



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
AUGUST 27, 2020 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, August 27, 2020 at 7pm at the Schoonover Municipal Building.

The State and Township continue to operate under emergency procedures due to the COVID-19 pandemic. While the Board of Supervisors has held virtual meetings during the pandemic, the Board decided to hold this regular meeting in-person.

Board of Supervisors present: Anette Atkinson, Mike Dwyer and Mark Oney. Township. Township Solicitor Michael Gaul, Esq, Township Engineer Christopher McDermott, P.E., Township Secretary Michele Clewell, and Deanna Schmoyer, and one member of the public; Wayne Bruck.

The meeting was called to order with the pledge of allegiance.

Approval of Agenda

Anette Atkinson made a motion to approve the agenda. Mark Oney seconded the motion. Motion passed 3-0.

Approval of Minutes

Anette Atkinson made a motion to approve the August 13, 2020 minutes. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that the Board of Supervisors held an executive session prior to the meeting to go over pending legal matters with the Township Solicitor.

Announcements

The one-year anniversary of the ground breaking of the Middle Smithfield Township Cultural Center/Library is tomorrow. Due to COVID-19, an in-person gathering is not permitted, but the Township will be posting updates and photos on the Township's Facebook and website to celebrate the one-year milestone.

Correspondence

None

Treasurer's Report

Payables

Mike Dwyer made a motion to approve the general fund payables in the amount of \$104,897.24. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$25,078.63. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$11,575.16. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$30,796.83. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cultural center/library payables in the amount of \$394,402.40. Annette Atkinson seconded the motion. Motion passed 3-0.

Solicitors Report

Attorney Gaul stated that West Winds, Inc., has requested clarification regarding Conditions # 3 and 8 from the Supervisor's conditional use decision. Attorney Gaul recommended that the conditions be treated as performance standards and not specific requirements.

In regards to Condition #3, the Supervisors found that the metal 6' fence photo provided via email from Deanna Schmoyer, P.E. satisfactory to comply with the performance standard.

In regards to Condition #8, the Supervisors were satisfied with West Winds, Inc., using traditional stucco for part of the building, in combination with matte-finished metal side – by perma-clad, with brick/stone accents; provided, however, West Winds, Inc., is required to submit to the Board, for approval, a pro forma rendering of West Winds' intended combination of these materials in the outer appearance of the building, prior to submitting the Land Development Plan to the Township.

Engineers Report

Chris McDermott stated that the traffic signal inspection has been completed and the report was sent to the Township. A conference call to review the report will be scheduled next week between Mr. McDermott, Mike Dwyer and Cory Lyon, Public Works Department Roadmaster.

Old Business

None

New Business

Mark Oney discussed providing Zoom meetings for the public, as not everyone is comfortable attending a meeting due to COVID. Attorney Gaul suggested that a courtesy public notice be run in the newspaper informing the public that, if they are interested in attending via Zoom, to contact the Township Secretary.

Public Comment

Mr. Wayne Bruck stated that he has lived here his whole life and is interesting in learning about his local government. The Supervisors welcomed him to the meeting and offered suggestions as to how to get more involved.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:30pm. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell
Township Secretary
August 27, 2020

