

MIDDLE SMITHFIELD TOWNSHIP

NOTICE TO BIDDERS

Middle Smithfield Township is receiving sealed bids for the following project: **Risk & Vulnerabilities Update for Middle Smithfield Township Municipal Building**. The work will consist, generally, of the demolition of the existing entrance area to the Township Municipal Building, and construction of a new security entrance.

Bids are due at the Township Municipal Building, 147 Municipal Drive, East Stroudsburg, PA 18302, no later than **3:00 p.m. prevailing time on December 30, 2019**. Said bids will be opened publicly and read aloud at **7:00 p.m.** that same day by the Township Board of Supervisors at their public meeting at the Township Municipal Building. It is the complete responsibility of the Bidders to ensure that their bid has been received by the Township by the date and time specified and the Owner assumes no responsibility for bids mailed, but not received.

The Township Board of Supervisors will award the contract at its regular meeting on December 30, 2019, or such later meeting publicly announced at the December 30th meeting, or advertised in accordance with the Second Class Township Code.

Collectively, the project will be known as Project Number 19-03-10. Should there be no decimal point and number behind the project designation, that means that this section of the Contract relates to all Prime Contractors.

Copies of the Bid Documents and Plans may be examined and obtained at the office of Schoonover & Vanderhoof, Architects, LLC located at 39 North Courtland Street, East Stroudsburg, PA 18301, beginning **on November 18, 2019**. Telephone inquiries regarding this Advertisement for Bids may be made to the Architects at (570) 424-2980. Prime Contractors shall be limited to two (2) sets of Contract Documents. A deposit of One Hundred Fifty Dollars (\$150.00) for each set of Bid Documents is required. Bidders, upon returning in good condition, all copies of the Bid Documents received by them within fifteen (15) days following date on which bids were received, will have full deposit refunded to them. Non-bidders upon so returning copies as above will be refunded 50% of their deposits on the copies of the Bid Documents. Otherwise, full deposit will be forfeited. Make check payable to Schoonover & Vanderhoof, Architects, LLC. The Bid Documents and Plans will also be available on a CD at a non-refundable cost of \$50.00 per CD. The CD will not have to be returned.

A mandatory pre-bid job conference will be held on Tuesday, December 3, 2019 at 10:00 a.m. at the project site located at 147 Municipal Drive, East Stroudsburg, PA 18302, Stroudsburg, PA 18302. All bidders are required to attend.

Each proposal must be accompanied by either a certified check, bank treasurer's check, bank cashier's check, or an irrevocable letter of credit or bid bond in an amount equal to not less than 10% of the Base Bid. Any bid bond shall be with such Surety company or companies as are listed on the U.S. Treasures Circular 570 and authorized to perform services in the

Commonwealth of Pennsylvania.

Stipulation Against Liens (Waiver of Liens) shall be required for filing at the Middle Smithfield Township Municipal Building by the Prime Contractor before starting any work on the project. The successful bidders shall be required to enter into a written contract in accordance with Bid Documents available from the Architect.

The successful bidder will be required to furnish proof of insurance and furnish and pay for satisfactory performance and payment bonds in the amount of not less than one hundred percent (100%) of the estimated amount, and in such form as meets the approval of the Township and having as security thereon such Surety company or companies as are listed on the U.S. Treasures Circular 570 and authorized to perform services in the Commonwealth of Pennsylvania, prior to award of a contract, in accordance with the Public Works Contractor's Bond Law of 1967 (the "Law"), Act of December 20, 1967, P.L. 869,8 P.S. 191 et Seq., or irrevocable letter of credit satisfactory to the Township, and in accordance with the Law.

This project is subject to applicable provisions of Act 422, Pennsylvania Prevailing Wage Act as amended and the prevailing minimum wage rates issued by the Pennsylvania Department of Labor and Industry. This project is also subject to applicable provisions of the "Pennsylvania Human Relations Act", Act of 1955, P.L., No. 222, as amended June 25, 1997 by Act 34 of 1997, 43 P.S. &&951-963.

The Pennsylvania Public Works Employment Verification Act (Act 127 of 2012) applies to the project. As a precondition of letting any contract, the successful bidder must file a form with the Township verifying that all employees hired after January 1, 2013 are legally eligible to work in this country.

No bid may be withdrawn for sixty (60) days after the scheduled closing time for the receipt of bids.

Construction is scheduled to begin *February 1, 2020*.

The Township reserves the right to reject any and all bids for any cause whatsoever, to eliminate any item or items from the contract, and to waive any informalities, irregularities, or technicalities, including typographical errors, in the bids. and to accept bids and award contracts in the best interests of the County.

MIDDLE SMITHFIELD TOWNSHIP
Board of Supervisors