



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
MARCH 25, 2021 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, March 25, 2021 at 7:00 pm at the Schoonover Municipal Building.

The State and Township continue to operate under emergency procedures due to the COVID-19 pandemic. The Board of Supervisors are holding in-person meetings as well as providing an opportunity for public participation through video and audio advanced communication technology ("ACT"), using the ZOOM internet application, and telephone option.

Board of Supervisors present: Annette Atkinson, Mark Oney and Mike Dwyer. Also present were Township Solicitor Michael Gaul, Esq., Township Secretary Michele Clewell, with one resident in attendance on the Zoom internet application/telephone option and one resident in person.

The meeting was called to order at 7:00 p.m. by Chairman Annette Atkinson and it was opened with the Pledge of Allegiance.

Approval of Agenda

Annette Atkinson made a motion to approve the agenda. Mark Oney seconded the motion. Motion passed 3-0.

Approval of Minutes

Annette Atkinson made a motion to approve the March 11, 2021 minutes. Attorney Gaul questioned the general fund and liquid fuels payables motions. Michele Clewell explained that the original bills list for both accounts were correct and did not require adjusting as treated salt cannot be paid out of the liquid fuel's accounts; therefore, the general fund did not need to be decreased and liquid fuels increased the amount of the treated salt bid. Mike Dwyer seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

Attorney Gaul stated that an executive session was held prior to the meeting to go over pending legal matters with the Solicitor.

Announcements

The drive thru annual Eggstravaganza will be held at the township building on Saturday, March 27th from noon-2pm.

The golf course is scheduled to open on April 2, 2021. New this year are \$170 VIP Discount cards for golfers.

Congratulations to Michele Clewell for her 24 years of service to Middle Smithfield Township.

Correspondence

None

Clean Up Bid & Possible Award

Mike Dwyer stated that one bid was received and was opened for the spring and fall cleanup containers. JP Mascaro & Sons bid is \$41 per yard. Dumpsters will be delivered to the municipal drive location. The township will use its own dumpsters for the Wooddale building location and will take them to Pen Argyl.

Mike Dwyer made a motion to accept and award the spring and fall cleanup containers contract to J.P. Mascaro & Sons for \$41 per yard. Mark Oney seconded the motion. Motion passed 3-0.

Treasurer's Report

Payables

Mike Dwyer made a motion to approve the general fund payables in the amount of \$79,222.91. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$48,481.73. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$26,289.99. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cable franchise payables in the amount of \$10,638.01. Mark Oney seconded the motion. Motion passed 3-0.

Mr. Dwyer stated that PSATS presented a webinar to explain the anticipated permitted uses of the Federal grant money . Middle Smithfield Township is expected to receive \$1.5 million. The first half of the money is to be distributed by the State by June 2021, with the second half in 2022. The monies must be used by end of 2024. The State is still in the process of determining the limitations that will apply to use of the grant money.

Solicitors Report

None

Engineers Report

None

Old Business

PA American Water Property Access Agreement; Annette Atkinson stated that she spoke to PA American Water and all they want to do it test for adequate quantity of water on

Township property (PIN # 09/10/1/86). Upon further discussion, Annette Atkinson made a motion to approve signing the PA American Water Property Access Agreement, subject to the Solicitor's review. Mark Oney seconded the motion. Motion passed 3-0.

New Business

Authorize Township Secretary to Advertise and Accept Bids for Seal Coat and F.O.B. Bids for Various Township Roads: Mike Dwyer made a motion authorizing the advertising and to accept bids for seal coat and F.O.B. bids for various township roads. Mark Oney seconded the motion. Motion passed 3-0.

Rental Fee Waiver Request for Whispering Pines Banquet Hall for Boy Scout Troop 87: Annette Atkinson made a motion to grant the rental fee waiver request for the use of Whispering Pines Banquet Hall for Boy Scout Troop 87. Mike Dwyer seconded the motion. Motion passed 3-0.

