	David Manter	inv 1190.5 septic permits	1,190.50
15429	Donna G. Kenderdine, RPR	inv 136-17 Venture Options	489.00
15430	E.M. Kutz	inv 19825 rails	688.00
15431	Eureka Stone Quarry	inv 202741 blacktop for Coolbaugh	301.63
15432	Francis C. Disalvo	invs 07061737246 / 7131737452/ 7201737674	298.25

15433	Fry's Plastic	inv k149985 pipe & coupling for Coolbaugh	526.00
15434	General Code, LLC	inv Pg12620 / CMS 20454 laserfiche & supplement	1,548.92
15435	Gilmore & Associates, Inc.	invs 165733-165736 engineering	13,790.67
15436	Gotta Go Potties, Inc	inv 77915 porta potties - July	700.00
15437	Grainger, Inc.	invs 9493048392 / 9512934671 supplies	712.60
15438	Hendershot Door Systems, Inc	inv 47066 repairs	195.50
15439	Hunter Keystone Peterbilt, LP	inv R210000286:01	155.10
15440	J.N. Entertainment	music for Memory Makers	400.00
15441	Joanne Gelsthorpe.	return of security deposit Resica pavillion	50.00
15442	Kettisha Manson-Walker	return of security deposit Echo pavillion	50.00
15443	King, Spry, Herman, Freund & Paul LLC	invs 119451-119460 Legal Fees	6,556.50
15444	Lawson Products, Inc.	invs 9305076228/125841/129222 supplies	582.34
15445	Leroy Lewis	contracted maintenance- dog park	200.00
15446	Lewis True Value	a/c 1120 5/26-7/17	447.50
15447	Matergia and Dunn	zoning hearing board stmt 100	1,023.00
15448	Michaela Correll.	reimburse for milage for rain barrels	4.77
15449	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion installment	11,153.13
15450	Miggys Five	a/c 15 5/31-7/18	434.06
15451	Minuteman Press of Stroudsburg	inv 15251 banner for cleanup	495.00
15452	NAPA Auto Parts	inv 2717-858804 brake pads, rotor, calipers	570.06
15453	NCS-Stroudsburg-1008	invs 13077121 / 13112333 paint	153.85
15454	Orkin Pest Control	inv 91769 pest contol	174.83
15455	PAPCO	inv 2206656 diesel	3,553.56
15456	Paulina Hernandez.	return of security deposit Echo pavillion	50.00
15457	Penteledata	inv b3028037 email boxes	285.48
15458	Pocono Profoods	inv 910755 supplies for bldgs	101.20
15459	Pocono Record	stmt # 141579 public notices	622.22
15460	Postage Pros Plus Inc	inv 15056a meter tape	95.89
15461	Praxair Dist Mid-Atlantic	inv 78268751 cylinder rent	22.86
15462	R & G Services, LLC	inv 1389 moving pavillion on / off pad	400.00
15463	Ray Price Stroud Ford	inv 5000760 pump asy	395.70
15464	Raymond Wolfe.	reimburse for supplies & mileage	50.01
15465	RICOH USA, Inc	invs 99124350 / 5049711781 copier lease & additional copies	682.47
15466	Sarah Snook.	return of security deposit Echo pavillion	50.00
15467	Scot Lubricants, LLC	invs 33486 / 33493 grease	461.00
15468	SFM Consulting LLC	invs z-008 /bc-008 / u&o-002 Zoning & Codes	12,351.93
15469	Staples Advantage	invs 8045509127 / 8045516469 office supplies	238.15
15470	Tamara Pollack.	Ressica pavillion refund	50.00
15471	TK Videography & Photography	Memory Makers vidoegraphy & photography	400.00
15472	Tractor Supply Credit Plan	6035301200356330 fuel cell & oil	477.93
15473	Uline	inv 89125635 vest & gloves	455.09
15474	Fastenal Company	inv pastr89728 nuts & bolts	10.84
15475	Met Ed	100114051681 bark park	24.25
15476	Kevin Chambers	refund - Echo Lake event cancelled	100.00

15477	J. Bruce Bennett	purchase of land for Bldg. "D"	37,901.09
15478	PA Municipal Health Insurance Cooperative	10207571-72 health insurance Sept	43,139.41
15479	PMRS	45-027-5N pension	13,992.16
15480	King, Spry, Herman, Freund & Paul LLC	invs 120123-120135 Legal Fees	<u>9,013.50</u>
			196,506.21

