



## MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS NOVEMBER 14, 2019 MINUTES

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The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, November 14, 2019 at 7pm at the Schoonover Municipal Building with Annette Atkinson presiding.

Board of Supervisors present; Annette Atkinson, Mike Dwyer and Mark Oney. Also in attendance, Township Solicitor Michael Gaul, Esq., Township Engineer Ben Kutz, P.E., Township Secretary Michele L. Clewell and Stenographer Donna Kenderdine.

### **Pledge of Allegiance**

### **Approval of Minutes**

Annette Atkinson made a motion to approve the October 24, 2019 minutes. Mark Oney seconded the motion. Motion passed 3-0.

### **Report of Executive Session(s)**

Attorney Gaul reported that an executive session was held prior to the meeting to discuss legal matters with the Township Solicitor.

### **Correspondence**

A thank you letter was received from Bushkill Emergency Corps for supporting their Fall Gala in October.

### **Public Hearing in re: A Proposed Ordinance of the Township of Middle Smithfield, Monroe County, Pennsylvania, Amending the Code of the Ordinances of The Township of Middle Smithfield, as Heretofore Amended, Amending Part II, "General Legislation", Chapter 200 "Zoning" (Ordinance #228).**

Annette Atkinson made a motion to open the public hearing at 7:06pm. Mark Oney seconded the motion. Motion passed 3-0.

Donna Kenderdine took a stenographic record.

Attorney Gaul entered the Township Exhibits into the record.

No public was in attendance.

Mike Dwyer asked Attorney Gaul to expand on what the new height restrictions are in the proposed ordinance.

Annette Atkinson made a motion to close the public hearing at 7:10pm. Mark Oney seconded the motion. Motion passed 3-0.

**Enactment of Proposed Ordinance #228**

Annette Atkinson made a motion to enact Proposed Ordinance No. 228. Mark Oney seconded the motion. Motion passed 3-0.

**Bid Opening**

Mt. Nebo Pump Station; *a tabulation of the bid results will be made part of these minutes*

- a. Contract No. 1; Mike Dwyer made a motion to receive the bids subject to the Engineers review and possible award on December 2, 2019. Annette Atkinson seconded the motion. Motion passed 3-0.
- b. Contract No. 2; Mike Dwyer made a motion to receive the bids subject to the Engineers review and possible award on December 2, 2019. Annette Atkinson seconded the motion. Motion passed 3-0.
- c. Contract No. 3; Mike Dwyer made a motion to receive the bids subject to the Engineers review and possible award on December 2, 2019. Mark Oney seconded the motion. Motion passed 3-0.

**Treasurer's Report**

Mike Dwyer made a motion to approve the general fund payables in the amount of \$230,237.89. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$111,841.98. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$22,920.61. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$21,921.59. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cultural center/library payables in the amount of \$345,156.37. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the fire escrow payable in the amount of \$26,940.00 for Sookdeo Sirichand. Mark Oney seconded the motion. Motion passed 3-0.

**Solicitors Report**

Attorney Gaul stated that the PA Commonwealth Court affirmed the decisions of the County Court and Township ZHB denying the Kalimooto appeal of the Township Zoning Officer's enforcement notice.

**Engineers Report**

None

**Community Building**

Mike Dwyer reported that the community center portion of the building has been back filled and 20' of the exterior walls have been completed.

**New Business**

Bushkill Emergency Corps Lease of Building for 2020; Mike Dwyer made a motion to approve the one (1) year lease for the year 2020. Mark Oney seconded the motion. Motion passed 3-0.

Parks & Recreation Volunteer Application; Mike Dwyer made a motion to appoint Belinda Basnight to the Parks and Recreation Board to fill the vacancy created by Dan Timpson's resignation, with the term ending January 1, 2020. Mark Oney seconded the motion. Motion passed 3-0.

Resolution 11-2019-1 Fenlon Joinder Deed; Mark Oney made a motion to approve Resolution 11-2019-1. Annette Atkinson seconded the motion. Motion passed 3-0.

Banner Fee Request from Retro Fitness for Meals on Wheels; Mike Dwyer made a motion to approve the request to waive the banner fees. Annette Atkinson seconded the motion. Motion passed 3-0.

Banner Fee Request from East Stroudsburg High School North Baseball Booster Club; Mike Dwyer made a motion to approve the request to waive the banner fees. Mark Oney seconded the motion. Motion passed 3-0.

