



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS OCTOBER 25, 2018 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, October 25, 2018 at 7pm at the Schoonover Municipal Center with Annette Atkinson presiding.

Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Also present, Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell, Stenographer Josephine Hollman, Rachel Moyer and two township residents.

Call Meeting to Order and Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the October 11, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

None

Correspondence

None

Announcements

Mike Dwyer was honored by the Pocono Mountains Visitors Bureau on Thursday afternoon and received the Valued Partners Award for working with the Visitor's Bureau on the Pick up the Poconos countywide road litter cleanup initiative.

Public Hearing

An Ordinance Of The Township Of Middle Smithfield, Monroe County, Pennsylvania, Amending The Code Of Ordinances Of The Township Of Middle Smithfield, As Heretofore Amended; Adding A Chapter 81, Entitled "Automated External Defibrillators"; Requiring The Installation And Maintenance Of Automated Defibrillators In Certain Township Buildings; And Providing For Other Miscellaneous Matters

Mike Dwyer made a motion to open the public hearing at 7:09pm. Annette Atkinson seconded the motion. Motion passed 3-0.

Josephine Hollman took a stenographic record of the public hearing.

Attorney Gaul entered the township exhibits into the record. He stated that the final proposed ordinance before the supervisors has some minor revisions; capitalization and formatting were the only changes.

Mike Dwyer stated that the proposed ordinance's purpose is to have more AED devices available within the township. Any commercial building with an occupancy load of 50 or more that is newly constructed or has extensive renovations within the township will be required to have an AED onsite.

This is something for the health, safety and welfare of the residents and visitors to the township. This is something that will save lives. The entire Board of Supervisors supports this ordinance. We are inspired by Rachel Moyer, who is the advocate for AED's and who has provided training to all the township employees on how to use them as they are within all the township buildings.

Attorney Gaul asked for public comment for the record.

Rachel Moyer; The Greg Moyer Defibrillator Fund
Garry Morris; East Stroudsburg Area School District
Mr. Lipkind; resident

Mike Dwyer stated that he is sure that once other townships pass AED ordinances, he predicts that the state will want to take the lead by requiring AED's in all public buildings and school buses.

Annette Atkinson made a motion to close the public hearing at 6:40pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Action on Proposed Ordinance

Mike Dwyer made a motion to adopt Ordinance No. 223. Annette Atkinson seconded the motion. Motion passed 3-0.

Bid Consideration

- a. Contract 2018-01 Pump Station Modification; Mike Dwyer made a motion based on the township engineer's recommendation letter to award the contract to Blooming Glen Contractors, in the amount of \$135,499 for the base bid, contingent on the contractor accepting the option that the township has until January to provide the Notice to Proceed and if they do not agree then no contract is awarded. Annette Atkinson seconded the motion. Motion passed 3-0.

- b. Contract 2018-02 Install Water and Sewer Lines under State Route 209; Mike Dwyer made a motion based on the township engineer's recommendation letter, that the contract be awarded to Wexcon Inc. in the amount of \$76,700. Annette Atkinson seconded the motion. Motion passed 3-0.

Correspondence

None

Treasurer's Report

Mike Dwyer stated that budget season is well underway. The word for 2019 is bridges. The bridges that were acquired during the 2010 EDU purchase in CCP are nearing their anticipated useful life and we will need to replace these bridges soon. These are significant expenses we will have in 2019. This is something that we will be struggling with now and for the next couple of years.

The township has been the recipients of multiple grants in 2018; DEP recycling grants and for the Oak Grove processing site.

Mike Dwyer made a motion to approve general fund payables in the amount of \$111,365.36. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer department payables in the amount of \$55,073.82. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf department payables in the amount of \$21,667.73. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$32,206.31. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the GOB payables in the amount of \$236,990.63. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

Request to Schedule a Public Hearing for the purpose of Transferring Liquor License R-19990 from Barrett Township to Middle Smithfield Township; Annette Atkinson made a motion to schedule the public hearing for November 15, 2018 at 7pm. Mr. Lipkind asked what this is for. Ms. Atkinson stated it is for the cigar lounge located within the Price Chopper plaza. Mike Dwyer seconded the motion. Motion passed 3-0.