Sewer fund

Num	Name	Memo	Credit
12338	MET-ED	100016914275 - PS#5 209/Municipal	377.02
12339	MET-ED	100018446334 PS#3 McCOle & 209	61.47
12340	MET-ED	100018440378 PS#4 Maple Ln	313.54
12341	MET-ED	100016867432 - PS#8 LOTP	166.17
12342	MET-ED	100081035618 Lift Station	24.84
12343	MET-ED	100083606630 - PS#9 Oak Grove	118.18
12344	MET-ED	100018448652 - Main STP	4,377.11
12345	MET-ED	100089058661 - Rt 209	21.88
12346	MET-ED	100016629691 - Sleepy Hollow Fairway	166.21
12347	MET-ED	100076523768 Mtn Pass	745.12
12348	MET-ED	100080913799 - Off SLeepy Hollow	201.93
12349	MET-ED	100044877809 - WL Clubhouse Dr	27.58
12350	MET-ED	100080916826 - PS#2 Fairway Villas	50.75
12351	MET-ED	100080920901 - Tree Tops	34.11
12352	MET-ED	100018353951 - PS#6 Sellersville	579.90
12353	MET-ED	100018442556 - PS#7 McCole & NP	68.45
12354	Middle Smithfield Township General Fund	3312017	21,466.60
12355	VERIZON	570588028984296Y - PS#4 Maple Ln	34.87
12356	VERIZON	570588074284385Y - PS#3 McCole & 209	34.87
12357	VERIZON	570588075284434Y - PS#7 McCole & NP	34.87
12358	VERIZON	570588113413383Y - PS#8 LOTP	34.87
12359	VERIZON	570588658114420Y - Mtn Pass	33.29
12360	VERIZON	570588764629956Y - Main STP	77.14
12361	VERIZON	570223818989863Y - PS#9 Oak Grove	39.40
12362	VERIZON	570588113513455Y- PS#2 Fairway Villas	34.87
12363	COYNE CHEMICAL	269284	2,820.00
12364	Evoqua Water Technologies	903176393	5,519.88
12365	Graymont Capital Inc.	903176393	6,010.44
12366	MST2012GOB	2015 MST 2012GOB	38,819.79
12367	PROSSER LABORATORIES, INC.		47,945.50
12368	W.G. MALDEN	12117	350.00
12369	WG MALDEN	12262	1,575.00

132,165.65

Golf course

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
60228	Met-Ed	100081748848 clubhouse	(1,241.34)
60229	LT Verrastro Beverage	beer	(237.97)
60230	Banko Beverage	beer	(240.19)
60231	Brodhead Watershed Association	River Ramble sponsorship	(100.00)
60232	Kevin Dixon	reimburse for alcohol, food & supplies	(1,422.58)
60233	Golf Car Specialties, LLC	invs- si107268 / si 107272 cart & bev cart lease	(16,598.00)
60234	Met-Ed	100081748863 Maint bldg	(109.12)
60235	Met-Ed	100081748855 pump house tomx rd	(201.78)
60236	Met-Ed	100104048101 Pump house doral Crt	(21.88)
60237	Met-Ed	100081784231 big ridge dr	(41.88)
60238	Met-Ed	100085171773 guard shack	(90.97)
60239	Blue Ridge Communications	0109950-03 internet	(49.95)
60240	Connoisseur Media	inv 1170638103 radio ads	(504.00)
60241	Dave"The Wiz" Muller Equipment	inv 170728697 freezer repairs	(224.00)
60242	Devereux	inv 3389 pencils	(339.16)
60243	Fisher & Son Co., Inc.	inv 176294-IN green maintenance supplies	(949.67)
60244	Genesis Turfgrass Inc.	invs 69206 / 69269 greens maitenance supplies	(1,402.50)
60245	Golf Car Specialties, LLC	inv si107814 parts for damaged cart	(230.36)
60246	Grainger	inv 9493048400 trash bags	(420.30)
60247	Keystone's Premier Golf Association	inv 02-0018 handicap fee acct # A000231670 Package & umbrella	(17.50)
60248	Merchants Insurance Group	installment monthly installment for 2012 GOB 2013	(4,604.24)
60249	MST 2012 G.O.B.	payments	(863.02)
60250	Orkin Pest Control	inv 91350 pest control	(61.80)
60251	Pocono Mountains Vacation Bureau	inv 59104 2017/18 membership dues	(1,100.00)
60252	R&R Products	inv cd2148741 parts & supplies	(259.82)
60253	Steckel Publications, Inc.	inv 25264 1/8 pg ad	(205.00)
60254	Superior Plus Energy Services	invs 583458/59/60 /597565/66/67 gas & diesel	(2,525.55)
60255	Turf Equipment & Supply Co.	invs 980037 / 981378 greens maintenance supplies	(1,653.45)
60256	Verizon	570-223-814063192y	(52.13)
60257	Waste Management	inv 3177799-0203-8 clubhouse	(265.80)
60258	Waste Management	inv 3177800-0203-4 maint bldg	(193.22)
			<hr/> <hr/> <p>(36,227.18)</p>