



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS DECEMBER 27, 2018 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, December 27, 2018 at 7pm at the Schoonover Municipal Center with Annette Atkinson presiding.

Supervisors present: Annette Atkinson, Mike Dwyer and Mark Oney. Also present Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell, Donna Kenderdine, MST Elected Auditors Regina Auger, Joyce Fenical and Angela Nevin, Boy Scout Troop 87 Leader Francis Oquendo, and Eagle Scouts Matthew Paviovsky and Brandon Larreguil.

Call Meeting to Order and Pledge of Allegiance

Approval of Minutes

Annette Atkinson made a motion to approve the December 6, 2018 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that no executive sessions were held.

Announcements

Person of the Year & Volunteer Appreciation Awards and Dinner will be held on Friday, January 18th at the Whispering Pines Banquet Hall. Congratulations to the three 2018 finalist: Francis Oquendo, David Paskiet and Thomas Watson.

Correspondence

None

Conditional Use Hearing

Mt. Nebo Apartments, LLC; Annette Atkinson made a motion to open the conditional use public hearing at 7:04pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Donna Kenderdine took a stenographic record of the hearing via speaker phone.

Attorney Gaul stated that the conditional use hearing is for an apartment complex consisting of 96 units.

Attorney Gaul stated that, while the usual advertising of the public hearing was done, the property was not posted. Attorney Gaul recommended the Board of Supervisors continue the hearing to the January 7, 2019 7pm Supervisors organizational meeting.

Mark Oney made a motion to continue the hearing to January 7, 2019 at 7pm. Annette Atkinson seconded the motion. Sal Caiazza, P.E. of Hanover Engineering for the Mt. Nebo Apartments LLC asked about the posting of the notice, the continuation and advertising requirements. Attorney Gaul stated that once the hearing is underway we are not required to advertise as people are expected to already be at the hearing based on the original public notice and mailings that were originally done and they would know the hearing is continued by the announcement tonight.

When asked by Attorney Gaul if anyone was here for the hearing, no one raised their hand with the exception of the applicant's engineer.

Motion passed 3-0 to continue the hearing until January 7, 2019 at 7pm.

Thereafter, without objection, the public hearing was recessed until January 7, 2019.

Treasurer's Report

Mike Dwyer stated that the proposed 2019 budget was presented on December 6, 2018, has been on the township's website and at the front reception desk since then, and is also available on the side table.

There were no comments or questions on the proposed budget.

Proposed Resolution 12-2018-2 - A RESOLUTION OF THE TOWNSHIP OF MIDDLE SMITHFIELD, COUNTY OF MONROE, COMMONWEALTH OF PENNSYLVANIA, ADOPTING THE 2019 BUDGET AND FIXING THE TAX RATE FOR THE YEAR 2019. Mike Dwyer made a motion to adopt proposed Resolution 12-2018-2. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer stated this is the 7th straight year without a tax increase.

Mike Dwyer made a motion to approve general fund payables in the amount of \$172,849.93. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer department payables in the amount of \$76,964.12. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf department payables in the amount of \$63,003.73. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$17,767.66. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cable franchise payables in the amount of \$51,156.79. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

Boy Scout Troop 87; Fitness Stations at Echo Lake Park. Eagle Scouts Matthew Paviovsky and Bandon Larreguil, separately presented to the Supervisors their Eagle Scout Projects for the Echo Lake Park. Both Scouts propose building a fitness station for their project.

Currently one of twelve stations has been built at the park; Matthew proposes to build a sit-up bench with a leg lift (#2) and Brandon Larreguil proposes to install a set of zig-zag monkey bars (#3).

Mike Dwyer made a motion to approve the Paviovsky project and sign the Eagle Scout approval document. Mark Oney second the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the Larreguil project and sign the Eagle Scout approval document. Annette Atkinson seconded the motion. Motion passed 3-0.

Mr. Dwyer asked that they keep in contact with the township and if they need any assistance during the week to call him.

Fee Waiver Request for Jack & Jill of American, Inc; Mark Oney made a motion to approve the fee waiver request submitted for Jack & Jill of American, Inc. for the use of the Whispering Pines Banquet Hall for their holiday party. Mike Dwyer seconded the motion. Motion passed 3-0.