Rental Fee Waiver Request for Resica Park for Scout Troop 902: Mark Oney made a motion to grant the rental fee waiver request for the use of Resica Park for Scout Troop 92. Annette Atkinson seconded the motion. Motion passed 3-0.

Public Comment

Ed Regina asked about the status of the Tractor Supply store. Annette Atkinson stated that they are dealing with PennDOT for their driveway from Route 209. Tractor Supply wanted to use township road Sellersville Drive, which was agreeable to PennDOT District 5, but PennDOT stated that Tractor Supply still must put in turning lanes on Route 209, to which Tractor Supply is opposed.

Ed Regina asked if there has been any progress with selling the golf course. Attorney Gaul stated it is being reviewed.

Mr. Regina asked about the federal money the township will receive in June and asked if the Supervisors have considered donations to the emergency services. Mr. Dwyer stated it's not an express exclusion, but we need better details from the State and the Federal Government as to how the money can and cannot be spent. Mr. Regina asked if Bushkill Emergency Corps can collaborate with the Township to get some of the money. Mark Oney stated that the Township will look at all the uses for the monies once a determination from the State is provided. Annette Atkinson stated that when we get details from the Feds and State, we will know more.

Debbie Kulick stated that there are concerns that there will not be enough parking for the Dollar General, and asked if there will be a sidewalk. Mike Dwyer assured her that there is plenty of parking and yes, sidewalks are to be installed.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7:31 p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell, Township Secretary
March 25, 2021

General fund

Date	Num	Name	Memo	Credit
03/15/2021	77497169	Met Ed	100124280825 Oak Grove light	31.41
03/22/2021	77703310	Met Ed	100126688959 Dancing Ridge	51.34
03/25/2021	19350	209 Enterprises	invs 001-b-101m-109,117 cold patch	456.05
03/25/2021	19351	Alura Business Solutions LLC	invs 37601,37657 computer repairs & maint	1,242.00
03/25/2021	19352	Amazon	a/c 6045787810579207 supplies	1,068.64
03/25/2021	19353	Autozone	ivs 6787173159,181385 parts	94.93
03/25/2021	19354	Bergey's, Inc	invs ph713136,256,071,4199r parts	1,633.07
03/25/2021	19355	Cleveland Brothers	invs inpp4186708,9504 parts	85.17
03/25/2021	19356	Corporate Protective Services	inv 798 armed guard	50.00
03/25/2021	19357	Donna G. Kenderdine, RPR	invs 67-21,66-21	709.90
03/25/2021	19358	E.M. Kutz	invs 32752,53 parts invs 03042178367,112178571,112178569 parts	1,280.83
03/25/2021	19359	Francis C. Disalvo	inv 358019 bond for Annette	2,121.15
03/25/2021	19360	H.A. Thomson	inv 358019 bond for Annette	830.00
03/25/2021	19361	Hunter Keystone Peterbilt, LP	inv x210133952:01 parts	41.01
03/25/2021	19362	Jazi's Vehicle Equipment	inv 123 radio battery	85.00
03/25/2021	19363	King, Spry, Herman, Freund & Paul LLC	legal fees invs 15465-475	15,147.00
03/25/2021	19364	Marshalls Creek Quarry	invs 001101m128,140 cold patch	185.68
03/25/2021	19365	Miggys Five	a/c 15 kitchen supplies	56.44
03/25/2021	19366	Monroe Abstract Co.	transfer tax refund	1,000.00
03/25/2021	19367	NAPA Auto Parts	invs 2717-064463,6206,7739 parts	303.12
03/25/2021	19368	Newman, Williams, Mishkin, Corveleyn	inv 116821 alt solicitor re:Jinyin	1,300.00
03/25/2021	19369	Patrice Dume.	gift cards for Cristmas EDC event	100.00
03/25/2021	19370	Pennsylvania American Water	inv 1024-220008909318 bark park	293.18
03/25/2021	19371	Penteledata	inv b3842985 email boxes	291.84
03/25/2021	19372	PMRS	45-027-5N pension	20,534.37
03/25/2021	19373	Pocono Profoods	invs 1354352,353 supplies	172.60
03/25/2021	19374	Pocono Record	inv 246626 public notices	1,888.84
03/25/2021	19375	Praxair Dist Mid-Atlantic	invs 62263043,039	401.14
03/25/2021	19376	Responsible Recycling Services, LLC Scandale Associated Builders & Engineers	inv 5577 12/7/20 tv removal from cleanup application #4 Township bldg	14,520.01
03/25/2021	19377	Responsible Recycling Services, LLC Scandale Associated Builders & Engineers	application #4 Township bldg	1,553.40
03/25/2021	19378	Suburban Propane-2753	inv 505015 propane	682.57
03/25/2021	19379	Super Heat, Inc	inv 102883 heating repairs	368.00
03/25/2021	19380	Tulpehocken Spring Water	inv 1387601 water	58.69

