



MIDDLE SMITHFIELD TOWNSHIP BOARD OF SUPERVISORS
JUNE 24, 2021 MINUTES

The regular meeting of the Middle Smithfield Township Board of Supervisors was held on Thursday, June 24 2021 at 7:00 pm at the Schoonover Municipal Building.

The meeting was held in-person, with the opportunity for public participation through video and audio advanced communication technology ("ACT"), using the ZOOM internet application, including telephone option.

Board of Supervisors present: Annette Atkinson, Mark Oney and Mike Dwyer. Also present were Township Solicitor Michael Gaul, Esq., Township Sewer Engineer Ben Kutz, P.E., and Township Secretary Michele Clewell.

Residents in-person: James Feriosi and other members of the general public.

No one participated through ACT.

The meeting was called to order at 7:00 p.m. by Chairman Annette Atkinson and it was opened with the Pledge of Allegiance.

Approval of Agenda

Annette Atkinson made a motion to approve the agenda. Mark Oney seconded the motion. Motion passed 3-0.

Approval of Minutes

Annette Atkinson made a motion to approve the June 10,2021 minutes. Mark Oney seconded the motion. Motion passed 3-0.

Report of Executive Session(s)

None

Announcements

As Independence Day is around the corner, a reminder that the Pocono Arts Council art exhibit, "Victory in the Pacific" by other township residents are on display at the Community & Cultural Center. The Community & Cultural Center will also be hosting a mobile (Pfizer) Covid vaccination vehicle on Thursday, July 22 and Tuesday, August 17 from 3pm-7pm

Correspondence

None

Bid Opening and Possible Award

Sewer Pump Station No. 5 (Jug Handle/Municipal Drive); Three (3) bids were opened and read aloud. Bids were received from Derstine, Blooming Glen and DOLI Construction. The bid tabulation is as follows:

Contractor	Total Bid Amount
DOLI	\$172,464.00
Derstine	\$227,000.00
Blooming Glen	\$98,457.00

Mike Dwyer made a motion to receive the (3) bids, for a review and recommendation by the Township Engineer, Ben Kutz, P.E., and to consider award of a contract at the Supervisors’ meeting July 8, 2021. Mark Oney seconded the motion. Motion passed 3-0.

Treasurer’s Report

Mike Dwyer reported that the 2020 Audit has been completed and will be made available on the township website by the end of next week.

Payables Mike Dwyer made a motion to approve the general fund payables in the amount of \$62,454.29. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the sewer fund payables in the amount of \$15,351.80. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the golf course payables in the amount of \$14,081.36. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the Community & Cultural Center payables in the amount of \$4,073.00. Annette Atkinson seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the cable franchise fee payables in the amount of \$10,638.01. Mark Oney seconded the motion. Motion passed 3-0.

Mike Dwyer made a motion to approve the liquid fuels payables in the amount of \$13,232.84. Mark Oney seconded the motion. Motion passed 3-0.

Solicitors Report

None

Engineers Report

None

Old Business

None

New Business

Seasonal Employees Hired; Annette Atkinson made a motion to ratify the seasonal and/or part time employment of the listed employees for 2021. Mark Oney seconded the motion. Motion passed 3-0;

Cory Peet Golf Course Maintenance Department
Danielle Trauschke Pro Shop/Beverage Cart

Public Comment

Mr. James Feriosi stated that he had three (3) topics for the Supervisors' consideration;

1. Procedures on how to apply for permits to install new mailboxes for Monroe Lakes Property Owners Association, as he is assisting the HOA in looking into this. Mark Oney stated that a land development plan would be required. The zoning officer has also stated that Monroe Lakes would need to appear before the Planning Commission.
2. Complaint about a house which has no 911 address sign with Monroe Lakes. Mark Oney stated that zoning office requires E-911 signs to be posted when a Use & Occupancy permit is issued, however, they do not drive around the township searching for missing E-911 signs.
3. Noise ordinance violations. Mark Oney stated that a complaint form should be filed with the zoning office, even if it is on the weekends.

Another member of public (who did not identify himself) also asked generally whether the Township had any involvement with whether Critical Race Theory would be taught at the East Stroudsburg Area School District. The Supervisors responded that the teaching of Critical Race Theory was not a Township matter, and that individual should direct his comments and questions to the School Board.

Adjournment

Annette Atkinson made a motion to adjourn the meeting at 7: p.m. Mike Dwyer seconded the motion. Motion passed 3-0.

