



MIDDLE SMITHFIELD TOWNSHIP  
PLANNING COMMISSION MINUTES  
January 23, 2020

The regular meeting of the Middle Smithfield Township Planning Commission was held on Thursday, January 23, 2020 at 5:30pm at the Schoonover Municipal Building with Bob Early presiding.

Planning Commission members present: Bob Early, Parin Shah, Carrie Wetherbee. Also, in attendance, Planning Commission Solicitor Deborah Huffman, Esq., Township Engineer Christopher McDermott P.E., and Planning Commission Recording Secretary Holly Freese.

Other Members of the Public Present: Nick Theofilos, Planning Commission Vacancy Applicant.

**Pledge of Allegiance**

**Approval of Minutes**

Parin Shah made a motion to approve the December 30, 2019 minutes. Carrie Wetherbee seconded the motion. Motion passed 3-0.

**2020 Reorganization**

- Parin Shah made a motion to appoint Bob Early Chairman. Carrie Wetherbee seconded the motion. Motion passed 3-0.
- Carrie Wetherbee made a motion to appoint Parin Shah Vice Chairman, Bob Early seconded. Motion passed 3-0.
- Parin Shah made a motion to appoint Wayne Bolt Secretary. Bob Early seconded the motion. Motion passed 3-0.

**Announcements**

None

**Plan Submittals**

None

**Plan Reviews and Unfinished Business**

None

**Other Reviews and/or Recommendations**

None

**New Business**

Planning Commission Vacancy Applicant Nick Theofilos- Mr. Theofilos was present and introduced himself to the Planning Commission. Mr. Theofilos is a lifetime resident of the area and has worked with Mr. Early for a few years. He is looking forward to being more involved in the community. Mr. Theofilos' Volunteer Application will be voted on at the January 23, 2020 Board of Supervisors meeting.

### **Discussion**

2019 Person of the Year and Volunteer Appreciation Banquet; Reminder that the 2019 Person of the Year and Volunteer Appreciation Banquet will be held on Friday, January 24, 2020 at 7 pm at the Whispering Pines Banquet Hall.

### **Continuing Education**

The first webinar of the Penn State Extension Land Use Webinar Series was on Wednesday, January 15<sup>th</sup> about Planning for Active Transportation. Carrie Wetherbee will send out the presentation.

### **Public Comment**

None

### **Next Meeting**

February 27, 2019 at 5:30pm.

### **Adjournment**

Parin Shah made a motion to adjourn the meeting. Carrie Wetherbee seconded the motion, motion passed 3-0.

Respectfully submitted

Holly Freese  
Recording Secretary  
January 23, 2020