Bushkill Emergency Corps Lease Agreement; Mike Dwyer made a motion to approve the 2019 "BEC" Lease Agreement as written. Annette Atkinson seconded the motion. Motion passed 3-0. Debbie Kulick thanked the Supervisors for their continued support.

Proposed Resolution No. 12-2018-3; a Resolution Of The Board Of Supervisors For Middle Smithfield Township, A Township Of The Second Class, Located In Monroe County, Commonwealth Of Pennsylvania (The "Township"): 1) Authorizing The Borough Of East Stroudsburg To Condemn, Pursuant To The Pennsylvania Eminent Domain Code, 26 Pa C.S.§101, *Et Seq.*, And Specifically 26 Pa C.S.§206, And The Pennsylvania Borough Code §1501, §1503, And §2411 Pertaining To Water Systems, The Lands Of Robert A. Lewis, Sr. And Dorothy J. Lewis, Trustees Of The Lewis Revocable Living Trust, Bearing

Tax Parcel Number 09/17/1/1-3 Consisting Of 55.02 Acres, More Or Less, Of Land Including A Residential Dwelling And Attendant Residential Facilities, Located On 670 Wooddale Road, Middle Smithfield Township, Monroe County, Pennsylvania;

Mike Dwyer made a motion to table action on proposed Resolution 12-2018-3. Annette Atkinson seconded the motion. Motion passed 3-0.

Public Comment

None

Next Meeting

January 7, 2019 at 7pm.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:32pm. Mark Oney seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
December 27, 2018

General fund

Num	Name	Memo	Credit
58499508	Met Ed	100114051681 Bark park	20.49
58499553	Met Ed	100069220836 River Rd light	20.20
58527719	Met Ed	100016915751 Municipal Light	30.96
58543225	Met Ed	100059550028 Echo Lake	53.54
58543088	Met Ed	100016951467 bldg A	567.38
58542996	Met Ed	100073577916 Sellersville light	33.82
58542918	Met Ed	100036091245 bldg B	359.44
58574393	Met Ed	100124280825 Oak Grove light	30.21
16955	209 Enterprises	invs 101-12109,12130 road materials	1,659.33
16956	Alura Business Solutions LLC	inv 32199 computer repairs	262.50
16958	Arthur Jenkins	zoning hearing board stipend	292.50
16959	AWSOM	annual membership	100.00
16960	Business Management Daily	a/c 43591362 inv sbq3r01	269.00
16961	Cargill, Inc	invs 2904489943,92412,94767,97310 Clearlane	23,255.08
16962	Claude S. Cyphers, Inc	inv 677468 parts	78.46
16963	Cleveland Brothers	inv serv07078914	819.23