Respectfully submitted,

Michele L. Clewell, Township Secretary
June 24, 2021

General Fund

Num	Name	Memo	Amount
wt	Intuit, Inc.	Checks - General Fund	393.98
79799563	Met Ed	100124280825 Oak Grove light	32.22
79798836	Met Ed	100073577916 Sellersville light	35.60
79798723	Met Ed	100036091245 bldg b	454.27
79798641	Met Ed	100016951467 bldg A	419.78
79798528	Met Ed	100016915751 Municipal light	26.65
19696	Ace Trucking & Repairs, Inc	Inv. 19689 Inspection	37.74
19697	Alura Business Solutions LLC	Inv. 38126 Computer Monthly Maintenance 7/1-7/31	1,167.00
19698	Amazon Annette	a/c 6045787810579207 (5/14-6/1) supplies	183.78
19699	Atkinson.	6/15/2021 Expense Reimbursement	169.91
19701	Autozone Claude S.	Inv. 6787287493 Parts	54.74
19702	Cyphers, Inc Clean Team,	Inv. 708997 Parts	16.95
19703	Inc. Cleveland	Inv. 71670 Cleaning Service	347.40
19704	Brothers Corporate Protective Services	Inv. INPP4331667 Parts	174.00
19705		Inv. 834 Armed Guard 6/10	75.00
19706	Cramer's Home Center DES-CPR, Inc	Inv. 2106- 753507,754858,755125,753504,760726,760924,755904,756514,757101,757550,758923,759067,75...	2,274.33
19707	Destiny Moretto.	Inv. 63395 Cleanup Shredding	1,000.00
19708	Donna G. Kenderdine, RPR	Deposit Return - Pavillon Rental 6/12 - Echo	50.00
19709		Inv. 111-21 Public Hearing - Transfer of Liquor License	195.25
19710	E.M. Kutz Foley	Inv. 33521 Cylinder	188.40
19711	Incorporated Gotta Go	Inv. WE00273 - Generator Service - Library/Cultural Center	1,608.82
19712	Potties, Inc	Inv. 105680 - Porta Pottie - Oak Grove	85.00
19713	H.A.R.I.E Hendershot Door Systems, Inc.	307441611-20 Payroll Increase Additional Premium Due & L&I Assessment	4,046.00
19714	Highway Equipment & Supply Co.	Inv. 55749 Parts & Service	175.50
19715		Inv. D79496 Parts	64.40
19716	Huffmans' Electric JPC	Inv. 11203 - New Entrance Service at CCP Mailboxes	2,365.47
19717	Fabrication King, Spry, Herman, Freund & Paul LLC	Inc. 3668 Repair Aluminum Fuel Tank	480.00
19718		Inv. 158109,158110,158111,158112,158113,158114,158115,158116, 158117,158118,158119,158120, 158121	13,278.65

19719	Lawson Products, Inc.	Inv. 9308501508, 9308527354	239.67
19720	Lewis ACE Hardware	Inv. 1920/1, 1975/1, 1973/1, 1977/1, 2005/1, 2006/1, 2017/1, 2018/1, 2027/1, 2028/1	242.35
19721	Madison Peacock Marshalls Creek	Deposit Refund - Pavillon Rental Echo Lake 6/19/2021	50.00
19722	Quarry Pennsylvania American	Inv. 001-B-101M-0000538 Cold Patch	651.45
19723	Water	1024-220008909318 (5/7-6/4) Bark Park	19.69
19724	Penteledata	Inv. B38913816 (6/10-7/10)	465.63
19725	PMRS Pocono	45-027-5N Pension June	16,896.91
19726	Record Prosser	Inv. 993166, 997537, 998204	708.68
19727	Laboratories R&D Safe and Lock	Inv. 508695 Right RR Sink	15.00
19728	Works	Inv. 6462 Lock for Side Door	230.00
19729	Smithfield Township Staples	Reimbursement of Cost of Restoration of Pike Park Pump Track	4,625.00
19730	Advantage Steve Shannon	Inv. 3479485766, 3479946543	88.16
19731	Tire co Suburban Propane-	Inv. 708997 Parts	515.00
19732	2753	Inv. 572240, 572241, 542239	5,904.08
19733	Tiana Crisci. Tulpehocken	Deposit Return - Pavillon Rental 6/13 - Resica	50.00
19734	Spring Water United States	Inv. 65736704 Water	65.59
19735	Treasury	720-V 246001492	122.36
19736	UTRS, Inc	Inv. 101759 & Ticket 45834	702.00
19737	Verizon Warehouse Battery	Accts. 450-395-041-0001-25, 556-475-982-0001-45, 356-478-200-0001-39	464.66
19738	Outlet, Inc Waste	Inv 488761 Batteries	243.81
19739	Management	Inv. 3556738-0203-7 Dumpsters (7/1-7/31)	<u>753.41</u>

TOTAL: 62,454.29

Sewer fund

Num	Name	Memo	Credit
14604	COYNE CHEMICAL		4,230.00
14605	Evoqua Water Technologies	904946724	4,137.25
14606	PENNSYLVANIA AMERICAN WATER	1024-210033589546	123.11
14607	MET-ED	100044863148 WL ISland View	26.64
14608	MET-ED	100016914275 PS #5 Municipal & 209	313.04
14609	MET-ED	100018446334 PS#3 McCole & 209	44.32
14610	MET-ED	100018440378 PS# 4 Maple Ln	362.73
14611	MET-ED	100134596392 PS#11 Mt. Nebo	81.80