**Public Comment**

None

**Adjournment**

Annette Atkinson made a motion to adjourn the meeting at 7:28pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell  
November 14, 2019

## General fund

104-000 · General Fund - Wayne Bank

Bill Pmt -Check 10/28/2019 17933 R.W. Construction Corp inv 2073 repairs 500.00  
Check 11/01/2019 374130959 Pennsylvania American Water 1024-210033478776 hydrants 143.53  
Check 11/05/2019 wt BMO Bank of Montreal credit card charges 9/28-10/27 3,284.42  
Check 11/12/2019 66041968 Met Ed 100036091245 bldg b 359.81  
Check 11/12/2019 66041996 Met Ed 100016951467 bldg A 355.59  
Check 11/12/2019 66042088 Met Ed 100073577916 Sellersville light 33.42  
Check 11/12/2019 66042207 Met Ed 100016915751 Municipal light 26.09  
Check 11/12/2019 66042329 Met Ed 100114051681 Bark park 20.62  
Check 11/12/2019 66042359 Met Ed 100069220836 River Rd light 20.53  
Check 11/14/2019 17992 Middle Smithfield Township 2019 GOB 2019 GOB installment 2,989.30  
Check 11/14/2019 66084743 Met Ed 100124280825 Oak Grove light 32.18  
Bill Pmt -Check 11/14/2019 17993 A.J. Smith Electric Motor Service inv 37209 parts 194.00  
Bill Pmt -Check 11/14/2019 17994 AFLAC insurance a/c y2051 inv 157623 384.26  
Bill Pmt -Check 11/14/2019 17995 Alura Business Solutions LLC invs 34389,34420 computer maintenance 1,903.75  
Bill Pmt -Check 11/14/2019 17996 American United Life Insurance Company g006129990001000 Aug 2,440.81  
Bill Pmt -Check 11/14/2019 17997 Autozone invs 6787678534,8351,81265,4942,91763 parts 174.87  
Bill Pmt -Check 11/14/2019 17998 Bergey's, Inc inv ph664157r parts 1,576.37  
Bill Pmt -Check 11/14/2019 17999 Blackout-Design.Com inv 1661 web hosting 2018-2019 1,200.00  
Bill Pmt -Check 11/14/2019 18000 Bradco Supply Co invs 185371,185615 parts 520.34  
Bill Pmt -Check 11/14/2019 18001 Carolyn Jones community garden supplies 352.17  
Bill Pmt -Check 11/14/2019 18002 cash. gift cards & fees 1,039.60  
Bill Pmt -Check 11/14/2019 18003 Cedarville Engineering Group, LLC inv 10157 grant services 2,552.50  
Bill Pmt -Check 11/14/2019 18004 Celebration Fireworks fireworks for tree lighting 1,990.00  
Bill Pmt -Check 11/14/2019 18005 Claude S. Cyphers, Inc invs 688493,574,596.611,723,853,903,902 parts 1,229.97  
Bill Pmt -Check 11/14/2019 18006 Cleveland Brothers invs inpp3351324,3485343 2,127.91  
Bill Pmt -Check 11/14/2019 18007 Corporate Protective Services invs 584,589 armed guard 3,921.64  
Bill Pmt -Check 11/14/2019 18008 Dailey Resources, LTD inv 138275 tank rental 11.00  
Bill Pmt -Check 11/14/2019 18009 Dannielle Cunningham return of deposit 50.00  
Bill Pmt -Check 11/14/2019 18010 David Manter inv 1478 septic permits 1,914.80  
Bill Pmt -Check 11/14/2019 18011 DES-CPR, Inc inv 60878 shredding during clean-up 1,000.00  
Bill Pmt -Check 11/14/2019 18012 Early Construction company return of driveway escrow 500.00  
Bill Pmt -Check 11/14/2019 18013 H.A. Thomson inv 350120 treasurers bond Dwyer 20/21 1,426.00  
Bill Pmt -Check 11/14/2019 18014 Hanson Aggregates invs 3614101,5191,6189,21089,2212 Firestone Rd 71,991.87  