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16964	Commonwealth of PA UST Indemnif.	603276122018103 UST fee	247.50
16965	Cramer's Home Center	supplies	870.63
16966	Donna G. Kenderdine, RPR	603276122018103 UST fee	247.50
16967	E.M. Kutz	inv 25965 parts	64.77
16968	Eastern Alarm Systems	inv 013322 alarm upgrades	1,147.00
16969	Eureka Stone Quarry	inv 279205 patch	154.84
16970	Francis C. Disalvo	inv 12061853622 parts	24.60
16971	Francis Smith & Sons	inv 189389 required underground storage tank test	1,020.00
16972	Gilmore & Associates, Inc.	invs 180602-180608 Engineering fees	13,782.68
16973	Gotta Go Potties, Inc	inv 85996 porta potties -11/6-12/4	700.00
16974	H.A. Thomson	inv 345899 M. Oney bond	1,426.00
16975	Hendershot Door Systems, Inc	inv 50482 Wooddale garage doors	2,925.00
16976	Home Depot Credit	inv 4025863 shelves	400.68
16977	Huffmans' Electric	inv 9985 electrical repairs	219.58
16978	King, Spry, Herman, Freund & Paul LLC	invs 133729-133743 Legal fees	10,971.00
16979	Macmillan Oil	inv 53884 oil & grease	516.00
16980	Marshalls Creek Plumbing	invs 13627,13632 conduit	47.80
16981	Matergia and Dunn	stmt 112 Kalimootoo	99.00
16982	Miggys Five	a/c 15 supplies	475.61
16983	Monroe County Assessment	Nov & Dec sales lists	32.00
16984	Neopost	7900 0444 6025 7144	2,000.00
16985	Newton Engineering Group	inv 26465 Library HOP work	9,889.50
16986	Northeast Fire Services & Inspections, LL	inv s18-092 sprinkler repairs	1,631.00
16987	Northeastern Pennsylvania Alliance	M1185 annual membership	275.00
16988	PA One Call System, Inc.	inv 794820 monthly activity fee	14.80
16989	PAPCO	invs 2573889,2583595 propane & diesel	3,844.16
16990	PENNBC	cn# 1452 annual membership	85.00
16991	Pennsylvania American Water	1024-220008909318 bark park	281.85
16992	Penteledata	inv b3422453 email boxes	291.84
16993	PMRS	450275n Pension	13,706.46
16994	Pocono Record	inv 183838 public notices	1,334.48
16995	Prosser Laboratories	inv 12152018.37 sewer pump repairs	6,746.42
16996	PSATS	inv c51959 PAAZO membership	125.00
16997	PSATS CDL Program	inv 18-c4071 drug tests	120.00
16998	Pub 570	balance for holiday party	1,361.00
16999	Raymond Wolfe.	flat tire repairs	51.91
17000	RICOH USA, Inc	inv 5055213864 additional copies	268.92
17001	SFM Consulting LLC	Dec Zoning & codes	6,865.95
17002	SkillPath Seminars	STAR12 Access vip#952450 invs 8052437661,499638,574248,591791 office supplies	299.00
17003	Staples Advantage		371.05
17004	Super Heat, Inc	inv 1807-32054 boiler repairs	513.50
17005	Triad Truck Equipment, Inc	inv 79465-in chain	599.41
17006	Tulpehocken Spring Water	inv 1387601 water	62.70
17007	Valuation Engineers, Inc	inv 07101 annual revaluation service	478.00

17008	Verizon	a/c 45039504100125	357.52
17009	Warehouse Battery Outlet, Inc	inv 409113 batteries	169.80
17010	Waste Management	inv 331928802031 dumpsters	530.10
17011	West End Equipment	inv 119701 tools	2,194.00
17012	AFLAC	insurance a/c y2051	384.26
16957	American United Life Insurance Company	policy G 0061299-0000-000 life insurance	1,852.01
17013	Leroy Lewis	contracted maintenance- dog park	200.00
17014	PA Municipal Health Insurance Cooperative	10207571-72 health insurance	52,520.96
17015	Poconos Palace Propco, LLC	deposit for 2019 Memory Makers	200.00
			<u>172,849.93</u>

Sewer fund

Num	Name	Memo	Credit
13117	PA ONE CALL SYSTEM, INC.	794823	19.04
13118	VERIZON	250-395-051-0001-57	38.28
13119	VERIZON	450-395-051-0001-14	38.45
13120	VERIZON	250-732-879-0001-10	204.15
13121	VERIZON	250-395-181-0001-01	39.90
13122	ALLSTATE SEPTIC SYSTEMS, LLP	310293	178.13
13123	COYNE CHEMICAL	303241	2,115.00
13124	Evoqua Water Technologies	903811844	4,065.24
13125	GILMORE & ASSOCIATES, INC.		5,313.19
13126	KING SPRY HERMAN FREUND & FAUL	133733	1,280.00
13127	Middle Smithfield Township General Fund	8/1 - 11/30	27,391.20
13128	PROSSER LABORATORIES, INC.	November bills	24,767.84
13129	W.G. MALDEN		700.00
13130	WASTE MANAGEMENT	3312331-0203-6	3,256.29
13131	MET-ED	100044863148 - WL Island View	27.70
13132	MET-ED	100016914275 - PS#5 209/Municipal	321.95
13133	MET-ED	100018446334 - PS#3 McCole & 209	97.48
13134	MET-ED	100018440378 - PS#4 Maple Ln	266.88
13135	MET-ED	100016867432 - PS#8 LOTP	200.21
13136	MET-ED	100018442556 - PS#7 McCole & NP	173.54
13137	MET-ED	100081035618 - Lift Station	20.95
13138	MET-ED	100083606630 - PS#9 Oak Grove	146.94
13139	MET-ED	100018448652 -Main STP	4,325.32
13140	MET-ED	100089058661 Rt 209	39.61
13141	MET-ED	100016629691 Sleepy Hollow	194.84
13142	MET-ED	100076523768 WL Mtn Pass	1,218.78
13143	MET-ED	100080913799 - Off Sleepy Hollow	104.07
13144	MET-ED	100044877809 WL Clubhouse Dr	39.82
13145	MET-ED	100080916826 PS#2 Fairway Villas	44.03
13146	MET-ED	100080920901 - Tree Tops	27.92