Resolution 10-2018-2; Urban & Zayac Joinder Deed; Mark Oney made a motion to approve Resolution 10-2018-2. Annette Atkinson seconded the motion. Motion passed 3-0.

Request to Waive the Whispering Pines Banquet Hall rental fee for RISE for October 12, 2019; Annette Atkinson made a motion to approve the fee waiver request received from RISE for October 12, 2019. Mike Dwyer seconded the motion. Motion passed 3-0.

Request to Waive the Whispering Pines Banquet Hall rental fee for African American Network for February 2, 2019; Annette Atkinson made a motion to approve the fee waiver request received from African American Network for February 2, 2019.

Authorize and Direct the Township Solicitor to Advertise a Public Hearing, and Intent to Enact Ordinance for the Establishment, for purposes of Economic Development, a Real Estate Tax Exemption Program in the Township under the Pennsylvania Local Economic Revitalization Tax Assistance Act ("LERTA") for Approximately 320.53 Acres, Plus Or Minus, In Size, Commonly Known As 119 Tom X Road, Tax Map Parcel No. 9/10/1/86, And Parcel Identifier No. 09-7334-00-03-3428; Annette Atkinson made a motion to schedule a public hearing on November 15, 2018 at 7pm for the purpose of establishing a LERTA zone for PIN 09-7334-00-03-3428. Gary Morris asked where this property is. Ms. Atkinson stated this is the township owned property within CCP. This is property zoned with the C-2 zoning district. By putting this property within the LERTA zone, it is an incentive for a buyer to purchase and put it get it back on the tax rolls. Currently, with the township owning the land, no taxing authority is getting any tax money. Mark Oney seconded the motion. Motion passed 3-0.

Public Comment

None

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 8:13pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
October 25, 2018

General fund

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
10/12/2018	16797	Millers Egg Ranch	inv 5718 pumpkins for Trunk or Treat	525.00
10/15/2018	57275992	Met Ed	100036091245 Bldg B	367.41