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14612	MET-ED	100016867432 PS#8 LOTP	182.37
14613	MET-ED	100018442556 PS#7 McCole & NP	100.83
14614	MET-ED	100081035618 Lift Station	21.47
14615	MET-ED	100083606630 PS#9 Oak Grove	56.97
14616	MET-ED	100018448652 Main STP	4,034.23
14617	MET-ED	100089058661 Rt 209	20.92
14618	MET-ED	100016629691 Sleepy Hollow Fairway	160.75
14619	MET-ED	100076523768 WL Mtn Pass	518.87
14620	MET-ED	100080913799 Off Sleepy Hollow	102.50
14621	MET-ED	100044877809 WL Clubhouse Dr	24.38
14622	MET-ED	100080916826 PS#2 Fairway Villas	33.80
14623	MET-ED	100080920901 Tree Tops	22.99
14624	MET-ED	100018353951 PS#6 Sellersville	269.15
2503292	VERIZON	4507337570001 PS#4 Maple Ln	39.30
2503295	VERIZON	4507337580001 - PS#3 McCole & 209	39.30
2503298	VERIZON	2507337590001 PS#7 McCole & NP	39.30
2503310	VERIZON	2503950510001 PS#6 Sellersville	42.14
2503312	VERIZON	4503950510001 PS#5 Municipal & 209	42.14
2503047	VERIZON	2507337600001 PS#8 LOTP	39.30
2503299	VERIZON	4507337600001 PS#2 Fairway Villas	39.30
2503289	VERIZON	4507337690001 WL Mtn Pass	35.88
2503046	VERIZON	3507337720001 Main STP	81.28
2503049	VERIZON	2503951810001 PS#9 Oak Grove	43.60
2503313	VERIZON	2503952040001 PS#10 BRD	42.14
			<u>15,351.80</u>

Golf Fund

Num	Name	Memo	Amount
79799288	Met-Ed	100104048101 pump house doral crt	19.97
79799237	Met-Ed	100085171773 guard shack	72.16
79799163	Met-Ed	100081784231 Big Ridge Drive	48.05
79798987	Met-Ed	100081748855 pump house tomx rd	611.96
79798897	Met-Ed	100081748848 clubhouse	829.28
79799087	Met-Ed	100081748863 Golf maint bldg	144.75
61658	Banko Beverage	Beer	308.03
61659	LT Verrastro Beverage	Beer	224.08
61660	Advance Auto Parts	1872124821	31.98
61661	Allstate Septic Systems, LLP	Inv. P214961 Pump Out Maint Bldg	178.13
61662	Claude S. Cyphers, Inc. Dave "The Wiz" Muller	Inv. 709028 Parts	367.16
61663	Equipment	Inv. I210608235 Service to Avantco Refrigerator Whispering Pines Deposit Return for 6/20/2020	495.00
61664	Eunice Velez	Rental	250.00
61665	Fisher & Son Co., Inc.	Inv. 224118-IN Greens Supplies	706.99
61666	Golf Car Specialties, LLC	Inv. SI161974 Parts	1,808.09
61667	Gotta Go Potties	Inv. 105575 Porta Potties	180.00
61668	Lawn & Golf Supply Co.	Inv. 53399 Parts	170.86

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61669	Lewis Ace Hardware	Inv. 2046/1 Supplies	41.92
61670	PA Dept. of Labor & Industry	Inv. 604646, 645327	149.09
61671	Pepsi-Cola	Inv. 27758507 Soda	555.86
61672	Steckel Publications, Inc.	Inv. 28377 Golfing Guide	385.00
61673	Suburban Propane	Inv. 542256, 542257, 542258	2,228.28
61674	Super Heat, Inc	Inv. 103838 Basement Boiler Repair & Parts	2,188.93
61675	Turf Equipment & Supply Co.	Inv. 1132251-00 Parts	370.78
61676	Verizon	250-732-882-0001-56 5702238140 (6/7-7/6)	56.98
61677	Warehouse Battery Outlet, Inc	Inv. 489137 Battery	12.48
61678	Waste Management	Inv. 3557792-0203-3, 3557793-0203-1	1,114.69
61679	Kimball Midwest	Inv. 8683328, 8701294	<u>530.86</u>

TOTAL: 14,081.36

Community Center

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/11/2021	10104	Marx Sheet Metal & Mechanical Inc	Inv. 8245 - HVAC Repair - Library/Cultural Center	4,073.00
				<u>TOTAL: 4,073.00</u>

Cable Franchise

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
06/24/2021	1254	Monroe County Control Center	Inv. 7021 Control Center	10,638.01
				<u>TOTAL: 10,638.01</u>

Liquid Fuels

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/24/2021	10086	Asphalt Maintenance Solutions, LLC	Inv. 5574 & 5575	<u>13,232.84</u>
				<u>TOTAL: 13,232.84</u>