Bill Pmt -Check 11/14/2019 18015 Hunter Keystone Peterbilt, LP inv x210083684:01 parts 108.22  
Bill Pmt -Check 11/14/2019 18016 Judith Acosta reimburse for mileage & gas 77.77  
Bill Pmt -Check 11/14/2019 18017 Leroy Lewis contracted maintenance- dog park 200.00  
Bill Pmt -Check 11/14/2019 18018 Lewis ACE Hardware a/c 1120 9/30-10/22 415.17  
Bill Pmt -Check 11/14/2019 18019 Met Ed 100059550028 Echo Lake 19.41  
Bill Pmt -Check 11/14/2019 18020 Middle Smithfield Township 2012 GOB 2012 GOB General Fund installment 13,226.04  
Bill Pmt -Check 11/14/2019 18021 Miggys Five a/c 15 10/10-10/26 supplies 111.30  
Bill Pmt -Check 11/14/2019 18022 NAPA Auto Parts inv 2717-985892 parts 81.98  
Bill Pmt -Check 11/14/2019 18023 PA Municipal Health Insurance Cooperati... inv 17278-0 Dec health insurance 52,404.35  
Bill Pmt -Check 11/14/2019 18024 PA One Call System, Inc. inv 835142 monthly activity fee 19.17  
Bill Pmt -Check 11/14/2019 18025 PAPCO invs 2818124,22212,25196 propane & gas 6,135.01  
Bill Pmt -Check 11/14/2019 18026 Pennsylvania American Water 1024-220008909318 Bark Park water 15.68  
Bill Pmt -Check 11/14/2019 18027 Philadelphi Insurance Co Claim # PHM118081199314 overpayment 1,000.00  
Bill Pmt -Check 11/14/2019 18028 PMRS 45-027-5N pension 9,892.69  
Bill Pmt -Check 11/14/2019 18029 Pocono 4 Wheel Drive inv 226362 parts 450.00  
Bill Pmt -Check 11/14/2019 18030 Pocono Record inv 210734 public notices 995.06  
Bill Pmt -Check 11/14/2019 18031 Praxair Dist Mid-Atlantic invs 92599919,92862330 335.95  
Bill Pmt -Check 11/14/2019 18032 PSATS CDL Program inv inv-56042-POJ6 testing 140.00  
Bill Pmt -Check 11/14/2019 18033 Reade Lighting Co. tree lighting 3,340.00  
Bill Pmt -Check 11/14/2019 18034 RICOH USA, Inc inv 5057955955 additional copies 539.74  
Bill Pmt -Check 11/14/2019 18035 RICOH USA, Inc. 1309321-1021529A1 334.99  
Bill Pmt -Check 11/14/2019 18036 Samantha Pabon. return of deposit 50.00  
Bill Pmt -Check 11/14/2019 18037 SFM Consulting LLC Zoning & Codes Oct 8,990.10  
Bill Pmt -Check 11/14/2019 18038 Sheeley Insurance inv 989 policy fee 250.00  
Bill Pmt -Check 11/14/2019 18039 Smithfield Township bike park NPDES renewal 587.50  
Bill Pmt -Check 11/14/2019 18040 Sparnon Wetland Services, Inc project # 2019.021 Wetland Assessment firestone... 3,400.00  
Bill Pmt -Check 11/14/2019 18041 Staples Advantage invs 8056295616,371077,378778 office supplies 488.84  
Bill Pmt -Check 11/14/2019 18042 Steve Shannon Tire co inv 18025777,16033556 tires 1,457.01  
Bill Pmt -Check 11/14/2019 18043 Super Heat, Inc inv 1807-38845 heating repairs 135.00  
Bill Pmt -Check 11/14/2019 18044 TV News Watchers inv 9450 groundbreaking news clips 120.00  
Bill Pmt -Check 11/14/2019 18045 Verizon Wireless inv 9840388085 cellphones 262.56  
Bill Pmt -Check 11/14/2019 18046 Warehouse Battery Outlet, Inc inv 438215 batteries 207.00  
Bill Pmt -Check 11/14/2019 18047 Waste Management inv 3397967-0203-5 clean-up 16,080.00  
Bill Pmt -Check 11/14/2019 18048 Wesley Ripley. return of garden plot deposit 100.00  
Bill Pmt -Check 11/14/2019 18049 WM. Cohen & Sons, Inc inv 170664 transmission repairs 2,000.00  
TOTAL 230,237.89

