

MIDDLE SMITHFIELD TOWNSHIP
MONROE COUNTY, PENNSYLVANIA

RESOLUTION NO. 05-2020-1

RESOLUTION AUTHORIZING DISPOSITION OF CERTAIN RECORDS

The Board of Supervisors of Middle Smithfield Township, Monroe County, Pennsylvania, hereby adopts the following Resolution at its regular meeting held on May 28, 2020 at 7:00 P.M., at the Middle Smithfield Township Municipal Center, to wit:

WHEREAS, by virtue of Resolution No. 09-2019-4, adopted September 26, 2019, the Township of Middle Smithfield declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual, as amended on March 28, 2019, and

WHEREAS, in accordance with the Act of December 19, 1996, P.L. 1158, No. 177, as amended, found at 53 Pa.C.S.A. 1381, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW THEREFORE, BE IT RESOLVED that the Board of Supervisors of Middle Smithfield Township, Monroe County, Pennsylvania, in accordance with the above cited Municipal Records Manual hereby authorizes the disposition of the following public records:

<u>Record title or description</u>	<u>Dates</u>
Tax Records	2012
General Fund, Sewer Fund, Golf Fund: A/P & A/R	2012
Tax Anticipation Note Obligations	1991, 2010, 2011, 2012

IN WITNESS WHEREOF, the aforesaid Resolution is hereby adopted as of the day and year first above set forth.

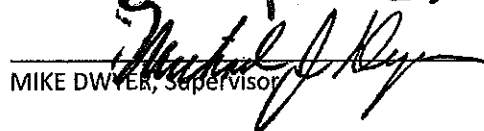
TOWNSHIP OF MIDDLE SMITHFIELD



ANNETTE ATKINSON, Chairperson



MARK ONEY, Vice Chairperson



MIKE DWYER, Supervisor

(SEAL)



Michele L. Clewell, Secretary

*Dawn M. Arnst, Tax Collector
Middle Smithfield Township
326 Frutchey Drive
P.O. Box 1279
Marshalls Creek, PA 18335*

570-223-0675

January 9, 2020

*Middle Smithfield Township Supervisors
147 Municipal Drive
East Stroudsburg, PA 18302*

Re: Disposal of All Tax Records for the year 2012

Dear Supervisors,

*I am requesting permission to dispose of all my Real Estate Tax
Collection records for the tax year 2012.*

Sincerely,

A handwritten signature in black ink, appearing to read 'D M Arnst', written in a cursive style.

Dawn M. Arnst