



## Minutes: Parks & Recreation Committee – February 4, 2019

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The regular meeting of the Middle Smithfield Township Parks and Recreation Committee was held on February 4, 2019 and began at 6:34pm at the Middle Smithfield Township Building with Jenna Componovo presiding.

**In attendance were:** Committee Members: Jenna Componovo, Jaime Frailey, Laura Massaro. Board of Supervisors: Mike Dwyer MST Liaison: Christopher Rain. Public: Pat Zeman, Carolyn Jones, Spirit Rutzler.

**Reorganization of the Board:** Jenna Componovo was appointed chair by the Board of Supervisors at their 2019 reorganization meeting. Jenna Componovo made a motion to appoint Dan Timpson vice chair, seconded by Jaime Frailey. Motion passed 3-0. Jenna Componovo made a motion to appoint Jaime Frailey secretary. Laura Massaro seconded. Motion passed 3-0.

Jenna Componovo made a motion to accept the minutes from the December meeting. Jaime Frailey seconded. Motion passed 3-0.

**Correspondence:** Emailed report from Vicky Staples. See Community Gardens.

**Public Comment:** None.

**Events:** After comparing budget versus impact, Community Day was cut by the Board of Supervisors for 2019. Each of the board members was appointed to lead one of the parks events for 2019 as follows:

- Eggstravaganza, 4/13 – Jenna Componovo
- 1000 Feet of Street, 4/27 – Jaime Frailey
- 1000 Feet of Street, 9/28 – Dan Timpson
- Trunk or Treat, 10/26 – Laura Massaro
- Tree Lighting, 11/30 – Michelle Dellavalle

**Community Gardens:** The application for a grant from Monroe County Open Space to expand the gardens by 0.99 acres is due February 21. The Master Gardeners and the Monroe County Beekeepers Association were asked for the support for the grant application.

Vicky Staples reported via email that she is working on an observation hive for the bees. She asked that the bee house be removed so the beehives can be outside. She will rewire the electric fence before bringing the bees back to the gardens in the spring. She requested raised beds for demonstrations. Two beds will be installed next to the water tank across from the beehives for this purpose. The MCBA will also write a letter of support for the MCOS grant to expand the gardens.

The Master Gardeners reported they have made progress mulching the upper level. They need the wheelbarrows repaired and more mulch to continue. As part of 1000 Feet of Street on 4/27, kid volunteers will be assigned to the gardens to assist with mulching and preparing the park for spring. Spirit Rutzler agreed to write a support letter for the MCOS grant and offered any other help needed to complete the application.

**Dog Park:** The ice rink is frozen and open since the beginning of January. Uncertain how many people visit it, but Chris has received several phone calls asking for information and the Facebook post reached over 2,000 people.

**Echo Lake:** No report.

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**Judy Putek:** No report.

**Resica:** No report.

**Litter and Beautification:** The seven existing planters will be replanted in the spring. A letter will be sent mid-March to businesses in MST asking them to sponsor additional planters along Rt. 209. Each planter will have a sponsorship plaque attached. New planters should hopefully be installed around Memorial Day. MST will meet with Zech Strauser to ask his advice about plantings and care.

**EMC Regional Parks:** No report.

**Announcements:** Jenna Componovo announced her family is planning to move over the summer, so she will no longer be able to serve on the committee. A search for a replacement will begin immediately. Her date of resignation will be announced later. Dan Timpson, as vice chair, will take over as chair once she leaves.

Jaime Frailey also announced she expects to move. However, she plans to remain in the area and may or may not leave the committee. In the event she must resign, she will recommend her replacement picked from the East Stroudsburg Softball Little League, so that they can maintain a presence on the parks committee.

## **Individual Action Items:**

- **Chris:** Meet with Public Works for mulching needs at Community Gardens
  - Provide grant details to MCBA and MGs, work with them to complete application
  - Finish 209 planter sales pitch to businesses by March meeting
- **Committee:** Recommend possible committee replacements

The next Parks and Recreation meeting will be held on Monday March 4, 2019 at 6:30pm at the Middle Smithfield Township Building. Jenna Componovo made a motion to adjourn the meeting at 7:10pm. Jaime Frailey seconded the motion. Motion approved 3-0.

Respectfully Submitted By,

Christopher Rain  
Parks and Recreation Liaison