



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS OCTOBER 10, 2019 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, October 10, 2019 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Board members present; Annette Atkinson, Mike Dwyer and Mark Oney. Also, in attendance, Township Solicitor Michael Gaul, Esq., and Township Secretary Michele L. Clewell.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to make a correction to the September 26, 2019 minutes to reflect that the Library/Cultural Center bill list be amended from \$107,759.50 to \$102,459.50. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session

Attorney Gaul reported that an executive session was held prior to the meeting to discuss legal matters with the Township Solicitor.

Correspondence

There were no correspondences

Committee and Department Reports

The committee and monthly reports are available in their entirety on the Township website.

Treasurer's Report

Mike Dwyer made a motion to approve the general fund payables in the amount of \$79,434.21. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$47,033.67. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course fund payables in the amount of \$8,398.89. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the library & cultural center fund payables in the amount of \$23,511.25. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$15,156.77. Mark Oney seconded the motion. motions passed 3-0.

Community Building

The basement and perimeter walls have been poured. The sidewalk pavers, concrete for the dumpster area and curbing were started today.

New Business

Authorize and Direct the Township Solicitor to Prepare an Ordinance and Advertise a Public Hearing for an Amendment to the Zoning Ordinance re: Vehicle Sales, Storage Facilities and Height of Unoccupied Structures; Annette Atkinson made a motion directing the Township Solicitor to prepare the ordinance and advertise the public hearing. Mark Oney seconded the motion. Motion passed 3-0.

Attorney Gaul asked for clarification regarding the height. Annette Atkinson said the consensus is 12' in height. Following discussion on wording as the term unoccupied structure is too broad, the wording will be changed to, statue, monument or artificial landscaping feature.

Approve Fisher & Fisher Appraisals, Inc. Contract for Professional Services; Mike Dwyer made a motion to authorize Annette Atkinson to sign the engagement of the appraisal for \$2,500. Annette Atkinson seconded the motion. Motion passed 3-0.

Approve Cedarville Engineering Group, LLC., to prepare and submit on behalf of the Township a Pennsylvania Small Water and Sewer Program Grant Application for Emergency Generator Installation at (6) Sanitary Sewer Pump Stations; Mark Oney made a motion authorize Cedarville Engineering Group to apply for a grant on behalf of the Township for an emergency generator and 6 sanitary sewer pump stations. Annette Atkinson seconded the motion passed 3-0.

Resolution 10-2019-6; Theresa Pitcher, Kevin O'Connor and Bernard B. O'Connor Joinder Deed – Mark Oney made a motion to table action until the next regular meeting. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 10-2019-7; A Resolution Approving and Supporting the Marshall Creek Fire Company's Submission of a Pennsylvania Local Share Account – Monroe County Grant Request, Designating A Township Official to Execute All Documents and Agreements in Connection with The Requested Grant and Assist in Obtaining the Requested Grant, And Providing for Other Miscellaneous Matters; Mike Dwyer made a motion approving Resolution 10-2019-7. Annette Atkinson seconded the motion. Motion passed 3-0.

Resolution 10-2019-8; Sewage Planning Module for Pocono Mobile Home Estates; Annette Atkinson made a motion approving Resolution 10-2019-8 subject to the

Township Alternate Engineer reviewing the sewage planning module. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 10-2019-9; Jo Parks Joinder Deed; Mark Oney made a motion to table action until the next regular meeting. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

None

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:20pm. Mike Dwyer seconded the motion. Motion passed 3-0.

General fund

Num	Name	Memo	Credit
364478469	Pennsylvania American Water	1024-210033478776 hydrants	143.53
17841	Middle Smithfield Township 2019 GOB	2019 GOB installment	2,989.30
17840	Fisher & Fisher Appraisals, Inc.	deposit for appraisal	1,250.00
65287772	Met Ed	100059550028 Echo Lake	19.50
65287701	Met Ed	100069220836 River Rd light	20.45
65287649	Met Ed	100114051681 Bark park	20.53
65287598	Met Ed	100073577916 Sellersville light	33.33
17842	209 Enterprises	invs 101-13413, 13446 road materials	1,381.65
17843	AFLAC	inv 738037 a/c y2051	384.26
17844	Alura Business Solutions LLC	inv 34186 computer repairs	150.00
17845	Bergey's, Inc	invs PH661113R, 661246, 661407 parts	347.32
17846	Bradco Supply Co	inv 183971 tractor rental	3,400.00
17847	Canfields Pet & Farm	invs 135525, 135557 straw & weed erasor	113.00
17848	Cedarville Engineering Group, LLC	inv 10023 grant services	3,452.50
17849	Cleveland Brothers	invs inpp3432724,3434966,3434965	2,136.10
17850	Colours 06	inv 3965883 paint	428.81
17851	Commonwealth Equipment	inv 35979 roller repairs	649.64
17852	Corporate Protective Services	inv 575 Armed guard 9/16-9/17	2,095.60
17853	David Manter	inv 1470 permits	751.50
17854	Donna G. Kenderdine, RPR	inv 251-19 ordinance 227	210.00
17855	FedEx	inv 675461649	36.51
17856	Gilmore & Associates, Inc.	inv 190150 MS4	1,928.75
17857	Gotta Go Potties, Inc	inv 91168 bark park	85.00
17858	Hanson Aggregates	inv 3610037 wr9.5 rap	458.11
17859	Huffmans' Electric	inv 10405 Echo lake panel	935.39
17860	Judith Acosta	mileage reimbursement	22.04
17861	King, Spry, Herman, Freund & Paul LLC	legal fees 141417-141429	13,603.64
17862	Lawson Products, Inc.	invs 9307038534,63397 parts	511.42

