



## **Minutes: Historical Commission Meeting**

**May 1, 2019**

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The regular meeting of the Middle Smithfield Township Historical Commission was held on May 1, 2019 starting at 9:00 AM with Carrie Wetherbee presiding.

Board Members: Carrie Wetherbee, Bob Huffman, Patricia Francis, Charisse Fallon

Public: None

Township Staff: Michaela Kennedy

- Meeting called to order at 9:05 AM with Carrie Wetherbee presiding.

### **Approval of the Agenda & Minutes:**

- Patricia Francis made a motion to approve the agenda as presented. Bob Huffman seconded. Motion passed 4-0.
- Charisse Fallon made a motion to approve the April 2019 minutes as presented. Patricia Francis seconded. Motion passed 4-0.

**Correspondence:** None

**Public Comment:** None

**New Business:** None

### **Old Business:**

- **Memory Makers**
  - The committee went through the list of local businesses and determined who would be visiting which businesses. Members have various local contacts that they will reach out to in the upcoming months.
  - It was established that Carrie and Craig Wetherbee would be donating \$50 to the raffle, Charisse Fallon would be donating potted flower displays and Patricia Francis will chip in. Bob Huffman will come up with a donation for the raffle.
  - Raffle tickets were discussed; it was suggested that one ticket be free upon admission and any additional tickets would have a cost associated with them.
  - The music will be from the 60s.
  - The Committee liked the Save the Date draft.
- **Township Marker**
  - The application for the Pocono Indian Museum was reviewed and completed. A final draft will be submitted at the next meeting.
  - It was suggested that the Board review the marker application as a lot of the questions did not seem to pertain to the locations that are being researched.

**Discussion:**

- The committee would like to reach out to Ken Johns to see if he'd be interested to join as a member again. They would also like to simultaneously advertise for another member to add diversity to the committee and maintain a quorum should a current member be out.

**Announcements:** Upcoming township events

**Next meeting date:** June 5, 2019

**Adjournment**

- The meeting was adjourned at 10:40am.