## Sewer Fund

{00700100}

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
13676	ALLSTATE SEPTIC SYSTEMS, LLP	326604	900.00
13677	AT&T	019333847001	42.74
13678	Main Pool & Chemical Company Inc.	1979601	1,209.00
13679	MST2012GOB	MST 2012GOB installment	9,755.21
13680	PA ONE CALL SYSTEM, INC.	835147	31.62
13682	Pioneer Constructions Co.	4819	37,873.00
13683	PROSSER LABORATORIES, INC.	August	19,447.96
13684	W.G. MALDEN	15780	350.00
13685	WASTE MANAGEMENT	3400904-0203-3	3,957.14
13686	PROSSER LABORATORIES, INC.	September	23,028.78
13687	GILMORE & ASSOCIATES, INC.	190786	2,428.29
13688	GILMORE & ASSOCIATES, INC.	190787 - MT NEBO PS	5,971.82
13689	GILMORE & ASSOCIATES, INC.	190788 FRUTCHEY DRIVE	351.34
13690	MET-ED	10004863148 WL Island View	47.22
13691	MET-ED	100018446334 - PS #3 McCole & 209	132.56
13692	MET-ED	100018440378 - PS#4 Maple Ln	264.41
13693	MET-ED	100018442556- PS#7 McCole & NP	155.91
13694	MET-ED	100081035618 - Lift Stations	21.39
13695	MET-ED	100018448652 - Main STP	3,032.82
13696	MET-ED	100089058661 Rt 209	20.35
13697	MET-ED	100016629691 Sleepy Hollow Fairway	158.59
13698	MET-ED	100076523768 WL Mtn Pass	698.77
13699	MET-ED	100080913799 - Off Sleepy Hollow	110.83
13700	MET-ED	100080916826 PS #2 Fairway Villas	34.46
13701	MET-ED	100080920901 Tree Tops	27.03
13702	VERIZON	450-733-757-001-47 - PS# 4 Maple Ln	39.92
13703	VERIZON	450-733-758-0001-20 - PS#3 McCole & 209	36.98
13704	VERIZON	250-733-759-0001-47 - PS#7 McCole & NP	36.98
13705	VERIZON	250-733-760-0001-28 - PS#8 LOTP	36.98
13706	VERIZON	450-733-760-0001-83 PS#2 Fairway Villas	36.98
13707	VERIZON	450-733-769-0001-92 WL Mtn Pass	34.51
13708	VERIZON	350-722-772-0001-56 Main STP	78.09
13709	VERIZON PENNSYLVANIA AMERICAN	250-395-204-0001-04 - PS#10 BRD	40.01
13710	WATER	1024-210031497597	15.68
13711	ALLSTATE SEPTIC SYSTEMS, LLP	327318	956.25
13712	MET-ED	100016867432 - PS#8 LOTP	166.07
13713	MET-ED	100044877809 - WL Clubhouse Dr	24.30
13714	MET-ED	100018353951 - PS#6 Sellersville	287.99
			111,841.98

## Cultural Center/Library

Bill Pmt -Check 11/14/2019 10023 Marx Sheet Metal & Mechanical Inc application #3 Cultural Center 7,875.00  
Bill Pmt -Check 11/14/2019 10024 Northeast Site Contractors. applications 3 & 4 160,701.02  
Bill Pmt -Check 11/14/2019 10025 Scandale Associated Builders & Engine... application #3 New construction 176,580.35  
Total 106-100 · Library & Cultural Center 345,156.37

