



MIDDLE SMITHFIELD TOWNSHIP  
BOARD OF SUPERVISORS MINUTES  
OCTOBER 8, 2018

The special meeting of the Middle Smithfield Township Board of Supervisors was held on Monday, October 8, 2018 at 9am at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also present, Township Solicitor Michael Gaul via speaker phone and Township Secretary Michele L. Clewell.

**Pledge of Allegiance**

**Approval of Minutes**

Annette Atkinson made a motion to approve the September 27, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

**Report of Executive Session(s)**

Attorney Gaul stated that an executive session was held on October 5, 2018 to go over pending legal matters with the Supervisors.

**Announcements**

None

**Correspondence**

AARP Request to Use the Municipal Building February 5, 2018 to April 9, 2019 for the purpose of preparing tax returns; Mark Oney made a motion to approve AARP request to use the municipal building during the dates specified. Annette Atkinson seconded the motion. Motion passed 3-0.

**Treasurer's Report**

Mike Dwyer made a motion to pay the general fund payables in the amount of \$36,951.99. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to pay the liquid fuels payables in the amount of \$110,162.94. Annette Atkinson seconded the motion. Motion passed 3-0.

**Solicitors Report**

None

**Engineers Report**

None

**Old Business**

None

**New Business**

Authorize and Direct the Filing of an Injunction Action against the property owner of 1 Fernwood Lane, 09/4/1/102, PIN 09735400048831, and related properties. Mark Oney made a motion authorizing and directing the filing of an injunction against the property owner of 1 Fernwood Lane and related properties. Mike Dwyer seconded the motion. Motion passed 3-0.

Waiver Request from Allstate Septic Systems, LLP; Waive the 100 Foot Well Isolation Distance to the Septic Absorption Area for Roxann Casstrillon Property of 2407 Beech Lane, Middle Smithfield Township, Monroe County. Annette Atkinson made a motion authoring the 100 foot well isolation distance waiver request received from Allstate Septic Systems, LLP for 2407 Beech Lane. Mark Oney seconded the motion. Motion passed 3-0.

Authorize the Township Secretary to Advertise the Board of Supervisors Intent to Appoint a Certified Public Accountant to Perform the 2018 Annual Audit. Mike Dwyer authorized the township secretary to advertise the intent to appoint a CPA to perform the 2018 annual audit. Mark Oney seconded the motion. Motion passed 3-0.

**Public Comment**

None

**Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 9:10am. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
Township Secretary  
October 8, 2018

**General fund**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Credit</b>
09/28/2018	16751	Commonwealth Financing Authority	application fee	100.00
10/04/2018	16752	Mike Straka	2018 Fossil Day event	200.00
10/04/2018	16753	TK Videography & Photography	2018 Fossil Day event video	212.00
10/04/2018	16754	SHelly Tharp	2018 Fossil Day event food	150.00
10/04/2018	16755	cash	bank for clean-up	420.00
10/04/2018	16756	Monroe County Children & Youth	mums for main bldg	20.00
10/08/2018	16757	Middle Smithfield Township 2012 GOB	2012 GOB General Fund portion	12,996.88

installment

10/08/2018	16758	PMRS	450275N state Aid	<u>22,853.11</u>
				36,951.99

Liquid fuels

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/08/2018	10019	Asphalt Maintenance Solutions, LLC	inv 3858 seal coat and line painting	<u>110,162.94</u>
				-
				110,162.94