03/25/2021	19381	Warnick Welding & Fabrication	inv 641 plow mounts	1,098.17
03/25/2021	19382	Waste Management	inv 353145602036 dumpsters	575.74
03/25/2021	19383	West End Equipment	inv 130863 plow frame	871.62
03/25/2021	19384	Scandale Associated Builders & Engineers	application #5 final	<u>8,040.00</u>
				79,222.91

Sewer fund

Date	Num	Name	Memo	Credit
03/25/2021	14489	KING SPRY HERMAN FREUND & FAUL	155467	901.00
03/25/2021	14490	PENNSYLVANIA AMERICAN WATER	1024-210031497597	16.53
03/25/2021	14491	PROSSER LABORATORIES, INC.		41,441.23
03/25/2021	14492	MET-ED	100016914275 PS#5 Municipal & 209	297.95
03/25/2021	14493	MET-ED	100018446334 PS#3 McCole & 209	46.12
03/25/2021	14494	MET-ED	100018440378 PS#4 Maple Ln	465.13
03/25/2021	14495	MET-ED	100016867432 PS#8 LOTP	194.63
03/25/2021	14496	MET-ED	100018442556 PS#7 McCole & NP	132.89
03/25/2021	14497	MET-ED	100081035618 Lift Station	21.19
03/25/2021	14498	MET-ED	100018448652 Main STP	4,350.59
03/25/2021	14499	MET-ED	100089058661 Rt 209	21.19
03/25/2021	14500	MET-ED	100016629691 Sleepy Hollow Fairway	172.42
03/25/2021	14501	MET-ED	100080913799 Off Sleepy Hollow	103.04
03/25/2021	14502	MET-ED	100044877809 WK Ckubhouse Dr	21.77
03/25/2021	14503	MET-ED	100080916826 PS#2 Fairway Villas	8.22
03/25/2021	14504	MET-ED	100018353951 PS#6 Sellersville	<u>287.83</u>
				48,481.73

Golf course fund

Date	Num	Name	Memo	Amount
03/15/2021	77496705	Met-Ed	100081748848 clubhouse	(774.76)
03/15/2021	77497207	Met-Ed	100104048101 pump house doral crt	(19.96)
03/15/2021	77496832	Met-Ed	100081748855 pump house tomx rd	(272.10)
03/25/2021	61558	Bridgestone Golf Inc	invs 1002973015,4873,5496 balls	(260.10)
03/25/2021	61559	Turf Equipment & Supply Co.	customer # 100215 parts	(3,284.90)
03/25/2021	61560	Berkshire Hathaway GUARD Insurance Co	MICP280698 insurance	(20,754.00)
03/25/2021	61561	Waste Management	inv 353252802031 maint bldg	(386.69)
03/25/2021	61562	Waste Management	inv 353252702033 clubhouse	<u>(537.48)</u>
				(26,289.99)

Cable franchise

Date	Num	Name	Memo	Credit
03/25/2021	1253	Monroe County Control Center	inv 7020 control center	<u>10,638.01</u>
				10,638.01