## Golf payables

Check 11/04/2019 wt Pepsi-Cola soda (7.10)  
Check 11/06/2019 2142844 Verizon 223-8099 (332.20)  
Check 11/06/2019 2142847 Verizon 570-223-7378 (211.38)  
Check 11/12/2019 66041932 Met-Ed 100081784231 big ridge dr (43.08)  
Check 11/12/2019 66082938 Met-Ed 100081748848 clubhouse (995.93)  
Check 11/12/2019 377433153 PA American Water 1024-210033261244 (116.69)  
Check 11/14/2019 66084791 Met-Ed 100081748855 pump house tomx rd (211.44)  
Check 11/14/2019 66084833 Met-Ed 100104048101 pump house doral crt (19.50)  
Check 11/14/2019 66038939 Met-Ed 100085171773 guard shack (70.84)  
Bill Pmt -Check 11/14/2019 61125 Blue Ridge Communications 0109950-03 internet (49.95)  
Bill Pmt -Check 11/14/2019 61126 Central Jersey Equipment inv 1153510 parts (41.99)  
Bill Pmt -Check 11/14/2019 61127 Cintas Corporation inv 4033768554 cleaning (140.10)  
Bill Pmt -Check 11/14/2019 61128 Claude S. Cyphers, Inc. inv 688019 parts (318.27)  
Bill Pmt -Check 11/14/2019 61129 Cramers Home Building Centers a/c 2238920 (329.96)  
Bill Pmt -Check 11/14/2019 61130 DRBC inv 17816 water use report 2018-19 (37.06)  
Bill Pmt -Check 11/14/2019 61131 Eastern Alarm Systems, Inc. invs 14518,19,20 alarm systems (342.00)  
Bill Pmt -Check 11/14/2019 61132 Ecolab inv 6252350103 cleaning supplies (218.50)  
Bill Pmt -Check 11/14/2019 61133 Elizabeth Rivera return of deposit (250.00)  
Bill Pmt -Check 11/14/2019 61134 Finch Services, Inc inv b50196 parts (22.62)  
Bill Pmt -Check 11/14/2019 61135 Friedman Electric inv s038643810.001 parts (157.10)  
Bill Pmt -Check 11/14/2019 61136 Genesis Turfgrass Inc. inv 92988 greens maintenance supplies (6,420.00)  
Bill Pmt -Check 11/14/2019 61137 Golf Cars, Inc. inv 84352 parts (107.04)  
Bill Pmt -Check 11/14/2019 61138 Herr Foods Inc inv 8165784-5871 snacks (187.95)  
Bill Pmt -Check 11/14/2019 61139 Kevin Dixon reimburse for expenses (1,485.06)  
Bill Pmt -Check 11/14/2019 61140 Marshalls Creek Plumbing invs 14745,14805 parts (54.55)  
Bill Pmt -Check 11/14/2019 61141 Merchants Insurance Group a000231670 (3,822.34)  
Bill Pmt -Check 11/14/2019 61142 MST 2012 G.O.B. monthly installment for 2012 GOB (863.02)  
Bill Pmt -Check 11/14/2019 61143 NAPA Auto Parts inv 2717-982839 parts (23.96)  
Bill Pmt -Check 11/14/2019 61144 Nauman Companies inv 23169 no heat (178.00)  
Bill Pmt -Check 11/14/2019 61145 Orkin Pest Control inv 267608 pest control (65.56)  
Bill Pmt -Check 11/14/2019 61146 PAPCO invs 2817138,140,8090,25120,119 gas (2,248.75)  
Bill Pmt -Check 11/14/2019 61147 Pennsylvania Department of Agricult... BU11298 (35.00)  
Bill Pmt -Check 11/14/2019 61148 Precision Small Engine Co., Inc invs 601491,671,887,2844 parts (1,305.81)  
Bill Pmt -Check 11/14/2019 61149 R&R Products invs dc2397434,7373 parts (508.66)  
Bill Pmt -Check 11/14/2019 61150 Tara Nappo. return of deposit (250.00)  
Bill Pmt -Check 11/14/2019 61151 Turf Equipment & Supply Co. inv 1056795-00 parts (574.20)  
Bill Pmt -Check 11/14/2019 61152 West End Equipment Rentals invs 24392, 123968 air compressor rentals (875.00)  
Total 100-004 · Wayne Bank Golf Checking Acct (22,920.61)

## Fire Escrow

Bill Pmt -Check 11/14/2019 1004 Sookdeo Sirichand. release of fire escrow 26,940.00

## Liquid Fuels payables

Bill Pmt -Che... 11/14/2019 10056 Cargill Incorporated invs 2905059514,66083 de-icer salt -15,303.65  
Bill Pmt -Che... 11/14/2019 10057 Eureka Stone Quarry, Inc inv 333355 road materials Coolbaugh -6,617.94  
Total 103-000 · ESSA Bank -21,921.59

## **Board of Supervisors 2019 meetings are held on the second the fourth Thursday of every month beginning at 7pm unless otherwise indicated**

January 7 & 24	February 14, 21, & 28	March 13 & 28
April 11 & 25	May 16 & 23	June 13 & 27
July 11 & 25	August 8 & 22	September 12 & 26
October 10 & 24	November 14	December 2 & 30