13147 MET-ED

100018353951 - PS#6 Sellersville

307.37

76,964.12

Golf Course fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
58527781	Met-Ed	100081748863 Maint bldg	(216.07)
58543180	Met-Ed	100081784231 big ridge dr	(48.64)
wt	Middle Smithfield Township - General Fund	partial loan repayment	(50,000.00)
1915841	Verizon	570-223-8099	(626.85)
1915857	Verizon	570-223-7378	(204.15)
58574437	Met-Ed	100104048101 pump house doral crt	(19.24)
58574341	Met-Ed	100085171773 guard shack	(107.01)
58573753	Met-Ed	100081748848 clubhouse	(973.20)
58574221	Met-Ed	100081748855 pump house tomx rd	(223.14)
60785	PA Department of Labor & Industry	file# 29815-0001 annual permit	(135.00)
283831781	PA American Water	1024-210033261244	(121.31)
60786	ATIS Elevator Inspections, LLC	inv in42730 semi-annual inspection	(60.00)
60787	Claude S. Cyphers, Inc.	invs 677211,245,247,272,410 parts	(628.96)
60788	Debbie Whittaker.	event cancelled	(1,025.00)
60789	Ecolab	invs 1784848,1690 cleaning supplies	(365.58)
60790	Fisher & Son Co., Inc.	inv 192329-in greens maint supplies	(45.00)
60791	Friedman Electric	inv s035103340.001 lights	(200.27)
60792	Golf Car Specialties, LLC	invs si128031,120 parts	(480.94)
60793	Grass Roots Turf Products	inv 831435 parts	(519.56)
60794	Hellers Gas, Inc.	inv 2357108 propane	(2,368.23)
60795	Kevin Dixon	reimburse for expenses	(1,169.76)
60796	Lawn & Golf Supply Co.	inv 32451 parts	(179.15)
60797	NAPA Auto Parts	inv 2717-935990 parts	(43.96)
60798	Northeast Fire Services & Inspections	inv s18-089 sprinkler repairs	(742.00)
60799	Pocono 4 Wheel Drive Center	invs 222062,080,126 parts	(182.00)
60800	Robert Vazquez.	return of security deposit	(100.00)
60801	Service Tire Truck Centers, Inc	inv 145083-26 tires	(735.36)
60802	Tom X Pub	Aug - Oct exp	(395.15)
60803	Turf Equipment & Supply Co.	inv 1026187-00 parts	(472.54)
60804	Verizon	250732882000156	(52.74)
60805	Waste Management	332081402031 maint bldg	(236.35)
60806	Waste Management	inv 332081302033 clubhouse	<u>(326.57)</u>
			(63,003.73)

Liquid Fuels fund

<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
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10025	Cargill Incorporated	invs 2904484426,9941 deicer salt	12,102.13	-
10026	Hanson Aggregates Inc	invs 3446703,7975 anti-skid	<u>-5,665.53</u>	-
				17,767.66

Cable Franchise fund

Num	Name	Memo	Credit
1187	Bushkill Emergency Corps	3rd qtr franchise fee	2,000.00
1188	Marshalls Creek Fire Co	3rd qtr franchise fee Fire & ambulance	31,803.48
1189	Suburban E.M.S.	3rd qtr franchise fee	2,000.00
1190	Bushkill Fire Co.	3rd qtr franchise fee	7,676.66
1191	Shawnee Fire Co	3rd qtr franchise fee	<u>7,676.65</u>
			51,156.79