



MIDDLE SMITHFIELD TOWNSHIP
BOARD OF SUPERVISORS MINUTES
OCTOBER 26, 2017

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, October 26, 2017 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Supervisors present, Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance: Township Solicitor Michael Gaul, Esq., Township Secretary Michele L. Clewell, Frank Smith of Frank Smith Surveyors, Charlie Vogt, Esq., Christopher McDermott, P.E. of Reilly Engineering, and Kevin Joyce from Pyramid Healthcare.

Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the October 12, 2017 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to the meeting to go over pending legal matters with the township solicitor.

Correspondence

None

Announcements

The township's first annual Veterans dinner will be held on November 10th at the CCP Banquet Hall. The Person of the Year and Volunteer Appreciation Banquet will also be held at the banquet hall on November 17th.

Treasurer's Report

Mike Dwyer stated that the 2018 budget is currently being prepared. Year to date, the general funds income is 10% higher and expenses are 3% lower. The sewer fund is slightly lower. The golf fund is ahead of budget as income is higher than budgeted and expense are 10% lower.

Mike Dwyer made a motion to approve the general fund payables in the amount of \$131,285.73. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$65,053.83. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$21,730.41. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

Maher Heaps Minor Subdivision

Frank Smith of Frank Smith P.L.S. presented the minor subdivision on behalf of his client. Attorney Vogt was also present.

Fred Courtright stated that the MST Planning Commission recommended approval of the plan modifications.

Mr. Smith stated that the property is on Hollow Road with a total area of 8 acres. Lot 1 has the Heaps home on it and Lot 2 is going to be conveyed to Ski Shawnee Inc. and made part of their lands. Attorney Gaul asked if there is wording on the plan stating that the lands will be conveyed. Mr. Smith said yes. It is Covenant #9.

There is no building proposed on Lot 2 as the purpose of the transfer is for protection purposes only.

Modifications Requested;

1. Wetland to be accurately shown on the plan; Lot 2 is being created solely to protect the Shawnee Creek and its wetlands. No building, well or septic are proposed. A non-build declaration has been executed.
2. Steep slope areas (greater than 25%) to be depicted on the plan; as no improvements are proposed for either lot, the applicant does not believe this item is necessary.
3. Emergency grid lines; ordinance requires emergency grid lines and numbers to be shown on the plan. Since the advent of the 911 system, the emergency grid number system is no longer used by Monroe County EMS.
4. Sewage Planning Module: as no building is proposed for Lot 2, the applicant does not believe this item is necessary.

Mike Dwyer made a motion to approve the Maher Heaps Minor Subdivision plan and four requests for modifications as listed. Mark Oney seconded the motion. Motion passed 3-0.

Pyramid Healthcare, Inc. Amended Land Development Plan; Chris McDermott, P.E. of Reilly Engineering presented the plan on behalf of his client. Mr. Kevin Joyce of Pyramid Healthcare was also present to answer any questions.

Mr. McDermott stated that they presented a land development plan last December for a module building on the east side of the property. That building is under construction at this time. They had shown a temporary structure on the plan in December 2016. That building is why they are here tonight as the time frame is up to use the building due to it being a “temporary structure”.

Mr. McDermott stated that they want to make that a permanent structure in order to house facility management personnel, such as IT, housekeeping and one desk. No patients will be located in this building. There is no additional parking, water and or sewer required. A ramp between the two buildings will be used.

Mr. Courtright stated that by asking for an amended plan, due to this appearing on the land development plan in December 2016, the township is being consistent, by having Pyramid come back in and amending the plan.

Attorney Gaul asked about the use of water and sewer for the personnel that will be in the building. Mr. McDermott stated that the water and sewer is located 120 feet away and he believes the ICC requirement is 300 feet. The structure was required to meet building codes even though it was considered "temporary".

Mark Oney asked where on the plan is the fire access. Mr. McDermott showed the supervisors where the access is located. Mike Dwyer asked about sprinklers, Mr. Joyce stated that they were not required; however the main building does have sprinklers.

Modification Requests

1. Required plan sheet size; request made to allow the standard 24" x 36" sheet size.
2. Emergency grid lines; ordinance requires emergency grid lines and numbers to be shown on the plan. Since the advent of the 911 system, the emergency grid number system is no longer used by Monroe County EMS.