17863	Leroy Lewis	contracted maintenance- dog park	200.00
17864	Lewis ACE Hardware	a/c 1120 supplies	231.00
17865	Lisa Zotti.	return of deposit	50.00
17866	M.S.T.S.D.	MS-0032 sewer	350.00
17867	Middle Smithfield Township 2012 GOB	2012 GOB General Fund installment	13,226.04
17868	Monroe County Treasurer	Interim B supplies	8.94
17869	Orkin Pest Control	inv 266976 pest control	185.47
17870	PA One Call System, Inc.	inv 831365 monthly activity fee	23.73
17871	PA Recreation & Park Society, Inc	inv 25541 membership dues	180.00
17872	PA State Association of Boroughs	training discount program	125.00
17873	PAPCO	invs 2791055,2796949,2796964 gas & propane	4,062.48
17874	Pocono Record	inv 207539 public notice	366.62
17875	Praxair Dist Mid-Atlantic	invs 91992573, 92082308	375.14
17876	Quiet Valley Living Historical Farm	donor membership renewal	500.00
17877	RICOH USA, Inc	inv 5057688802 additional copies	278.47
17878	Service Tire Truck	inv 437061-26 mount/dismount tires	79.00
17879	SFM Consulting LLC	U & O, BC, Z permits	12,628.62
17880	Sherwin-Williams	inv 7996-1 paint for line stripping	167.67
17881	Staples Advantage	invs 8055861994,914750,946303,955075 supplies	319.26
17882	Sun Litho Print	inv 43230 fall newsletter	6,650.00
17883	Verizon Wireless	inv 9838357860 cellphones	262.20
17884	Warehouse Battery Outlet, Inc	inv 434368 less credit 423688	181.69
17885	Waste Management	inv 339314902034 cleanup	1,035.00
17886	PA Recreation & Park Society, Inc	inv 247 annual conference & expo	390.00
			<u>79,434.21</u>

Sewer Fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
13618	ALLSTATE SEPTIC SYSTEMS, LLP	325151	1,035.00
13619	AT&T	0195333847001	42.49
13620	Eastern Alarm Systems, Inc.	14395	50.00
13621	Huffman's Electric	10404	9,118.35
13622	KING SPRY HERMAN FREUND & FAUL	141420	440.00
13623	MST2012GOB	MST 2012GOB installment	9,755.21
13624	PA ONE CALL SYSTEM, INC.	831369	39.78
13625	PROSSER LABORATORIES, INC.		16,514.50
13626	W.G. MALDEN		314.50
13627	WASTE MANAGEMENT	3393324-0203-3	5,586.94
13628	WG MALDEN	15624	350.00
13630	Commonwealth of PA	Grant Fee	500.00
13631	GILMORE & ASSOCIATES, INC.	109151	2,540.65

13632	GILMORE & ASSOCIATES, INC.	190152	746.25
	VUB	11279	
	VUB	11280	
			<u>47,033.67</u>

Golf Course

Num	Name	Memo	Amount
61093	Banko Beverage	beer	(388.91)
61094	Connoisseur Media	inv 1190653938 radio ads	(504.00)
2122026	Verizon	570-223-7378	(211.51)
2122023	Verizon	223-8099	(335.20)
65287550	Met-Ed	100081748863 Golf maint bldg	(90.34)
61095	Stanley Zir	return of deposit	(175.00)
61096	Banko Beverage	beer	(133.56)
61097	Blue Ridge Communications	0109950-03 internet	(49.95)
61098	Cintas Corporation	inv 4031577344 cleaning	(140.10)
61099	Cramers Home Building Centers Dave"The Wiz" Muller	a/c 2238920 supplies	(392.46)
61100	Equipment	inv 190905447,21546 repairs	(1,075.00)
61101	Hellers Gas, Inc.	inv 3063733 propane	(1,760.63)
61102	Herr Foods Inc	invs 8165384 / 85 snacks	(110.58)
61103	Huffman's Electric	inv 10406 repair lights	(254.51)
61104	Leon Clapper Plumbing.	inv 26745 backflow test	(200.00)
61105	LT Verrastro Beverage	beer	(125.08)
61106	M.S.T.S.D.	BR-Amenity3 invs 14554, 14596 parts for irrigation repairs	(525.00)
61107	Marshalls Creek Plumbing		(520.41)
61108	MST 2012 G.O.B.	monthly installment for 2012 GOB	(863.02)
61109	Orkin Pest Control	inv 259631 pest control	(65.56)
61110	Precision Small Engine Co., Inc	inv 600450 parts	(176.13)
61111	Radius Global Solutions LLC	#21361829 whispering pines website	(107.69)
61112	Verizon	570-223-8140	(54.17)
61113	Whitehall Turf Equipment	inv 415114 parts	(140.08)
			<u>(8,398.89)</u>

Cultural Center/Library

Num	Name	Memo	Credit
10017	Marx Sheet Metal & Mechanical Inc	application #2 Cultural Ctr & Library	11,250.00
10018	Sedler Design & Redevelopment, LLC	construction admin community center	11,714.00
10019	King, Spry, Herman, Freund & Paul LLC	inv 141426 Community bldg project	<u>547.25</u>
			23,511.25

Liquid Fuels

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
10/10/2019	10052	Eureka Stone Quarry, Inc	inv 325906 9.5MM	- 10,829.46
10/10/2019	10053	Hanson Aggregates Inc	inv 3607981 patch inv 13683 line	-3,914.20
10/10/2019	10054	Midlantic Marking, Inc.	striping	<u>-413.11</u>
				- 15,156.77