General fund

Date	Num	Name	Memo	Credit
08/19/2020	18751	SFM Consulting LLC	z, bc, u&o July	20,432.20
08/20/2020	72523088	Met Ed	100126688959 Dancing Ridge	26.37
08/27/2020	18752	Ace Trucking & Repairs, Inc	invs 18199,210,220,251,285,293,339 inspections	580.00
08/27/2020	18753	AFLAC	inv 357350	384.26
08/27/2020	18754	Alura Business Solutions LLC	invs 36274,36342 computer maintenance	1,206.00
08/27/2020	18755	Amazon	inv 646495546973 a/c 87810579207	103.96
08/27/2020	18756	Autozone	inv 6787960906 parts	7.98
08/27/2020	18757	Bergey's, Inc	inv ph692414r parts	1,379.34
08/27/2020	18758	Bradco Supply Co	inv 194882 signs	86.50
08/27/2020	18759	Claude S. Cyphers, Inc	invs 697965,698336 parts	376.10
08/27/2020	18760	Hunter Keystone Peterbilt, LP	inv x210111061:02 parts	78.20
08/27/2020	18761	King, Spry, Herman, Freund & Paul LLC	invs 149790,91,92,94,95 legal fees	8,299.50
08/27/2020	18762	PAPCO	inv 3040875 diesel	2,058.96
08/27/2020	18763	Pennsylvania American Water	1024220008909318 bark park	52.32
08/27/2020	18764	Penteledata	inv b3736098 email boxes	294.84
08/27/2020	18765	PMRS	45-027-5N pension	17,325.23
08/27/2020	18766	Pocono Profoods	inv 1301902 supplies	259.80
08/27/2020	18767	Pocono Record	inv 232824 public notices	942.95
08/27/2020	18768	PSATS CDL Program	inv-71373-h3f2 testing	51.00
08/27/2020	18769	RICOH USA, Inc.	1309321-1021529A1	351.74
08/27/2020	18770	Sara-Marie Puopolo.	pavillion rental	50.00
08/27/2020	18771	Staples Advantage	invs 8059324983,66318,90850 office supplies	475.45
08/27/2020	18772	Tulpehocken Spring Water	inv 6206688 water	20.59
08/27/2020	18773	Verizon	a/c 450395041000125	384.39
08/27/2020	18774	Waste Management	inv 347588702030 dumpsters	549.56

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08/27/2020	18775	Women's Resources Of Monroe County, Inc	chrysalis sponsor	300.00
08/27/2020		Shetron Auction & Equipment, LLC	2006 and 2008 Mack Tandem Dump Trucks	48,820.00
				<u>104,897.24</u>

Sewer fund

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
08/27/2020	14137	ALLSTATE SEPTIC SYSTEMS, LLP	339784	1,035.00
08/27/2020	14138	Hendershot Door Systems	54100	164.00
08/27/2020	14139	Kappe KING SPRY HERMAN FREUND & FAUL	20-1022-J8	2,139.00
08/27/2020	14140	MST2012GOB	149793	874.50
08/27/2020	14141	PENNSYLVANIA AMERICAN WATER	MST 2012GOB installment	10,113.54
08/27/2020	14142	PROSSER LABORATORIES, INC.	1024-210031497597	19.01
08/27/2020	14143	GILMORE & ASSOCIATES, INC.	478661	865.20
08/27/2020	14144	GILMORE & ASSOCIATES, INC.	199453 - Mt. Nebo PS & Force Main	1,630.00
08/27/2020	14145	GILMORE & ASSOCIATES, INC.	199454 General	1,766.42
08/27/2020	14146	MET-ED	100044863148 - WL Island View	28.66
08/27/2020	14147	MET-ED	100016914275 PS#5 Municipal & 209	324.52
08/27/2020	14148	MET-ED	100018446334 PS#3 McCole & 209	45.24
08/27/2020	14149	MET-ED	100018440378 PS#4 Maple Ln	271.55
08/27/2020	14150	MET-ED	100016867432 - PS# 8 LOTP	204.78
08/27/2020	14151	MET-ED	100018442556 PS#7 McCole & NP	79.40
08/27/2020	14152	MET-ED	100081035618 Lift Station	24.44
08/27/2020	14153	MET-ED	100083606630 PS#9 Oak Grove	58.63
08/27/2020	14154	MET-ED	100018448652 Main STP	3,748.59
08/27/2020	14155	MET-ED	100089058661 Rt 209	23.19
08/27/2020	14156	MET-ED	100016629691 Sleepy Hollow Fairway	152.85
08/27/2020	14157	MET-ED	100076523768 WL Mtn Pass	531.35
08/27/2020	14158	MET-ED	100080913799 Off Sleepy Hollow	175.29
08/27/2020	14159	MET-ED	100044877809 WL Clubhouse Dr	29.80
08/27/2020	14160	MET-ED	100080916826 PS#2 Fairway Villas	47.86
08/27/2020	14161	MET-ED	100080920901 Tree Tops	28.14
08/27/2020	14162	MET-ED	100018353951 PS#6 Sellersville	247.95
08/27/2020	14163	VERIZON	450-733-757-0001-47 PS#4 Maple Ln	37.27
08/27/2020	14164	VERIZON	450-733-758-0001-20 PS#3 McCole & 209	37.68
08/27/2020	14165	VERIZON	250-733-759-0001-47 PS# 7 McCole & NP	37.51
08/27/2020	14166	VERIZON	250-395-051-0001-57 PS#6 Sellersville 450-395-051-0001-14 PS#5 Municipal & 209	45.34
08/27/2020	14167	VERIZON	250-733-760-0001-28 PS#8 LOTP	46.49
08/27/2020	14168	VERIZON	450-733-760-0001-83 PS#2 Fairway Villas	38.25
08/27/2020	14169	VERIZON	450-733-769-0001-92 WL Mtn Pass	42.33
08/27/2020	14170	VERIZON	350-733-772-0001-56 Main STP	40.66
08/27/2020	14171	VERIZON	250-395-181-0001-01 PS#9 Oak Grove	77.36
08/27/2020	14172	VERIZON		46.83
				<u>25,078.63</u>