10/15/2018	57275738	Met Ed	100016951467 bldg A	416.23
10/15/2018	57277507	Met Ed	100114051681 bark park	21.34
10/15/2018	57277033	Met Ed	100124280825 Oak Grove light	30.39
10/15/2018	57276952	Met Ed	100059550028 Echo Lake	35.27
10/15/2018	57276259	Met Ed	100069220836 River Rd light	20.23
10/15/2018	57276128	Met Ed	100016915751 Municipal light	28.03
10/18/2018	16798	RSVP of Monroe County	luncheon	25.00
10/23/2018	57375857	Met Ed	100126688959 Dancing Ridge	31.26
10/23/2018	57308797	Met Ed	100073577916 Sellersville light	35.45
10/25/2018	16799	209 Enterprises	inv 101-11837 CCP Bridge project	80.83
10/25/2018	16800	447 Cornerstone Products, Inc	invs 2255,2261 materials	219.60
10/25/2018	16801	Ace Trucking & Repairs, Inc	inv 15354 inspection	36.79
10/25/2018	16802	AFLAC	insurance a/c y2051	384.26
10/25/2018	16803	Andrew Regan	return of deposit	50.00
10/25/2018	16804	Autozone	inv 6787256601 parts	133.15
10/25/2018	16805	Bergey's, Inc	inv ph626029r mirror	468.90
10/25/2018	16806	Cargill, Inc	inv 2904380410 Clearlane Deicer	25,510.64
10/25/2018	16807	Claude S. Cyphers, Inc	invs 675420,675632 parts	84.70
10/25/2018	16808	Cleveland Brothers	inv inpp2888927 parts	243.82
10/25/2018	16809	CNH Capital	5043-9355-0140-9770	346.99
10/25/2018	16810	FedEx	inv 633182532 grants	32.25
10/25/2018	16811	Five Star Equipment	inv p58583 parts	270.80
10/25/2018	16812	General Code, LLC	inv pg000016551 eCode Map link	2,497.50
10/25/2018	16813	Gotta Go Potties, Inc	inv 84923 porta potties -9/11-10/9	700.00
10/25/2018	16814	Greater Pocono Chamber of Commerce	2018/2019 Membership dues	150.00
10/25/2018	16815	Hunter Keystone Peterbilt, LP	invs 210034598,37077,37562 parts	1,006.53
10/25/2018	16816	King, Spry, Herman, Freund & Paul LLC	Legal Fees invs 131870-131880	9,136.00
10/25/2018	16817	Leroy Lewis	contracted maintenance- dog park	200.00
10/25/2018	16818	Mailfinance	inv n7373275 postage machine	478.74
10/25/2018	16819	Matergia and Dunn	stmt 11 zoning hearing board	808.50
10/25/2018	16820	Michaela Kennedy	reimburse for training conference expenses	51.01
10/25/2018	16821	Michele L. Clewell	reimburse for mileage expenses	86.32
10/25/2018	16822	Midlantic Marking, Inc	inv 13066 line painting	1,754.42
10/25/2018	16823	Miggys Five	a/c 15 supplies	886.03
10/25/2018	16824	Newton Engineering Group	inv 26441 Libray HOP	1,988.50
10/25/2018	16825	Nivert Metal PA Municipal Health Insurance Cooperative	invs i066217,066266	778.25
10/25/2018	16826	PA State Association of Boroughs	10207571-72 health insurance	49,592.22
10/25/2018	16827	Pennsylvania American Water	id 26980 2019 dues	225.00
10/25/2018	16828	Penteledata	1024220008909318 bark park	181.64
10/25/2018	16829	Pocono Profoods	inv b3367846 email boxes	292.14
10/25/2018	16830	Staples Advantage	inv 1078439 supplies	51.60
10/25/2018	16831	Sun Litho Print	invs 8051744802,8051803439 office supplies	200.77
10/25/2018	16832	Super Heat, Inc	invs 42024,42159 Newsletter & envelopes	9,322.00
10/25/2018	16833		inv 1807-31083 pump repairs	212.50

10/25/2018	16834	Verizon	5702230503	360.32
10/25/2018	16835	Warehouse Battery Outlet, Inc	inv 402842 batteries	468.30
10/25/2018	16836	Waste Management	inv 330203902037 dumpsters	538.73
				<u>111,365.36</u>

Golf Course fund

Date	Num	Name	Memo	Amount
10/15/2018	57276850	Met-Ed	100081784231 big ridge dr	(51.92)
10/15/2018	57276691	Met-Ed	100085171773 guard shack	(126.32)
10/15/2018	57276347	Met-Ed	100081748855 pump house tom x rd	(151.03)
10/16/2018	57308851	Met-Ed	100081748848 clubhouse	(1,003.21)
10/25/2018	60732	Claude S. Cyphers, Inc.	inv 675253 parts	(408.18)
10/25/2018	60733	Dave "The Wiz" Muller Equipment	invs 180928116,181012201 ice machine & oven repairs	(539.00)
10/25/2018	60734	Golf Car Specialties, LLC	invs si125941,125943 cart lease	(16,598.00)
10/25/2018	60735	Leon Clapper Plumbing. Nagle Elevator Inspection & Testing	inv 25247 backflow inspection & repairs	(1,280.00)
10/25/2018	60736		inv 14609 elevator re-inpsection	(75.00)
10/25/2018	60737	Pocono ProFoods	inv 1082229 supplies	(223.60)
10/25/2018	60738	Sharon Ortiz.	return of deposit	(250.00)
10/25/2018	60739	Verizon	5702238140	(52.80)
10/25/2018	60740	Waste Management	330352402037 clubhouse	(668.56)
10/25/2018	60741	Waste Management	330352502034 maint bldg	(240.11)
				<u>(21,667.73)</u>