Mark Oney made a motion to approve the Pyramid Healthcare, Inc. Amended Land Development Plan and two modification requests as listed. Mike Dwyer seconded the motion. Motion passed 3-0.

Old Business

None

New Business

Resolution 10-2017-1; PA DEP Sewage Planning Module for Component 2; Minor Subdivision of Land s of J. Bruce Bennett; Mike Dwyer made a motion to approve Resolution 10-2017-1 and forward the Sewage Planning Module for Component 2 to PA DEP. Mark Oney seconded the motion. Motion passed 3-0.

Appoint Bob Philips to the Economic Development Committee to fill the remaining term of Carl Wilgus until December 31, 2019; Annette Atkinson made a motion to appoint Bob Phillips to the EDC to fill the remaining term of Carl Wilgus to December 31, 2017. Mike Dwyer seconded the motion. Motion passed 3-0.

Bushkill Fire Company; banner fee (\$125) waiver request; Mark Oney made a motion to approve the Bushkill Fire Company request to waive the \$125 application fee to hang a banner on Route 209. Mike Dwyer seconded the motion. Motion passed 3-0.

Public Comment

None

Adjournment

Annette Atkinson made a motion to auburn the meeting at 7:29pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,
 Michele L. Clewell
 Township Secretary
 October 26, 2017

General fund

Num	Name	Memo	Credit
15694	Shafer's Auto	tires	392.00
15695	Pocono Palace	deposit for holiday party	200.00
15696	209 Enterprises	inv 101-10112 AASHTO #10	19.63
15697	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,639.22
15698	Bergey's, Inc	inv ph589536r parts	112.44
15699	Bradco Supply Co	inv 157519 Bike park signs	162.50
15700	Cargill, Inc	invs 2903694743/9929 clearlane deicer	11,159.96
15701	Claude S. Cyphers, Inc	inv 662653/663246/663436 parts	193.59
15702	CNH Capital	5043-9355-0140-9770	293.67
15703	Colours 06	invs 3257466/9923/62140 paint	627.45
15704	Fastenal Company	invs pastr91202/91267 parts	104.63
15705	FedEx	inv 595594392	30.02
15706	H.A.R.I.E	policy 307441611-17 workers comp 11/17-11/18	36,512.00
15707	Highway Equipment & Supply Co.	inv d43818 parts	132.08
15708	Joan Hemm-Woisin.	supplies for kitchen	39.98
15709	King, Spry, Herman, Freund & Paul LLC	legal fees invs 121643-121651	8,336.50
15710	Lawson Products, Inc.	inv 9305286705 parts	246.28
15711	Leroy Lewis	contracted maintenance- dog park	200.00
15712	Mahtahnah MacKay	return of security deposit Echo Lake	50.00
15713	Mailfinance	inv n6782540 postage machine lease	478.74
15714	Matergia and Dunn	zoning hearing board	1,782.00
15715	Neopost	7900 0444 6025 7144	2,039.00
15716	PA Municipal Health Insurance Cooperative	10207571-71 health insurance Nov	44,146.84
15717	PA State Association of Boroughs	membership id 26980 annual dues	225.00

15718	Pennsylvania American Water	1024220008909318 bark Park	21.55
15719	Penteledata	inv b3098762 email boxes	291.84
15720	PMRS	450275n admin fee	20.00
15721	Pocono Profoods	invs 940270/ 940703 supplies	453.82
15722	Pocono Record.	2008129 subscription 52 weeks	421.20
15723	RICOH USA, Inc	inv 99582326 copier lease	334.99
15724	Staples Advantage	invs 8046855829 / 8046956885 office supplies	171.82
15725	Sun Litho Print	inv 40760 newsletter	6,010.00
15726	Tulpehocken Spring Water	inv 2980736 water	63.00
15727	Verizon	570223050340643y	296.41
15728	Verizon Wireless	inv 9794746430 cell phones	270.60
15729	Warehouse Battery Outlet, Inc	inv 368731 batteries	137.20
15730	Met Ed	100124280825 Oak Grove light	34.95
15731	Met Ed	100073577916 Sellersville light	40.89
15732	Met Ed	100069220836 River Road light	23.37
15733	Met Ed	100036091245 bldg B	539.71
15734	Met Ed	100016951467 Bldg A	751.96
15735	Met Ed	100016915751 Municipal Light	18.33
15736	Alura Business Solutions LLC	computer support & repairs June - Oct	9,700.58
15737	Cramer's Welding & Repairs	inv 332657 plates for spreader repairs	40.00
15738	Middle Smithfield Materials	inv 2450 stump removal	2,450.00
15739	NAPA Auto Parts	inv 2717-872332 parts	69.98
			<u>131,285.73</u>