Golf fund

Date	Num	Name	Memo	Amount
08/14/2020	7238927	Met-Ed	100081748855 pump house tomx rd	(683.55)
08/14/2020	72389473	Met-Ed	100104048101 pump house doral crt	(22.42)
08/14/2020	72389694	Met-Ed	100081748848 clubhouse	(1,308.06)
08/20/2020	61404	LT Verrastro Beverage	beer	(333.79)
08/27/2020	61405	Fisher & Son Co., Inc.	inv 213000-in greens supplies	(896.00)
08/27/2020	61406	Genesis Turfgrass Inc.	inv 101228 greens supplies	(1,386.45)
08/27/2020	61407	Northeast Fire Services & Inspections, LL	invs S20-048-057 sprinkler repairs	(3,658.00)
08/27/2020	61408	PAPCO	invs 3045942,3045911,3045940 gas	(700.71)
08/27/2020	61409	Stroudsburg Electric Motor	inv 6070157 parts	(3.85)
08/27/2020	61410	Super Heat, Inc	inv 100892 a/c repairs	(1,327.96)
08/27/2020	61411	Turf Equipment & Supply Co.	inv 1081918-00 parts	(444.52)
08/27/2020	61412	Verizon	a/c 250732882000156	(59.80)
08/27/2020	61413	Waste Management	inv 347705502032 maint bldg	(314.04)
08/27/2020	61414	Waste Management	inv 347705402035 clubhouse	(436.01)
				<u>(11,575.16)</u>

Liquid fuels fund

Date	Num	Name	Memo	Amount
08/27/2020	10070	Eureka Stone Quarry, Inc	inv 373306,942,4343 road materials	-
				<u>30,796.83</u>
				-
				<u>30,796.83</u>

Cultural Center

Date	Num	Name	Memo	Credit
08/26/2020	10075	Northeast Site Contractors.	application # 9 HOP & Site work	310,315.32
08/26/2020	10076	Scandale Associated Builders & Engineers	application # 12 construction	37,886.96
08/26/2020	10077	Site Specific Design, Inc.	inv 56558 pump repairs Presb church	1,838.04
08/26/2020	10078	Wind Gap Electric, Inc	application # 10 electrical work	29,450.00
08/26/2020	10079	Marx Sheet Metal & Mechanical, Inc	application #12 hvac	<u>14,912.08</u>
				394,402.40