Sewer fund

Date	Num	Name	Memo	Credit
10/25/2018	13029	ALLSTATE SEPTIC SYSTEMS, LLP	308315	2,613.75
10/25/2018	13030	Blooming Glen Contractors	Payment #6	40,971.58
10/25/2018	13031	PROSSER LABORATORIES, INC.	410097	811.60
10/25/2018	13032	MET-ED	100044863148 - WL Island View	24.58
10/25/2018	13033	MET-ED	100016914275 - PS#5 Rt 209 Municipal	285.39
10/25/2018	13034	MET-ED	100018446334 - PS#3 McCole & 209	55.66
10/25/2018	13035	MET-ED	100018440378 PS#4 Maple Ln	305.17
10/25/2018	13036	MET-ED	100018442556 - PS#7 McCole & NP	115.70
10/25/2018	13037	MET-ED	100081035618 - Lift Station	21.84
10/25/2018	13038	MET-ED	100083606630 PS#9 Oak Grove	118.18
10/25/2018	13039	MET-ED	100089058661 - Rt 209	19.15
10/25/2018	13040	MET-ED	100018448652 - Main STP	3,864.61
10/25/2018	13041	MET-ED	100016629691 Sleepy Hollow Fairway	187.49
10/25/2018	13042	MET-ED	100076523768 - WL Mtn Pass	531.63
10/25/2018	13043	MET-ED	100080913799 - Off Sleepy Hollow	111.50

10/25/2018	13044	MET-ED	100044877809 - WL Clubhouse Dr	40.81
10/25/2018	13045	MET-ED	100080916826 - Fairway Villas	39.35
10/25/2018	13046	MET-ED	100080920901 - Tree Tops	29.65
10/25/2018	13047	MET-ED	100018353951PS#6 Sellersville	313.73
10/25/2018	13049	VERIZON	570588025984296Y - PS#4 Maple Ln	35.51
10/25/2018	13050	VERIZON	570588075284434Y - PS#7 McCole & NP	35.51
10/25/2018	13051	VERIZON	570223102484027Y - PS#6 Sellersville	38.89
10/25/2018	13052	VERIZON	570223102584198Y - PS#5 Rt 209/Municipal	39.28
10/25/2018	13053	VERIZON	570588113413383Y - PS#8 LOTP	35.51
10/25/2018	13054	VERIZON	570588113513455Y - PS#2 Fairway Villas	35.51
10/25/2018	13055	VERIZON	570588658114420Y - WL Mtn Pass	34.41
10/25/2018	13056	VERIZON	570223737828754Y - Rt 209	203.47
10/25/2018	13057	VERIZON	570588764629956Y Main STP	76.47
10/25/2018	13058	VERIZON	570223818989863Y - PS#9 Oak Grove	40.00
10/25/2018	13059	MST2012GOB	MST 2012GOB installment	4,002.30
10/25/2018	13060	VERIZON	570588074284385Y - PS#3 McCole & 309	35.59
				55,073.82

Liquid Fuels fund

Date	Num	Name	Memo	Amount
10/16/2018	10020	Nivert Metal Supply, Inc Pinto Concrete	inv i064623 steel plate for CCP bridge	-5,914.37
10/16/2018	10021	Construction	inv 457 concrete floor for salt storage bldg	17,960.00
10/25/2018	10022	Cargill Incorporated	inv 2904390570 deicer salt	-8,331.94
				32,206.31

GOB

Type	Date	Num	Name	Memo	Credit
check	10/25/2018	1019	Willmington Trust	2012 GOB payment	\$ 236,990.63