Sewer fund

Name	Memo	Credit
MET-ED	100044863148 - WL Island View	\$ 27.70
MET-ED	100080920901 - Tree Tops	\$ 31.77
MET-ED	100080916826 PS#2 Fairway Villas	\$ 51.16
MET-ED	100076523768 - WL Mtn Pass	\$ 725.69
MET-ED	100081035618 - Lift Station	\$ 51.62
VERIZON	570223860470846Y PS#10 BRD	\$ 154.05
Andritz Seperation	8480076648	\$ 7,545.08
B. Newhart & Sons, Inc.		\$ 4,160.00
COYNE CHEMICAL	275132	\$ 2,820.00
Evoqua Water Technologies	903291856	\$ 5,130.00
KING SPRY HERMAN FREUND & FAUL	121645	\$ 108.50
Middle Smithfield Township General Fund	10202017	\$ 24,893.65
PENNSYLVANIA AMERICAN WATER	1024-210031497597	\$ 65.91
PROSSER LABORATORIES, INC.		\$ 11,707.76
MET-ED	100016914275 - PS#5 Rt 209/Municipal	\$ 310.22
MET-ED	100018446334 - PS#3 McCole & 209	\$ 159.63

MET-ED	100018440378 PS#4 Maple Ln	\$	316.71
MET-ED	100016867432 - PS#8 LOTP	\$	418.33
MET-ED	100018442556 PS#7 McCole & NP	\$	66.84
MET-ED	100083606630 PS#9 Oak Grove	\$	146.88
MET-ED	100018448652 Main STP	\$	4,629.96
MET-ED	100089058661 Rt 209	\$	21.88
MET-ED	100016629691 - Sleepy Hollow Fairway	\$	227.95
MET-ED	100080913799 - Off Sleepy Hollow	\$	173.73
MET-ED	100018353951 - PS#6 Sellersville	\$	530.06
VERIZON	570588028984296Y - PS#4 Maple Ln	\$	35.13
VERIZON	570588074284385Y 0 PS#3 McCOle & 209	\$	70.32
VERIZON	570588075284434Y - PS#7 McCole & NP	\$	35.13
VERIZON	570588113413383Y PS#8 LOTP	\$	35.13
VERIZON	570588113513455Y PS#2 Fairway Villas	\$	35.13
VERIZON	570588658114420Y WL Mtn Pass	\$	33.32
VERIZON	570588764629956Y Main STP	\$	76.78
VERIZON	570223818989863Y PS#9 Oak Grove	\$	39.68
VERIZON	570223737828754Y - Rt 209	\$	218.13
			<u>\$ 65,053.83</u>

Golf fund

Num	Name	Memo	Amount
60330	Genesis Turfgrass Inc.	inv 71634 greens maintenance supplies	(200.00)
60331	Golf Car Specialties, LLC	invs SI111762 / 111766 golf cart lease	(16,598.00)
60332	Nagle Elevator Inspection & Testing	inv 13099 elevator inspection	(75.00)
60333	Pennsylvania Department of Agriculture	BU11298	(35.00)
60334	Pocono Lake Supply	inv 38815 parts	(34.00)
60335	Super Heat, Inc	inv 1064-24384 heating repairs	(240.00)
60336	Superior Plus Energy Services	gas & diesel invs 583974/75/76	(1,444.89)
60337	SynaTek	inv 161545 green maint supplies	(1,283.88)
60338	Verizon	570223814063192y	(52.47)
60339	Met-Ed	100081748855 pump house tomx rd	(284.49)
60340	Met-Ed	100081748863 maint bldg	(103.03)
60341	Met-Ed	100104048101 pump house Doral Crt	(21.88)
60342	Met-Ed	100081784231 big ridge drive	(42.08)
60343	Met-Ed	100085171773 guard shack	(102.99)
60344	Met-Ed	100081748848 clubhouse	<u>(1,212.70)</u>
			(21,730.41)

2012 GOB – Sewer Fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
1015	Wilmington Trust Company	P105 interest & principal 2012 GOB	- <u>555,146.88</u>
			- 555,146.88